

ADMINISTRATOR REPORT
August 27, 2020

TO: The Campbell County Board of Supervisors
FROM: Frank J. Rogers, County Administrator
RE: September 1, 2020 Board of Supervisors Meeting

6:00 PM - Call to Order and Pledge of Allegiance by Chairman Watts
Moment of Silence

1. APPROVAL OF MINUTES

[REGULAR MEETING – JULY 21, 2020](#)

[REGULAR MEETING – AUGUST 4, 2020](#)

2. APPEARANCES

a. PUBLIC COMMENT PERIOD

The General Assembly of Virginia recently amended and reenacted Section 15.2-1416 of the Code of Virginia, relating to local governing body meetings; public comment. The amendment states that the governing body shall provide members of the general public with the opportunity for public comment during a regular meeting at least quarterly. At this time, any citizen who is present has the opportunity to speak to the Board. Speakers are asked to limit their remarks to 3 minutes.

b. [RECOGNITION OF 2020 VALEDICTORIANS & SALUTATORIANS](#)

The Board has a program allowing the adoption of resolutions for citizens that have recorded outstanding achievements. Attached is a memorandum recognizing the students who have achieved the highest grades after four years of high school and have achieved the titles of Valedictorian and Salutarian at the County's recent graduation ceremonies.

Attachment: [Resolution](#)

RECOMMENDATION: Staff recommends that the Board adopt the attached resolution to honor the County's 2020 Valedictorians and Salutatorians, and recognize any who are present today. The resolution will be presented to the Schools for their use as they see fit.

c. [RECOGNITION OF MIKE DAVIDSON](#)

Staff would like to recognize Mike Davidson on his recent retirement from the Department of Economic Development, where he served as Director for over 20 years. Staff would like to congratulate him for his many accomplishments and wish him well in his future endeavors.

Attachment: [Resolution](#)

3. ADMINISTRATOR'S ITEMS

Frank J. Rogers, County Administrator

a. UPDATE ON WIRELESS BROADBAND PROJECT

Mr. Warren Kane, CEO of B2X Online, Inc., will provide an update to the Board regarding the ongoing wireless broadband project.

At the Board's direction the County has entered into a partnership with B2X Online to extend wireless broadband service to unserved areas of the County. This project will enhance distance learning and telework opportunities for residents in the project areas. Mr. Kane will appear before the Board monthly to provide an update on the project status.

RECOMMENDATION: Staff recommends the Board receive the presentation and ask any questions they may have.

b. [LETTER OF SUPPORT REQUEST – GREEN RIDGE LANDFILL-CUMBERLAND COUNTY](#)

County staff has been contacted regarding the proposed Green Ridge Landfill in Cumberland County. Specifically, the County has been asked by County Waste to provide a letter of support for this project.

The Region 2000 landfill, of which the County is a member, is anticipated to run out of capacity in 2030. Accordingly, the County and other member localities must contemplate what to do with Solid Waste once the Region 2000 facility closes. The County has been asked to submit a letter of support for the Green Ridge Landfill, located in Cumberland County. The request is made on behalf of County Waste who will be constructing the facility.

Representatives of the project have provided copies of letters of support from a number of localities. They are [attached](#) for your information. Given the sensitivity of issues associated with landfill operation as we have experienced in the County, staff would like direction from the Board with regard to whether or not to lend our voice in support of the project.

RECOMMENDATION: Staff recommends the Board consider the request for a letter of support and direct staff accordingly.

Clifton M. Tweedy, Deputy County Administrator

c. [HIGHWAY MATTERS](#)

i. Status of Outstanding Highway Matters: See memorandum

ii. Highway Matters Action Items: [Carriage Parkway Resolution](#)

VDOT is requesting the Board adopt a resolution and AM-4.3 form to bring a portion of Carriage Parkway into the State road maintenance system. Carriage Parkway is located in the Rustburg Election District.

RECOMMENDATION: Adopt the proposed resolution and AM-4.3 form as required by the State of Virginia.

- iii. A few minutes is scheduled each month for Supervisors to voice any questions or concerns regarding highway matters.

RECOMMENDATION: Please provide staff with any highway matters the Board has or that need to be passed along to VDOT.

4. CONSENT AGENDA

a. APPROPRIATIONS

Attached is an appropriation listing for the Board's consideration.

b. COUNTY ATTORNEY INVOICE

Attached is an invoice for \$18,449.00 from the county attorney for services provided from July 23, 2020 through August 18, 2020.

Services

General Representation:	\$7,098.00
Real Estate Tax Collection:	\$5,278.00
Personal Property Tax Collection:	\$351.00
Miscellaneous Matters:	\$780.00

Expenses Paid

Real Estate Tax Collection:	\$4,942.00
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c. STRYKER POWERLOAD SYSTEMS

The EMS Division of Campbell County Public Safety requests to purchase two (2) Stryker PowerLOAD systems to be placed in the ambulances currently on order. The Stryker PowerLOAD stretcher fastener system, which works in combination with the Stryker Power-PRO XT stretcher, safely performs the entire lifting of the patient, stretcher, and equipment into and out of the ambulance at the touch of a button.

Campbell County Public Safety applied for a 50/50 grant match from the Rescue Squad Assistance Fund and has been awarded \$23,548.12 toward this purchase. Funds have been budgeted and are available in the FY21 budget line item 4-100-032500-8201 Medical Equipment.

d. STRYKER POWER-PRO XT STRETCHER REPLACEMENT

The EMS Division of Campbell County Public Safety requests to purchase two (2) Stryker Power-PRO XT Stretchers to be placed in the medic units currently on order. The Stryker Power-PRO XT stretcher drastically reduces strenuous lifting and the associated risk of back injuries.

Campbell County Public Safety applied for a 50/50 grant match from the Rescue Squad Assistance Fund and has been awarded \$18,000 toward this purchase. Funds have been budgeted and are available in the FY21 budget line item 4-100-032500-8201 Medical Equipment.

e. [EMS STAFFING REQUEST](#)

In November 2006 five (5) full-time and one (1) part-time EMS providers were hired. Currently, the part-time position is an Advanced Life Support (ALS) provider that is partnered with another ALS provider at Concord Rescue Squad Monday through Thursday from 9:00 am- 5:00 pm. On Fridays a responder is paid overtime to cover the position or that truck is out of service for the day.

The dependability of EMS services demands that a minimum, consistent level of service countywide is maintained. The part-time employee that consistently worked those days has retired, and in an effort to keep the Concord medic unit staffed, Public Safety staff requests the Board allow that position be increased to a full-time Basic Life Support (BLS) position.

\$36,541.44 is currently budgeted in the part-time line for this permanent part-time provider. The starting salary for a BLS provider is \$37,966 per year and ALS is \$39,862. If this position is approved to become a full-time position it would help with scheduling and overtime costs to keep the medic unit staffed.

f. [LONG ISLAND PARK LEASE AGREEMENT](#)

In September 1979, Campbell County entered into an [agreement](#) with the Department of Game and Inland Fisheries (now the Virginia Department of Wildlife Resources) to lease approximately 60 acres of state owned land along the Staunton River to establish a park next to the Game and Inland Fisheries boat landing. The current lease is up for renewal, which is a 5 year agreement renewable in 2024/2025.

RECOMMENDATIONS: Staff recommends the Board:

- a. Approve the appropriations as presented;**
- b. Approve the County Attorney invoice of \$18,449.00;**
- c. Approve the purchase of two (2) Stryker PowerLOAD Systems for \$47,096.24;**
- d. Approve the purchase of two (2) Stryker Power-PRO XT Stretchers for \$36,000;**
- e. Approve the request for the permanent part-time position to be increased to a full-time BLS position;**
- f. Approve the five (5) year lease agreement for the property known as Long Island Park along the Staunton River, adjacent to the Virginia Department of Wildlife Resources Long Island Boat Ramp.**

5. [APPOINTMENTS](#)

Attached for your review is a [list of appointments](#).

Attachment: [IDA Resignation Letter](#)

6. MATTERS FROM THE BOARD

A few minutes is scheduled at each meeting to discuss matters from the Board.

7. CLOSED MEETING

- a. Staff is requesting the Campbell County Board of Supervisors enter into Closed Session in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to discuss matters related to personnel, specifically to consider the County Attorney contract.
- b. Staff is requesting the Campbell County Board of Supervisors enter into Closed Session in accordance with Section 2.2-3711 (A)(7) of the Code of Virginia to consult with legal pertaining to possible or pending litigation regarding tax collections and the Region 2000 Services Authority.
- c. Staff is requesting the Board of Supervisors enter into Closed Session in accordance with Section 2.2-3711 (A)(5) of the Code of Virginia to discuss a prospective existing business or industry expansion.

7:00 P.M.

8. PUBLIC HEARINGS

The following Public Hearings were advertised ([ad attached](#)) for:

Paul Harvey, Director of Community Development

a. [SPECIAL USE PERMIT REQUEST – 64 POWTAN DRIVE](#)

#PL-20-109 - This request is from Walt Wilson for a special use permit to add an additional dwelling unit to an existing single-family dwelling for use by an immediate family member. The property is located at 64 Powtan Drive, Lynchburg, VA, and in the Timberlake Election District. As per the Comprehensive plan the property is located in an area designated as medium to high density commercial. [Staff report is attached.](#)

The owner would like to have an additional dwelling unit constructed as an addition to the existing single-family dwelling for use by children or aging parents. The addition would consist of a living room, kitchen, bedroom, bathroom, computer room, laundry room, and a one-car garage. The addition would meet setbacks for the Residential – Single Family zoning district.

RECOMMENDATION: The Planning Commission recommended approval of this request with the condition that the applicant utilizes the site in conformance with the use described in the narrative submitted with the request by vote of 6-0 citing good zoning practice.

b. [SPECIAL USE PERMIT REQUEST – 207 MANTLE DRIVE](#)

#PL-20-112 - This request is from Megan Brumfield for a special use permit to operate a rooming house on property zoned Residential – Single Family. The property is located at

207 Mantle Drive, Lynchburg, VA, and in the Concord Election District. As per the Comprehensive plan the property is located in an area designated as medium to high density residential. [Staff report is attached.](#)

The applicant would like to operate a rooming house on the property for short-term rentals using platforms such as Airbnb. The basement of the house would be finished to be used for an occasional short-term rental. The space will include a full bathroom, living room area with a small refrigerator, and a bedroom. The residence is occupied by the owners who would be present when the basement is rented.

RECOMMENDATION: The Planning Commission recommended approval of this request with the condition that the applicant utilizes the site in conformance with the use described in the narrative submitted with the request by vote of 6-0 citing good zoning practice.

c. [REZONING & SPECIAL USE PERMIT REQUEST – 745 RBF LANE](#)

#PL-20-127- This request is from Russ Nixon, agent for Louis Jr. & Dona A. Pierucci, to rezone 6.27 +/- acres from Residential – Multi Family to Business – General Commercial to allow for the construction of an outdoor market; to rezone 69.65 +/- acres from Residential – Single Family, Conditional to Business – General Commercial to allow for the construction of a welcome center and lodge; and a special use permit to allow for the construction of a camp facility, agricultural farming facility, and wellness center providing short term stays for veterans on property zoned Agricultural. The property is located at 745 RBF Lane, Altavista, VA, and in the Altavista Election District. As per the Comprehensive plan the property is located in an area designated as medium to high density commercial, medium to high density mixed, transitional, and rural. [Staff report is attached.](#)

The applicant is working with the National Center for Healthy Veterans, who is the contract purchaser for the three parcels totaling 339.20 acres. The applicant is seeking a special use permit to develop a camp facility and agricultural farming facility providing short term stays for veterans on parcel 70-A-34 zoned Agricultural. This facility would also include a wellness center, an equestrian area, and a vocational village/skills center to train veterans in skills such as auto repair, plumbing, and small engine repair. There would be five villages with tiny homes surrounding a community center with each village housing 30 temporary residents. The entire facility would house 200 persons including 50 full time staff and day visitors. The applicant is also seeking a rezoning of parcel 70-A-33 to Business – General Commercial for an outdoor market to sell products grown and produced on the site and a rezoning of parcel 70-A-33A to Business – General Commercial for a welcome center and lodge. The lodge would have 30 rooms with potential for expansion to a maximum of 50 rooms. The PEC met on July 14, 2020 to discuss the plan. Comments from that meeting are included in this packet.

RECOMMENDATION: The Planning Commission recommended approval of this request with the condition that the applicant utilizes the site in conformance with the use described in the narrative submitted with the request, and a further condition for a maximum of five (5) community villages with 20 tiny homes in each village, by vote of 4-2 citing good zoning practice.

Kristin Wright, Staff Attorney

d. [PUBLIC HEARING – TAX EXEMPTION REQUEST – CLAIRE PARKER FOUNDATION](#)

State code allows localities to pass ordinances exempting real or personal property owned by non-profit organizations at Va. Code Ann. §58.1-3651. In 2007, after being presented with several requests for charitable tax exemptions, the Board of Supervisors adopted a policy for addressing such requests in the future. The policy requires that at the September Board meeting, all petitions received by June 30 of that year be addressed by public hearing.

Jordan Parker of the Claire Parker Foundation submitted the petition for his organization prior to June 30, has provided information for use in its evaluation, and has agreed to pay for and submitted its request to a public hearing ([see attached](#)). Because our policy requires that the public hearing for such requests be held at the September meeting, the public hearing has been noticed for this meeting. ([see advertisement, attached](#)).

RECOMMENDATION: Staff recommends the Board hold the required public hearing and determine, based on the factors outlined in the statute and in the Board’s own policy, whether the Claire Parker Foundation is entitled to be exempt from county real estate tax.



9. AGENCY MINUTES AND REPORTS

- a. Social Services Board [July 15, 2020](#)

10. INFORMATIONAL ITEMS

- a. Expenditure/Revenue Summary [June 2020](#)
- b. Treasurer’s Report [June 2020](#)
- c. Judge Johnston Road Naming [August 2020](#)

BOARD OF SUPERVISORS MEETING SCHEDULE

Revised 8/17/2020

Tuesday, September 1st –
6:00 PM – Regular Administrative Business Meeting
7:00 PM – Public Hearings

Tuesday, September 15th –
6:00 PM – Board work session – topic TBD

Tuesday, October 6th –
5:00 PM – Broadband Authority
6:00 PM – Regular Administrative Business Meeting

7:00 PM – Public Hearings

Tuesday, October 20th –

6:00 PM – Board work session – topic TBD

Tuesday, November 3rd –

6:00 PM – Regular Administrative Business Meeting

7:00 PM – Public Hearings

Saturday, November 7th –

Board Retreat – Campbell Co. Technical Center

Tuesday, November 10th –

5:00 PM – EMSAC – Public Safety Conference Room (Cline, Moore)

6:00 PM – FAC

Monday, November 16th –

6:30 PM – Joint Committee Meeting – Campbell Co. Technical Center (Hogg, Shockley)

Tuesday, November 17th –

6:00 PM – Board work session – topic TBD

Tuesday, December 1st –

6:00 PM – Regular Administrative Business Meeting

7:00 PM – Public Hearings

Tuesday, January 5th –

5:00 PM – Broadband Authority

6:00 PM – Regular Administrative Business Meeting

7:00 PM – Public Hearings

Tuesday, January 19th –

6:00 PM – Board work session – topic TBD

Tuesday, February 2nd –

6:00 PM – Regular Administrative Business Meeting

7:00 PM – Public Hearings

Tuesday, February 9th –

5:00 PM – EMSAC – Public Safety Conference Room (Cline, Moore)

6:00 PM – FAC

Monday, February 15th –

6:30 PM – Joint Committee Meeting – Campbell Co. Technical Center (Hogg, Shockley)

Tuesday, February 16th –

6:00 PM – Board work session – topic TBD