

Campbell County Public Library Board of Trustees Meeting

March 2023

The regular meeting of the Library Board of Trustees was held on Monday, March 20th, 2023 at the Main branch of the Campbell County Public Library System in Rustburg, Virginia at 5:30 p.m.

Present:

Bill van Opstal, Chair
Donna Roberts, Vice Chair
Kim Martin
James Enoch
Rachel Cartwright
Tom Regan
Valinda Trent
Jon Hardie Board of Supervisors Representative

Library staff present (non-voting)

Jordan Welborn
Kimberly Vitale

Call to Order

Bill van Opstal called the meeting to order at 5:30 p.m.

Appearances

Emily Correa spoke with the Board Members about some of the databases and online resources that Campbell County Public Libraries has to offer patrons, and how they are getting the word out about these resources. Emily provided Board Members with handouts to review.

Action Items

On a motion by Donna Roberts, seconded by Kim Martin, the minutes from the February 2023 meeting were approved.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent

Nay: None

Library & Literacy Expenditures

The Board reviewed expenditures and had a brief discussion regarding the continuing difficulty running the reports.

On a motion by Donna Roberts, seconded by Tom Regan, the expenditures for February 2023 were approval.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent

Nay: None

Director's Items

Jordan presented the Board with a copy of the updated Meeting Room Policy, followed by a brief discussion. The Board requested a few minor changes for clarity and readability.

On a motion made by Kim Martin, seconded by Valinda Trent, the Meeting Room Policy was approved.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Jordan presented the Board with a handout of the proposed Pet Policy. A discussion ensued, including Service Animal behavior guidelines and the ways in which people can get around the rules by purchasing Service Animal papers online.

On a motion made by James Enoch, seconded by Donna Roberts, the Pet Policy was approved.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Trustee Information

The trustees were given a handout from Rachel Cartwright that they will read and discuss at the next meeting.

Informational Items

Jordan reviewed the Departmental Reports with the Board, pointing out the new professional collection implemented by the Professional Services Department.

Jordan gave the Board a copy of the new Campbell Event Guide, reviewing some of the information that is provided in it about upcoming events, including the Earth Day event that will be held on Saturday, April 22.

Adjournment

On a motion made by Donna Roberts seconded by James Enoch, the meeting was adjourned at 6:38 p.m.

Aye: K. Martin, R. Cartwright, D. Roberts, J. Enoch, T. Regan, B. van Opstal, V. Trent
Nay: None

Respectfully submitted,

Jordan Welborn, Director
Kimberly Vitale, Admin. Assistant