

BOARD OF SUPERVISORS MEETING

February 4, 2020

The regular meeting of the Campbell County Board of Supervisors was held on the 4th day of February 2020 in the Board of Supervisors meeting room of the Walter J. Haberer Building, Rustburg, Virginia. The members present were:

Charlie A. Watts II, Chairman, Presiding	Brookneal Election District
Kenneth R. Brown	Spring Hill Election District
Matt W. Cline	Concord Election District
Jon R. Hardie	Rustburg Election District
Susan R. Hogg	Timberlake Election District
A. Dale Moore	Altavista Election District
Steve W. Shockley	Sunburst Election District

Also present were:

Frank J. Rogers, County Administrator
Clifton M. Tweedy, Deputy County Administrator
F. E. "Tripp" Isenhour, III, County Attorney
Kristin B. Wright, Staff Attorney
Catherine H. Moore, Clerk

// WORK SESSION – FY 2021 BUDGET REVENUES

Prior to the 6 p.m. regular meeting, the Board met in the Multi-Use Room of the Haberer Building at 5 p.m. to review anticipated revenues for the preparation of the FY 2021 Budget. Supervisor Hogg was not present for the work session.

Administrator Rogers reviewed key dates on the budget calendar noting the upcoming public forum, staff budget review meetings, the budget public hearing and the date for final adoption on May 12th. He also referred to the new methodology staff used to project revenues that should be more in line with actual revenues received. A spreadsheet showing the last five years of revenue receipts from all categories was provided.

Administrator Rogers reviewed the sources of local revenues noting revenues continued to trend upward. While the revenues were positive, it should be weighed against the priorities of the Board that would require significant investment. Some of those initiatives would include School Capital Needs, Public Safety Radio, Countywide Broadband and Waste Disposal. The presentation would not include state and federal revenues as that information was still premature and much of that funding was for mandated programs. The primary source of local revenues was from general property taxes, and the FY 2021 projection based on the current tax rate of \$0.52 per \$100 was \$43,577,697, an increase of more than \$926,000 from the adopted FY 2020 budget of \$42,651,492.

Other Local Taxes which includes revenue from items such as sales taxes, BPOL, etc. now includes revenue from the 4% Meals Tax that went into effect September 2019. The FY 2021 projection was \$13,302,306, up \$1,829,312 from the FY 2020 adopted budget of \$11,472,994. This was largely due to the meals tax, and while the revenue was coming in strong, it would take a full year of collections to determine the actual revenues.

The revenue in Permits, Fees & Licenses is derived from construction projects and is dependent on the number and size of projects in the County. The projected revenue was down by a little less than \$800. Staff projected an increase in Fines, Forfeitures of slightly more than \$64,000 which includes the revenue from use of money and property.

Charges for Services includes a number of miscellaneous fees and pass through funds such as for Off-Duty Deputy Fees. It also includes the revenue from EMS Billing which may have reached a plateau of \$2 million as there were only so many calls that EMS workers could answer. Staff lowered revenue projections in that category by a little more than \$100,000 to \$2,875,658. Miscellaneous Revenue was down more than \$15,000 and includes sales of surplus

items, gifts & donations, sale of school buses, proceeds from the Leesville Road waterline and vending machine commissions. An increase of a little more than \$24,000 was projected in Recovered Costs which was the reimbursement from the Schools for School Resource Officers.

In summary, the total local revenue growth was projected at \$61,401,559 which was \$2.7 million more than the adopted FY 2020 budget of \$58,701,682, largely due to the additional revenue from the meals tax. Administrator Rogers noted the continued growth of County revenues, but also reminded the Board of fiscal challenges ahead. These would include the lack of a \$700,000 payment from the Region 2000 Services Authority and a mandated increase in workers compensation/line of death costs of approximately \$300,000.

The meeting was recessed at 5:50 p.m. for the regular meeting.

// Chairman Watts called the meeting to order at 6:00 p.m. Following the Pledge of Allegiance, a moment of silence was observed.

// APPROVAL OF MINUTES

On motion of Supervisor Hogg, it was resolved the Board of Supervisors dispenses with the reading and approves the minutes of the December 3, 2019 regular meeting and the January 7, 2020 regular meeting as presented.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// CREATION OF A REGIONAL AIRPORT AUTHORITY

Bonnie Svrcek, Lynchburg City Manager, along with retired Airport Manager Mark Courtney made a presentation on the benefits of creating an independent airport authority. Lynchburg Regional Airport was currently owned and operated by the City of Lynchburg, but was located in Campbell County. It served as the primary commercial service airport for the City of Lynchburg and the four surrounding counties of Amherst, Appomattox, Bedford and Campbell and was a major regional transportation asset.

On October 8, 2019 Lynchburg City Council approved the Lynchburg Regional Airport Commission's recommendation to form an independent airport authority as the governing body of Lynchburg Regional Airport. City Council directed City Administration to compile and present a plan to City Council to form such an authority as authorized by enabling legislation passed by the General Assembly effective July 1, 2007. Prior to presenting a plan to City Council, City Administration needed to understand which, if any, of the surrounding counties were interested in exploring membership in a regional airport authority. Adoption of a resolution along with an agreement would be required to establish an authority.

Mr. Courtney indicated the airport was financially healthy generating a \$266,000 operating surplus in FY 2019, and passenger traffic had grown 57% over October 2017. The airport represented an economic impact to the region of \$180 million and was responsible for a total of 1,770 jobs. Lynchburg was the only commercial airport in Virginia that was not an independent authority and industry professionals agreed an airport authority governance model was the most effective and efficient form of governance for smaller commercial airports.

Supervisor Hardie agreed the Lynchburg Regional Airport was a tremendous asset to the local economy. He asked what would be the obligations of the County or other stakeholders to an Airport Authority. Mr. Courtney indicated the Regional Airport Authority would be the governing body of the airport and worse-case scenario, it could go bankrupt. The governance agreement could include a proportionate share as a backstop to the Authority, but the risk would be low. As to the other localities, Amherst County has indicated interest and requested additional financial information. Bedford County has not taken any action, but several members of its Board were interested. A presentation would be made on February 18th to Appomattox County.

Supervisor Cline asked Mr. Courtney to explain more about wanting to run the airport as a small business. Mr. Courtney explained that airports were highly competitive on the revenue side but also depended almost exclusively on federal and state funds for infrastructure costs and improvements. He added that becoming an authority would not impact federal and state funding because the funding was based on passenger numbers. On the other hand, if they were more successful and attracted more passengers, the funding would increase. Mrs. Svrcek interjected that becoming an Authority would increase the airport's ability to attract more air service development. In answer to a question by Supervisor Hardie, the airport goes through a master planning process, and the last update was in 2010. The plan requires approval through the Federal Aeronautics Association (FAA), and plans project out for six (6) years. Mr. Courtney added they were in a good position to attract more revenue producing operations and additional air service seats.

Following additional discussion, there was a consensus to seek additional information on the development of a regional airport authority. Supervisor Cline offered the following motion:

On motion of Supervisor Cline, it was resolved the Board of Supervisors authorizes staff to continue a discussion with the City of Lynchburg on the question of the development of a regional airport authority.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

Administrator Rogers recognized Bonnie Svrcek who would soon be retiring as Lynchburg City Manager and her many years of service to the region.

// FY 2021 BUDGET PUBLIC FORUM

Chairman Watts indicated time has been scheduled to hear the concerns, observations and requests from citizens on the upcoming FY 2021 budget.

Hope Marstin, CEO of Patrick Henry's Red Hill, asked for the County's financial support to be able to continue their mission to provide educational benefits to students in the County. They also plan to take "Red Hill on the Road" to other counties to share the history with those students. Mrs. Marstin spoke to the successful events they have sponsored that were well attended by the community and attracted visitors from all over the country. In 2018 Red Hill reacquired Campbell County land where the enslaved population lived on Patrick Henry's plantation including a slave cemetery. African American history has been understudied and undervalued and preserving those sites was incumbent upon entities such as Red Hill. But projects like these came with a price tag far beyond their operating budget.

Jeannie Isaacs, 339 Mountain Lane, Rustburg, spoke to the conditions and lack of space at the Campbell County Animal Shelter. There were only 17 dog kennels to serve the entire County and even less for cats. She hoped to raise financial awareness throughout the County and asked the Board to consider funding for the animal shelter in its upcoming budget. Mrs. Isaacs encouraged the Board members and all citizens to visit the shelter and see how the animals were disadvantaged for adoption.

Katie Lane, 3365 Spring Mill Road, also spoke in support of the need for a new Animal Shelter in the County. She provided a photo of the current shelter and Lynchburg's Shelter for comparison purposes. While the County's shelter has had some improvements, it was lacking in space for citizens to meet and greet animals. It was a good chance that Campbell County residents were visiting Lynchburg's shelter because of the nicer conditions to bond with their next family friend. Both Mrs. Lane and Mrs. Isaacs commended the staff and volunteers at the Campbell County Shelter for what they were able to do with the limited space and budget. While they were not advocating for a shelter as large as Lynchburg's, they were advocating for a shelter as inviting to give the animals a chance at a new life.

Kevin Jones, 233 Cooks Branch Road, requested the Board review the personal property tax rates for businesses. Bee Line Transport was established in 1998 and was a family-owned business operating in the County. Over the years, they had grown and expanded across Central

Virginia and even to bordering states. With that growth, they had hired more employees, purchased more vehicles and equipment and expanded its facilities. Their payroll taxes had tripled as well as their business license fees and personal property taxes. Mr. Jones commented it was hard to maintain and operate a business successfully if you were burdened with the high property taxes for purchasing new equipment. The current tax rate for personal property taxes was \$4.40 per \$100 of assessed value. As an example, if Bee Line purchased a 2019 Kenworth Rotating Crane Wrecker for \$525,000, the following year the personal property taxes would be \$18,480. That rate would continue until the 10th year owned because of the high value of the truck. Mr. Jones added the owners of two other trucking companies in the County had expressed surprise that he was registering his trucks in the County because of the high tax rate. The tax rates were better in Appomattox, Bedford, Pittsylvania and the City of Lynchburg. He asked the Board to look at the rates so he would not be forced to relocate his trucks elsewhere and adjusting the rates may increase revenues in the County when other trucking companies moved their vehicles back to the County.

Nina Thomas, member of the Campbell County Historical Society (CCHS), indicated since 2013 when the CCHS signed a lease with the County for use of the Historic Courthouse, the County has maintained the exterior and CCHS maintained the interior. The CCHS has paid for HVAC improvements, had an elevator installed for handicap use and other improvements to the interior. Their attention has now been focused on the exterior with the aging porticos, windows and landscaping, and many improvements have been made in concert with the County. One of the large trees in front of the Courthouse that was causing clogged gutters and damage to the woodwork was removed last fall. The CCHS requested funding to remove one more tree along with the two stumps and improve the landscaping in time for the Holiday Market that saw great success last year. She would provide more details on funding needs at a Board meeting in March.

D. D. Gillette, 2248 Timberlake Drive, Lynchburg, President of the Timberlake Homeowners Association, wanted to advise the Board of a major project for Timber Lake. They have now become the State's second Watershed Improvement District (WID), and their properties would continue increasing in value as long as the lake was in place. In November 2020 they would start a dredging project. She thanked everyone in the County for their support throughout the WID process that would help preserve this very unique community.

Kay Atkins, 1630 Bedford Highway, indicated she would like to buy one of the parcels that was advertised as a delinquent tax property. Chairman Watts asked her to hold her comments for the upcoming public hearing on that matter.

Keith Johnson, Ellen Drive, thanked the Board for what they did. He indicated he had been a part of the Public Safety community for a long time serving as a volunteer for 39 years at Lyn-Dan Heights Volunteer Fire Department and retired as a Battalion Chief for the City of Lynchburg. He spoke in support of the regional radio system that would soon be considered by the Board of Supervisors that would go far to improve the communication among Public Safety staff.

Hearing no further comments, the public forum was closed at 6:55 p.m.

// TIMBROOK PARK DEVELOPMENT PLAN/PLAYGROUND

Mary Pascale, Director of Recreation, advised the bathroom facilities, fencing and sod/seed of the recreation field had been completed. Those projects were completed with a savings of approximately \$65,000 due to donations from local businesses, youth association assistance, and volunteer labor including County staff. Mrs. Pascale requested the Board's authorization to use the savings to purchase new playground equipment to replace equipment that was over ten (10) years old and parts were unavailable. The project would include removing the old equipment, locating the new playground equipment to a new area and adding fencing to separate the playground from the parking lot.

Supervisor Hogg was very pleased with the updates to the park and the new bathroom facilities. She agreed the playground equipment needed replacing and doing so would complete the park. Supervisor Cline was impressed with the cost savings and confirmed the playground equipment would be purchased with current funding. Supervisor Hardie also congratulated staff

on the cost savings and suggested additional donations may be available from local groups such as the Boy Scouts. Mrs. Pascale acknowledged the suggestion and mentioned a Boy Scout group was interested in doing a project at another park that the Board would hear about next month. In answer to a question by Chairman Watts, the County's maintenance department maintains the parks.

On motion of Supervisor Hogg, it was resolved the Board of Supervisors authorized staff to purchase and install new playground equipment, remove the old playground equipment and install additional fencing around the playground at Timbrook Park using funds currently available in the Timbrook Park project.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// PUBLIC HEARING – DISPOSAL OF FORMER DELINQUENT TAX PROPERTIES

Kristin Wright, Staff Attorney, indicated one public hearing was advertised for this meeting on the disposal of surplus property owned by the County pursuant to Virginia Code Section 15.2-1800. The property in question was eight (8) separate parcels of land purchased by the County at past delinquent tax sales. The public hearing was opened at 7:05 p.m.

Chairman Watts called for comments in favor of or in opposition to the disposal of the eight properties.

Kay Atkins, Lynch Station, lives beside the parcel on Mt. Hermon Road. It was an eyesore and in poor condition. She would like to purchase it and slowly clean up the property. Mrs. Atkins was directed to contact the County Attorney regarding the property.

Hearing no further comments, the public hearing was closed at 7:09 p.m.

On motion of Supervisor Cline, it was resolved the Board of Supervisors declares surplus the eight (8) parcels outlined in the advertisement, advertise the parcels for absolute auction at the delinquent tax sale, but if the parcels did not sell, authorize staff to dispose of the parcels in any manner allowed by law.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// HIGHWAY MATTERS

Clif Tweedy, Deputy County Administrator, updated the Board on highway matters from the previous meeting. Robert Brown, VDOT Residency Engineer, was also present.

There was a conversation regarding litter in the County. Supervisor Hardie commented Route 29 needed constant attention. Calohan Road, Route 24 and the first Altavista ramp were also problem areas. Mr. Brown was fully aware of the litter issues. There had been some pickups in the County and acknowledged the problem was not isolated to Campbell County. He had noticed the litter in other counties as well. An anti-litter campaign may be needed.

From the Board:

- Supervisor Hogg thanked VDOT for the Timberlake Road Study and the Board for helping to make Timberlake Road a priority.
- Supervisor Brown thanked VDOT for everything they did, agreed there was a trash problem and a program may be needed to bring awareness to the litter issue.
- Supervisor Cline relayed concerns from a citizen regarding how close vehicles were parked to the right-of-way at an automobile sales lot at the corner of Suburban and English Tavern Road. Mr. Brown indicated this has been an on-going concern of VDOT.
- Supervisor Cline also relayed a citizen concern about the short cross-over near Moore's Country Store on Route 460.

- Supervisor Moore also appreciated what VDOT was doing for the litter problem and offered his assistance.

// CONSENT AGENDA

On motion of Supervisor Hogg, it was resolved the Board of Supervisors approves the following under the Consent Agenda:

a) Appropriations –

1. Solid Waste Fund, Landfill Phase II Gas/Water Remediation, deleting \$1,200 from Maint/Repair Other Equipment and appropriating \$600 to In House Construction, Safety Equipment and \$600 to Landfill Phase III, Transfer Site Improvements, safety vests for personnel and true up lines in both Safety and Transfer Site Improvements for remainder of fiscal year;
2. General Fund, Literacy, deleting \$90 from Printing & Binding, and appropriating the same to Recreation, Capital Leases Printers/Copier, to reimburse Recreation Department for printing Literacy newsletters in December;
3. General Fund, Public Safety, appropriating \$3,460 to PPE, and raises estimated revenue Insurance Recoveries, by \$3,460, insurance payment from two sets of damaged PPE;
4. General Fund, Debt Service, appropriating \$2,185.50 to LOC Issue Costs; and decreases (Assigned for Debt Service) General Fund Balance by \$2,185.50, to pay legal fees for review of Line of Credit contract;
5. School Operating Fund, Adult Ed, appropriating \$2,500 to Payment to Joint Operations Secondary, and raises estimated revenue CCS Foundation Donations by \$2,500, donation received for Dual Enrollment expenses;
6. School Operating Fund, School Food Service, appropriating \$3,245 to Purchase Service – VANCO, and raises estimated revenue VANCO-Conv Funds by \$3,245, convenience fees collected from VANCO for funds placed on student breakfast/lunch accounts during November 2019;
7. School Operating Fund, Tech Admin, appropriating \$8,417.50 to Hardware/Non Capitalized, and raises estimated revenue Sale of Other Equipment by \$8,417.50, for revenue from telecommunications recycling items;

b) County Attorney invoice –

Approves payment to the County Attorney in the amount of \$14,910.08 for services rendered from December 19, 2019 through January 21, 2020; and

c) USDA Sheriff's Department Grant -

Staff from USDA Rural Development and the Sheriff's Department worked together on an application for a \$50,000 grant. The funds would be applied toward the acquisition costs of department vehicles. The USDA application process requires a resolution of the Board of Supervisors endorsing the grant application.

Approves the following resolution:

RESOLUTION OF MEMBERS OR STOCKHOLDERS

Campbell County
P.O. Box 100
47 Courthouse Lane
Haberer Building – 2nd Floor
Rustburg, VA 24588

RESOLVED, that the Governing Board of this Association be and it hereby is authorized and empowered to take all action necessary or appropriate –

1. To obtain for and on behalf of the Association through the United States Department of Agriculture (USDA) or any other Governmental agency:
 - (a) A loan in a sum not to exceed \$ 0.00;
 - (b) A grant in a sum not to exceed \$ 50,000.00;to be advanced by the lender or grantor in one or more advances at such time or times as may be agreed upon.
2. In case of a loan or grant or both –
 - (a) For the execution of such application or applications (including exhibits, amendments and/or supplements thereto) as may be required;
 - (b) For the execution and delivery to the lender or grantor of all such written instruments as may be required in regard to or as evidence of such loan or grant; and
 - (c) In its judgment to carry out the terms of this resolution.
3. And in case of a loan –
 - (a) To obligate this Association for the repayment of the loan at such rates of interest and on such other terms and conditions as the Governing Board shall deem proper;
 - (b) To pledge, hypothecate, mortgage, convey, or assign property of this Association of any kind and in any amount now owned or hereafter acquired, as security for any or all obligations (past, present, and/or future) of this Association to such lender; and
 - (c) From time to time to pay, extend, or renew any such obligations.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// APPOINTMENTS

Several appointments were made at this meeting.

Industrial Development Authority

Library Board

Recreation Advisory Council

On motion of Supervisor Shockley, it was resolved the Board of Supervisors appoints John E. Thilking, 355 Wildwood Road, Lynchburg, Virginia to fulfill the remainder of a four year term until March 17, 2022 on the Industrial Development Authority for the Sunburst Election District, and reappoints Cynthia Shockley, 193 Robinson Drive, Lynchburg, Virginia to a four-year term until January 1, 2024 on the Library Board of Trustees and to serve the remainder of a three-year term until December 31, 2021 on the Recreation Advisory Council for the Sunburst Election District.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

Recreation Advisory Council

On motion of Supervisor Hardie, it was resolved the Board of Supervisors reappoints Benjamin C. Shaw, 47 Grove Terrace, Rustburg, Virginia, to a three-year term until December 31, 2022 on the Recreation Advisory Council for the Rustburg Election District.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

Economic Development Commission

On motion of Supervisor Cline, it was resolved the Board of Supervisors reappoints Richard W. Carroll, 8901 Village Highway, Concord, Virginia, to a four-year term until December 31, 2023 for the Concord Election District.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

Brookneal-Campbell County Airport Authority Recreation Advisory Council

On motion of Chairman Watts, it was resolved the Board of Supervisors reappoints Carlton P. Elliott, Jr., 2236 Bear Creek Road, Rustburg, Virginia to a four-year term until January 31, 2024 on the Brookneal-Campbell County Airport Authority, and reappoints Maurice C. Peerman, P. O. Box 404, Gladys, Virginia until December 31, 2022 on the Recreation Advisory Council for the Brookneal Election District.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// MATTERS FROM THE BOARD

Supervisor Hardie

- Thanked everyone for sharing concerns and requests during budget forum. The Board appreciated their input and feedback.
- Congratulated Library Director Jordan Welborn and her staff for their creative events that brought a lot of people to Rustburg.
- Requested staff bring back additional information on implementing twice a year billing for real estate and personal property taxes. Many citizens would appreciate that benefit and it would also be a one-time revenue boost to the County that could be applied to a number of important CIP projects. Chairman Watts agreed and offered the following motion:

On motion of Chairman Watts, it was resolved the Board of Supervisors requests staff to bring back a plan to consider implementation of twice a year billing for real estate and personal property taxes.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

Supervisor Cline

- Requested staff also explore a way citizens might opt out of twice a year billing if they so desired. He indicated that he had had mixed reactions to twice a year billing from constituents.
- Requested staff bring back a proposed pay structure that would focus on retention of first responders and Sheriff's Deputies.

Chairman Watts

- Inquired if inmates could assist with trash pickup. Administrator Rogers advised the Sheriff had already indicated his willingness to determine if inmates were appropriately classified to assist with litter and determine the availability of manpower to provide security for the work teams.
- Asked staff to follow up on the comments from Bee Line Towing and the tax structure during the budget forum. Administrator Rogers indicated staff would follow-up on all the comments from the budget forum.

// CLOSED MEETING

Chairman Watts announced the Board of Supervisors would be going into a closed meeting in accordance with Section 2.2-3711 (A)(3) to discuss the acquisition of real property for a public purpose, and in accordance with Section 2.2-3711 (A)(7) to consult with legal counsel pertaining to possible or pending litigation related to the Region 2000 Services Authority. Chairman Watts indicated there would be two closed meetings to discuss the acquisition of real property for a public purpose, and he would not be able to participate in the first closed meeting. He read the following statement into the record:

In order to further the purposes of good and open government, and to comply with the provisions of Virginia Code Section 2.2-3112, I am disclosing that I am the principal member and manager of JC Land & Timber, LLC, a Virginia LLC which owns Campbell County Tax Map No. 34A-A-18, 609 Village Highway, Rustburg, Virginia 24588. Staff has recommended that the County consider purchasing that parcel of property from JC Land & Timber, LLC for public use. The Board of Supervisors will go into closed session to consider the County purchasing Tax Map No. 34A-A-18, owned by JC Land & Timber, LLC for public use. Because of my ownership interest in JC Land & Timber, LLC, I am disqualifying myself from the consideration of this transaction, meaning that I will not participate in any way in the discussion or consideration of this request, I will not attend the closed session, and I will not vote on the request following the conclusion of the closed session.

On motion of Supervisor Hogg, it was resolved the Board of Supervisors enters into a closed meeting at 7:35 p.m. to discuss matters related to the disposition of publicly held real property, in accordance with the acquisition or disposition of property exemption §2.2-3711 (A)(3) of the Code of Virginia, as amended.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley
Nay: None
Absent: None
Abstain: Watts

// The Campbell County Board of Supervisors entered into a closed meeting on this 4th day of February 2020 at 7:35 p.m. to discuss matters related to the disposition of publicly held real property, in accordance with the acquisition or disposition of property exemption §2.2-3711 (A)(3) of the Code of Virginia, as amended.

// On motion of Supervisor Hardie, it was resolved the meeting return to open session at 7:53 p.m.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley
Nay: None
Absent: None
Abstain: Watts

// On motion of Supervisor Hardie, the following resolution was adopted:

CERTIFICATE OF CLOSED MEETING

WHEREAS, the Campbell County Board of Supervisors had convened a closed meeting on the 4th day of February, 2020 pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 of the Code of Virginia requires a certification by the Campbell County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Campbell County Board of Supervisors.

The roll call vote was: Aye: Brown

Aye: Cline
Aye: Hardie
Aye: Hogg
Aye: Moore
Aye: Shockley
Nay: None
Absent During Meeting: Watts
Absent During Vote: None

// ACTION FOLLOWING CLOSED MEETING

On motion of Supervisor Hardie, the Board of Supervisors authorizes the purchase of real property identified as Tax Map 34A-A-18 at the appraised price of \$130,000 as stated in an appraisal dated January 28, 2020 by Don Harvey and owned by J. C. Land and Timber LLC.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley
Nay: None
Absent: None
Abstain: Watts

// On motion of Supervisor Hardie, it was resolved the Board of Supervisors enters into a second closed meeting at 7:55 p.m. to discuss matters related to the disposition of publicly held real property, in accordance with the acquisition or disposition of property exemption §2.2-3711 (A)(3) of the Code of Virginia, as amended; and to consult with legal counsel pertaining to possible or pending litigation related to the Region 2000 Services Authority, in accordance with the legal exemption §2.2-3711 (A)(7) of the Code of Virginia, as amended.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// The Campbell County Board of Supervisors entered into a closed meeting on this 4th day of February 2020 at 7:55 p.m. to discuss matters related to the disposition of publicly held real property, in accordance with the acquisition or disposition of property exemption §2.2-3711 (A)(3) of the Code of Virginia, as amended; and to consult with legal counsel pertaining to possible or pending litigation related to the Region 2000 Services Authority, in accordance with the legal exemption §2.2-3711 (A)(7) of the Code of Virginia, as amended.

// On motion of Supervisor Hogg, it was resolved the meeting return to open session at 8:20 p.m.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// On motion of Supervisor Hogg, the following resolution was adopted:

CERTIFICATE OF CLOSED MEETING

WHEREAS, the Campbell County Board of Supervisors had convened a closed meeting on the 4th day of February, 2020 pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 of the Code of Virginia requires a certification by the Campbell County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Campbell County Board of Supervisors.

The roll call vote was: Aye: Brown
 Aye: Cline
 Aye: Hardie
 Aye: Hogg
 Aye: Moore
 Aye: Shockley
 Aye: Watts
 Nay: None
Absent During Meeting: None
Absent During Vote: None

The meeting was recessed at 8:21 p.m. in the Haberer Building Multi-Use Room for a work session regarding the Public Safety Radio System.

// WORK SESSION – PUBLIC SAFETY RADIO SYSTEM

At the April 2nd Board meeting, staff provided background information on the County’s existing public safety radio system. This information included a summary of the existing technology as well as challenges being faced as the system ages and components became increasingly difficult to repair and/or replace. During the May 21, 2019 work session, staff along with technical experts from Harris presented information on the radio system. This presentation included information on the structure of the County’s existing system, as well as the two available options going forward: 1) replace the existing system equipment with new P25/800 MHz capable equipment as a stand-alone, independent 911 system (as it was presently) or 2) move to a new P25/800 MHz system that was integrated into the Region 2000 Regional Radio Board and thus becoming a part of the regional radio system.

As indicated at the April and May meetings, replacing the radio system would be a major capital investment and would take 18 to 24 months. Staff believed that joining the Regional Radio Board would enable significant improvements in terms of interoperability among localities as they respond jointly to emergencies; would provide ample redundancy in case of a catastrophic event; and would allow the County to move forward with state of the art equipment to meet the current and future public safety need.

At the June 4, 2019 meeting the Board authorized staff to continue negotiating membership with the Regional Radio Board, but also submit a Request for Proposals (RFP) for an independent, standalone radio system. This would allow the Board to consider and compare both options.

At this meeting were Cheryl Giggetts and Rachel Sowers, of CTA (Communications & Technology Advancement), along with Tracy Fairchild, Director of Public Safety. Administrator Rogers indicated CTA was engaged as technical experts to review the proposals to the RFP. Ms. Giggetts indicated CTA has worked on over 600 public safety radio communications projects and specialized in multi-agency/multi-jurisdiction systems. Their primary goal was to design the best public safety radio system to protect the first responders who saved lives.

In response to the RFP, the County received three proposals from two vendors. Bearcom submitted one proposal and L3Harris submitted two proposals (base proposal and enhanced proposal). L3Harris also submitted an Alternate Proposal that was not a standalone system and therefore was not included in the evaluation. Should the Board want to consider joining the Regional Radio Board, the Alternate Proposal could be reviewed.

Bearcom proposed a standalone Motorola 5-site 5-channel 800 MHz radio system. The system would be a P25 Phase 2 digital trunked simulcast radio system and would include the five sites where towers currently exist: Long Mountain, Concord, Johnson Mountain, Altavista and Brookneal. They offered a microwave link that would connect the dispatch center to the microwave ring which would provide the RFP required redundancy as well as a paging system. The Bearcom system proposal guaranteed 95% mobile coverage, 90% portable outdoor coverage and 94% paging service throughout the County.

The L3Harris Base proposal consists of a standalone 5-site 5-channel 800 MHz radio system. The system would be a P25 Phase 2 digital trunked simulcast radio system using the current five tower locations. They offered two simulcast cells with five channels each to reduce Time Delay Interference between tower sites. L3Harris also offered a microwave link with a spur to connect the dispatch center to the microwave ring. They opted to utilize the existing analog VHF paging system with no coverage guarantee. The proposal also included a NetworkFirst interoperability gateway to facilitate interoperable communications to surrounding counties with whom Campbell County provides mutual aid. The interoperability gateway would provide Campbell County the ability to communicate with other jurisdictions' VHF, UHF and 700/800 MHz channels with talk groups on the P25 base system. The L3Harris Base proposal guaranteed 95% mobile coverage and 87% portable outdoor coverage.

The L3 Harris Enhanced proposal includes a standalone 6-site 5-channel 800 MHz radio system. The enhanced system was a P25 Phase 2 digital trunked simulcast radio system. This system utilized six sites where towers currently existed: Long Mountain, Jack Mountain (commercial tower site), Red House (commercial tower site), Johnson Mountain, Altavista and Brookneal. L3Harris proposed a simulcast radio system with 800 MHz frequency pairs that could be licensed from the public safety 800 MHz frequency pool. The enhanced system would use two simulcast cells to reduce Time Delay Interference between tower sites. It also included the microwave link to connect the dispatch center to the microwave ring and the NetworkFirst interoperability gateway. The L3Harris enhanced system guaranteed 95% mobile coverage and 90% portable outdoor coverage throughout the County.

Ms. Giggetts spoke to the interoperability of the three proposals and how each proposal would accomplish that critical function. She mentioned one concern that the Bearcom proposal would require more dispatcher involvement in being able to patch and getting people to talk together. The L3 Harris proposals used interoperability gateways which were a little easier to accomplish.

CTA used an evaluation method using points out of a possible 100 to rate the three proposals in a number of categories including RFP Compliance, Coverage Guarantee, Vendor Experience, Cost of System, Capabilities and Functionality of the system, Feasibility of Design and Warranty, Maintenance and Support. The Bearcom system received a total of 74; L3Harris Base received a total of 80.16 and L3Harris Enhanced received a total of 82.39. The costs of the systems were estimated as follows:

Cost of System

Bearcom	\$3,023,955.00
L3Harris Base	3,996,662.25
L3Harris Enhanced	4,813,711.00

Lifecycle Costs (warranty & maintenance)

Bearcom	\$1,645,994.75
L3Harris Base	2,569,303.00
L3Harris Enhanced	2,598,846.00

Unit Cost of Subscriber Equipment (portable & mobile radios, control stations)

Bearcom	\$1,365,987.00
L3Harris Base	1,671,329.50
L3Harris Enhanced	1,671,329.50

Total Costs

Bearcom	\$6,035,936.75
L3Harris Base	8,237,294.75
L3Harris Enhanced	9,083,886.50

Based on the methodology described in the RFP, and the allocation/calculation of points by the evaluation team, the L3Harris Enhanced radio system proposal was ranked higher overall. The L3Harris Basic or Enhanced proposal appeared to best meet the County's requirements considering cost, quality, suitability to the purpose and other factors. The Evaluation Team recommended the County begin contract negotiations with L3Harris for the turnkey acquisition, implementation and support of a new 800 MHz 5 or 6 site, 5 channel, P25 Phase 2 trunked

simulcast radio system, with the understanding there are remaining issues to be resolved. If the County moved forward early in 2020, the system should be completed by the end of 2021.

Administrator Rogers recalled the Board wanted to look at the costs of a standalone system in light of the request to consider joining the Regional Radio Board. From the evaluation of the three proposals, it was clear the L3Harris Enhanced System at a little more than \$9 million would meet the County's needs.

There were a number of questions from the Board regarding the proposals for the standalone system. Mrs. Fairchild indicated the RFP was developed by staff with assistance from surrounding counties and the process included input from all user groups including the Sheriff's Department.

Supervisor Hardie asked for the percentage for in-building communication. Ms. Giggetts indicated the in-building percentage was not required in the RFP and was not provided. Coverage maps could be provided, but generally an 800 MHz system provided better in-building coverage. Supervisor Hardie also questioned the life expectancy of the technology in light of the system costs. Ms. Giggetts advised the P25 system was the current standard and was not anticipated to change over the next 10 to 15 years. She added what might change were the features offered. Portable radios generally had a useful life of 7 to 8 years.

A discussion ensued regarding interoperability within the County and with neighboring localities. Ms. Giggetts indicated both proposed systems would give you some level of interoperability. She noted the Bearcom system would require more patching by the dispatchers. Technology changes in public safety equipment were slow to develop, and any changes would occur in the maintenance updates to the system throughout the life of the system. In a standalone system, the Board needed to keep in mind the system would be relatively confined to its own geographical footprint. A regional system would provide more interoperability with neighboring jurisdictions, but no system could provide 100% coverage.

In answer to a question by Supervisor Hardie, the Towns were included in the proposals and would be provided portable radios. Mrs. Fairchild indicated staff spent a great deal of time determining the number of radios needed for every first responder. She reiterated the importance of being able to communicate outside the County's boundaries.

Administrator Rogers shared a cost estimate from L3Harris on the costs to join the regional system should the Board decide to close the RFP for a standalone system and consider a regional system.

L3Harris Alternate	\$2,188,855.75
Lifecycle Costs	624,982.00
Unit Cost of Subscriber Equipment	1,648,271.00
Total Costs	4,462,108.75

This estimate would not include the capital buy-in which was estimated at \$1.6 million, and those numbers may be negotiable. The system and capital costs to join the regional system would be in line with the Bearcom proposal, but the coverage would be better than the L3Harris Enhanced system. The costs for the regional system were lower due to the reduced number of tower sites needed, and interoperability would be improved with Bedford County, the City of Lynchburg and possibly Amherst County. There were some concerns the regional system would not provide coverage in the southern area of the County, but Ms. Giggetts indicated the P25 system would improve interoperability in the entire County.

A number of citizens were in attendance at this meeting including Sheriff Clark, volunteers and other public safety professionals. All were in support of joining the regional system.

Supervisor Cline spoke to the benefits of the regional system and the number of constituents he had talked with who supported the regional system. Supervisor Hardie indicated he would like to talk more with his constituents about the regional system and be assured all areas of the County would have improved coverage. Should the County move to a regional system, he asked that the Towns have a seat on the radio board to have equal participation with

the other users. Administrator Rogers would provide the Board with the member use agreement, but asked the Board to keep in mind that Campbell County may not have the option to negotiate certain terms.

The following motion was offered:

On motion of Chairman Watts, it was resolved the Board of Supervisors takes no action on the Request for Proposals for a standalone radio system at this time and authorizes staff to bring back additional information on joining the Regional Radio Board.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

// ADJOURNMENT

On motion of Supervisor Cline, the meeting was adjourned at 10:11 p.m.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts
Nay: None
Absent: None

CHARLIE A. WATTS, II, CHAIRMAN

Approved: _____