

BOARD OF SUPERVISORS MEETING

February 18, 2020

A meeting of the Campbell County Board of Supervisors was held on February 18, 2020 at 6:00 p.m. in the Multi-Use Room of the Walter J. Haberer Building, Rustburg, Virginia. The members present were:

Charlie A. Watts II, Chairman, Presiding	Brookneal Election District
Kenneth R. Brown	Spring Hill Election District
Matt W. Cline	Concord Election District
Jon R. Hardie	Rustburg Election District
Susan R. Hogg	Timberlake Election District
Steve W. Shockley	Sunburst Election District

Also present were:

F. E. "Tripp" Isenhour, III, County Attorney  
Kristin B. Wright, Staff Attorney  
Catherine H. Moore, Clerk  
Sheila M. Smith, Treasurer

The member absent was:

A. Dale Moore	Altavista Election District
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// CONFLICT OF INTEREST TRAINING

As of July 1, 2019 new rules were adopted by the General Assembly requiring local elected officials to complete training on the State and Local Government Conflict of Interests Act per Virginia Code §2.2-3132. Any local elected official had to complete the training within two months of assuming office and repeat the training at least once every two years. The Clerk of the local governing body is required to maintain the training records for the elected officials as public records for five years.

The training video was viewed by all members present prior to the 7 p.m. joint meeting with the School Board.

// JOINT MEETING WITH CAMPBELL COUNTY SCHOOL BOARD

Charlie A. Watts II, Chairman, Presiding	Brookneal Election District
Kenneth R. Brown	Spring Hill Election District
Matt W. Cline	Concord Election District
Jon R. Hardie	Rustburg Election District
Susan R. Hogg	Timberlake Election District

A. Dale Moore  
Steve W. Shockley

Altavista Election District  
Sunburst Election District

Present from the Campbell County School Board were:

Mark Epperson, Chairman, Presiding  
Leon Brandt, Jr.  
Barry Jones  
Gary Mattox  
Dr. Scott Miller  
David Phillips  
Barbara Rypkema

Spring Hill Election District  
Sunburst Election District  
Concord Election District  
Altavista Election District  
Brookneal Election District  
Rustburg Election District  
Timberlake Election District

Also present were:

Frank J. Rogers, County Administrator  
Clifton M. Tweedy, Deputy County Administrator  
Catherine H. Moore, Clerk to the Board  
Dr. Robert Johnson, Superintendent of Schools  
Michelle McClanahan, Clerk to the School Board

Chairman Watts called the meeting to order at 7:10 p.m. Chairman Epperson called the meeting of the School Board to order at 7:10 p.m.

// FISCAL YEAR 2020-21 BUDGET REVIEW

Administrator Rogers took this opportunity to review with the School Board revenue projections for the upcoming budget process.

The sources of local revenues continued to trend upward. While the revenues were positive, it should be weighed against the priorities of the Board that would require significant investment. Some of those initiatives would include School Capital Needs, Public Safety Radio System, Countywide Broadband and Waste Disposal. The presentation would not include state and federal revenues as that information was still premature and much of that funding was from mandated programs. The primary source of local revenues was from general property taxes, and the FY 2021 projection based on the current tax rate of \$0.52 per \$100 was \$43,577,697, an increase of more than \$926,000 from the adopted FY 2020 budget of \$42,651,492.

Other Local Taxes which includes revenue from items such as sales taxes, BPOL, etc. now includes revenue from the 4% Meals Tax that went into effect September 2019. The FY 2021 projection was \$13,302,306, up \$1,829,312 from the FY 2020 adopted budget of \$11,472,994. This was largely due to the meals tax, and while the revenue was coming in strong, it would take a full year of collections to determine the actual revenues.

The revenue in Permits, Fees & Licenses is derived from construction projects and is dependent on the number and size of projects in the County. The projected revenue was down

by a little less than \$800. Staff projected an increase in Fines, Forfeitures of slightly more than \$64,000 which includes the revenue from use of money and property.

Charges for Services includes a number of miscellaneous fees and pass through funds such as for Off-Duty Deputy Fees. It also includes the revenue from EMS Billing which may have reached a plateau of \$2 million as there were only so many calls that EMS workers could answer. Staff lowered revenue projections in that category by a little more than \$100,000 to \$2,875,658. Miscellaneous Revenue was down more than \$15,000 and includes sales of surplus items, gifts & donations, sale of school buses, proceeds from the Leesville Road waterline and vending machine commissions. An increase of a little more than \$24,000 was projected in Recovered Costs which was the reimbursement from the Schools for School Resource Officers.

In summary, the total local revenue growth was projected at \$61,401,559 which was \$2.7 million more than the adopted FY 2020 budget of \$58,701,682, largely due to the additional revenue from the meals tax. Administrator Rogers commented the County's growth has been steady and the County has been very frugal and fiscally responsible. While there was a \$2.7 million in projected local revenues, he also noted fiscal challenges ahead. These would include the lack of a \$700,000 payment from the Region 2000 Services Authority, annual maintenance of a new radio system and a mandated increase in workers compensation/line of death costs of approximately \$300,000. It was still not known what impact the State budget would have on local budgets.

#### // OVERVIEW OF SCHOOL BUDGET

Dr. Johnson indicated the Schools had received little information from the State other than from the Governor's proposed budget. This was a benchmarking year for the Standards of Quality which determines how the State funds school districts and determines staffing ratios. Dr. Johnson did not know of any school district that based education on the minimum funding levels. If the school district only had one elementary, one middle and one high school, it might be possible to come close to minimum standards, but not in a locality like Campbell where the schools were spread out. When the benchmarking occurs, the local composite index is also recalculated. That index determines a locality's ability to pay for education.

In the Governor's budget, a 3% salary increase was recommended for teachers in the second year of the biennium; however, both the House and the Senate have recommended raises in the first year of the biennium. The Governor's recommended budget also included additional funding for the Virginia Preschool Initiative, additional school counselors and school meals. Dr. Johnson indicated there was a change in the Virginia Retirement System rates which was anticipated to increase by \$500,000. The Schools has estimated their ADM (average daily membership) at 7,563 for next year, and the Department of Education (DOE) has estimated 7,565. Their current fall membership was at 7,603.

While the Schools wait to hear more from the State, Dr. Johnson advised the School Board's first priority was compensation with raises in the first year of the biennium budget. A classified salary study has been completed, and they knew that some of their employees were not at the minimum salary range. It may cost as much as \$125,000 to bring those groups up to the

minimum levels. The Schools would like to add some funds to boost overall salaries in the classified scale. Additional funding may have to be added to compensation depending on the outcome of the State's budget. There was a brief conversation concerning State revenue from the Games of Skill machines located around the State, but that issue had not been resolved. Those games of chance were impacting Virginia Lottery revenues.

In answer to a question from Supervisor Hardie, the number of non-resident students was included in the DOE's projection. That number ranged from 328 to 340 students, and the County receives around \$5,500 in State funding for each of the students. Campbell County's non-resident fee was \$500, compared to \$2,500 for the City of Lynchburg. The County only accepts non-resident students if the particular school had capacity.

Supervisor Brown indicated one of his priorities was teacher pay and asked if the Board could be provided the salary scale for teachers. Dr. Johnson indicated he would provide that to the Board. The School Board updates the salary scale annually to compare the County's salaries to neighboring jurisdictions. In answer to a question by Supervisor Cline, salary adjustments were generally given across-the-Board along with any approved scale adjustments. Mrs. Rypkema added she was pleased with the salary study for classified workers because that included teacher aides who were also important in the classroom as the teacher's "right-hand" person.

Both Boards appreciated the opportunity to discuss the upcoming budget development and pleased that projected revenues were increasing. Mr. Brandt suggested another tour be scheduled to allow new Board of Supervisors members to see the school facilities.

On motion of Mr. Brandt, the meeting of the School Board was adjourned at 8:08 p.m.

The vote was: Aye: Brandt, Epperson, Jones, Mattox, Miller, Phillips, Rypkema  
Nay: None  
Absent: None

// CLOSED MEETING

On motion of Supervisor Hogg, it was resolved the Board of Supervisors enters into a closed meeting at 8:15 p.m. to consult with legal counsel pertaining to possible or pending litigation related to the Region 2000 Services Authority, in accordance with the legal exemption §2.2-3711 (A)(7) of the Code of Virginia, as amended.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Shockley, Watts  
Nay: None  
Absent: Moore

// The Campbell County Board of Supervisors entered into a closed meeting on this 18<sup>th</sup> day of February, 2020 at 8:15 p.m. to consult with legal counsel pertaining to possible or pending litigation related to the Region 2000 Services Authority, in accordance with the legal exemption §2.2-3711 (A)(7) of the Code of Virginia, as amended.

// On motion of Supervisor Hardie, it was resolved the meeting return to open session at 8:40 p.m.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Shockley, Watts  
Nay: None  
Absent: Moore

// On motion of Supervisor Hogg, the following resolution was adopted:

#### CERTIFICATE OF CLOSED MEETING

WHEREAS, the Campbell County Board of Supervisors had convened a closed meeting on the 18<sup>th</sup> day of February, 2020 pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 of the Code of Virginia requires a certification by the Campbell County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Campbell County Board of Supervisors.

The roll call vote was: Aye: Brown  
Aye: Cline  
Aye: Hardie  
Aye: Hogg  
Aye: Shockley  
Aye: Watts  
Nay: None  
Absent During Meeting: Moore  
Absent During Vote: Moore

#### // ADJOURNMENT

On motion of Supervisor Hogg, the meeting of the Board of Supervisors was adjourned at 8:50 p.m.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Shockley, Watts  
Nay: None  
Absent: Moore

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CHARLIE A. WATTS, II, CHAIRMAN

Approved: \_\_\_\_\_