

BOARD OF SUPERVISORS MEETING

May 5, 2020

The regular meeting of the Campbell County Board of Supervisors was held on the 5<sup>th</sup> day of May 2020 in the Board of Supervisors meeting room of the Walter J. Haberer Building, Rustburg, Virginia. The members present were:

Charlie A. Watts, II, Chairman, Presiding	Brookneal Election District
Kenneth R. Brown	Spring Hill Election District
Matt W. Cline	Concord Election District
Jon R. Hardie	Rustburg Election District
Susan R. Hogg	Timberlake Election District
A. Dale Moore	Altavista Election District
Steve W. Shockley	Sunburst Election District

Also present were:

Frank J. Rogers, County Administrator  
Clifton M. Tweedy, Deputy County Administrator  
F.E. "Tripp" Isenhour, III, County Attorney  
Kristin B. Wright, Staff Attorney  
Brooke S. Wright, Administrative Assistant

Chairman Watts called the meeting to order at 6:00 p.m. Following the Pledge of Allegiance, a moment of silence was observed.

// APPROVAL OF MINUTES

On motion of Supervisor Cline, it was resolved the Board of Supervisors dispenses with the reading and approves the minutes of the March 3, 2020 regular meeting, March 17, 2020 work session, and April 7, 2020 regular meeting, as presented.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

// APPEARANCE – DEAN MONROE

Mr. Dean Monroe, 14286 Brookneal Highway, Gladys, informed the Board of his interest in opening a recycling facility in Campbell County. He explained that if recycling bins were placed at all of the transfer sites, the transfer site attendants could instruct citizens how to recycle household waste. The recyclables could then be taken to the proposed recycling facility where a single stream separator would separate all of the various items at once. Mr. Monroe added that several surrounding counties had shown interest in participating if the recycling facility was constructed, and he was seeking direction from the Board regarding the County's interest in this venture. A brief video was shown highlighting the features and capabilities of a recycling facility similar to what Mr. Monroe was proposing.

Mr. Michael Monroe, 4803 Three Creeks Road, Gladys, stated he was the owner of Elite Recycling and was willing to answer any questions from the Board regarding the video or the proposed facility in Campbell County. He noted over 50% of the waste that was buried in the landfill each day could be recycled, and he wanted to help the County become the leading recycler in the surrounding area.

Supervisor Hardie noted his interest in looking at recycling options and questioned the life span of the proposed recycling machine. Mr. Monroe stated the life expectancy was between 15-20 years, but with technological advancements and upgrades the machine could last 30-40 years. Supervisor Shockley questioned how a recycling facility could impact the regional landfill. Mr. Monroe commented the facility would positively impact the landfill, lengthening the life by up to 10 years. In answer to a question by Supervisor Cline, Mr. Monroe stated the sorting machine would cost \$5 million. That cost did not include the construction of a building or other improvements that would be made to the sorting machine over time.

The consensus of the Board was to have further discussions with Dean & Michael Monroe about how to reduce waste and effectively recycle in Campbell County. Supervisor Hardie suggested that multiple options from Elite Recycling be submitted for the Board's review in order to determine the best recycling plan for the future.

// RESOLUTION IN SUPPORT OF REOPENING CAMPBELL COUNTY FOR BUSINESS

Chairman Watts mentioned there were several small business owners who wanted to address the Board regarding the coronavirus pandemic.

Art Pursel, 7411 Brookneal Highway, Gladys, stated he was the owner of The Lunch Box and was concerned about the lack of progress being made to reopen businesses in Campbell County. He believed citizens wanted to feel a sense of normalcy again and the small businesses were ready to open back up to the public.

Susan Earsing, 667 Babcock Road, Rustburg, stated she owned the chiropractic office and gym in Rustburg. She indicated that it was time for people to get back to work since Campbell County had not been greatly impacted by the coronavirus.

Rhonda Barabach, manager of Colonial Restaurant, stated if the restaurant did not open soon it would close permanently, and over 40 people would lose their jobs. She asked for the Board to make it known to state officials that Campbell County business owners were ready to open again.

Tommy Vaughan, 14891 Leesville Road, Evington, stated he owned Central Technology Solutions. He added that technological advances have been made that would allow businesses to know immediately if a customer has a fever, thereby allowing businesses to open sooner.

Mike LeVan, 2034 Bear Creek Road, Rustburg, commented that, as a realtor, he was very concerned about the real estate crisis that could happen due to people being out of work.

Calvin Massie, 29 Cape Charles Square, Lynchburg, commented that citizens were smart enough to make good decisions regarding their safety and health. He was sympathetic to the small businesses that were struggling at this time.

Chairman Watts stated he understood the seriousness of the coronavirus pandemic, but the economic toll the virus had taken on Virginia was also of great concern. He added that if superstores could remain in operation it was time to allow small businesses and places of worship to reopen.

*On motion of Chairman Watts, it was resolved the Board of Supervisors adopts the following resolution:*

**RESOLUTION UPHOLDING CONSTITUTIONAL FREEDOMS**

**WHEREAS**, on March 12, 2020, Governor Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

**WHEREAS**, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

**WHEREAS**, on April 7, 2020, the Campbell County Board of Supervisors confirmed the declaration of local emergency made by the local director of emergency management on March 20, 2020, specifically finding that the COVID-19 pandemic constitutes an "emergency" as defined in Virginia Code § 44-146.16; and

**WHEREAS**, on March 23, 2020, the Governor issued Executive Order Fifty-Three (further amended on April 15<sup>th</sup>) ordering the closing of schools; limiting gatherings of 10 or more people; limited restaurants, dining establishments, and other similar food and drink establishments to close except for delivery and take-out services; closed all public access to recreational and entertainment businesses (including beauty salons, barbers, etc.); defined essential businesses; and defined non-essential businesses for closure unless for pick-up services; and

**WHEREAS**, on March 30, 2020, the Governor issued Executive Order Fifty-Five ordering all Virginians to remain in their place of residence through June 10<sup>th</sup> with few exceptions dependent upon social distancing of six feet; closed institutions of higher education; ceased overnight campgrounds of less than 14 nights, and closed public beaches; and

**WHEREAS**, on April 17, 2020, President Trump, upon the recommendations of the White House Coronavirus Task Force, unveiled the guidelines for Opening Up America Again with an encouragement for Governors to consider allowing businesses to reopen in phased stages with appropriate public health safeguards; and

**WHEREAS**, President Trump's guidelines for Opening Up America recognize that the criteria for business openings should be tailored to local circumstances, in recognition of the fact that metropolitan areas have suffered more severe COVID outbreaks, than have the rural and suburban portions of the country; and

**WHEREAS**, a primary reason for closing businesses and the stay at home order was to avoid a virus spike that could overwhelm the hospitals, health centers, and the public health system; however, the growth rate trajectory of the virus in terms of daily reported cases has significantly decreased and the impact and effect on Campbell County has been much less than anticipated; and

**WHEREAS**, varying regions of the Commonwealth have been impacted by the COVID-19 virus in differing manners both from a public health and economic perspective, but nonetheless none have been impacted in a manner commensurate with the response; and

**WHEREAS**, as of April 29<sup>th</sup>, Campbell County has experienced 15 total reported cases and no deaths; and

**WHEREAS**, a uniform, one size fits all approach to closing "non-essential" businesses and retail should consider regional variances, especially the impact of closing businesses on rural areas who have significantly less COVID-19 cases per capita than metro areas; and

**WHEREAS**, declaring some businesses essential and some non-essential is disparate treatment of those businesses deemed non-essential which has led to undue hardship on small businesses while large businesses thrive; and

**WHEREAS**, prohibiting the citizens the right to peaceably assemble, and to pursue the enjoyment of their life and liberty objects to the basic and fundamental rights enshrined in the United States and Virginia Constitutions; and

**WHEREAS**, after nearly two months of intense public education by the federal, state, and local governments as well as all media outlets; citizens and businesses alike have a much better understanding and appreciation about how best to demonstrate healthy and safe practices for conducting their business; and

**WHEREAS**, given that the public education has created a healthy understanding of safe practices in the community at large, Campbell County businesses should now be allowed to be open while also being cognizant of and actively practicing public health guidelines in order to minimize the transmission of COVID-19 by using tools such as physical distancing, face masks, consistent sterilization of common touch points, and limiting the number of patrons per square foot; and

**WHEREAS**, the Campbell County Board of Supervisors deems all its citizens essential and deems all its businesses, their owners, and employees, essential; and

**WHEREAS**, the Campbell County Board of Supervisors recognizes that the freedoms enshrined in the United States Constitution and Virginia Constitution are paramount and that those rights cannot and should not be infringed upon no matter the issue before the Commonwealth; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Campbell County Board of Supervisors recognizes the importance of the COVID-19 public health crisis and is concerned about not only the health of its citizens, but also their economic well-being and their rights guaranteed under the Virginia and United States Constitutions; and

**BE IT FURTHER RESOLVED**, that the Campbell County Board of Supervisors strongly believes that allowing business owners to open their businesses while engaging in safe practices is in the interest of and in keeping with the freedoms guaranteed in the Constitution; and

**BE IT FURTHER RESOLVED**, that the Campbell County Board of Supervisors declares that all its citizens are essential and that their freedoms that are guaranteed in the United States and Virginia Constitutions remain in effect and in full force and that they cannot and should not be infringed.

Supervisor Cline commented that the intent of the Governor’s Executive Orders was to keep the healthcare system from being overwhelmed, not to keep everyone healthy. He added that restricting how sick people move and live was quarantine, and restricting how healthy people move and live was oppression. He indicated his faith in the local businesses to take precautions to ensure the safety of their employees and customers when reopening.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

// PUBLIC HEARING – SPECIAL USE PERMIT 46 CHEATHAM ROAD

The first public hearing was opened at 7:05 p.m. on:

PL-20-025 Request by Justin Cheatham for a special use permit to operate a rooming house on property zoned Agricultural. The property is located at 46 Cheatham Road and is located in an area designated as rural per the current Comprehensive Plan.

Mr. Harvey reviewed the staff report explaining the applicant was requesting a special use permit to operate a rooming house on the property for short-term rentals using platforms such as Airbnb. The space would include the first two levels of the home to accommodate for an “apartment” style overnight stay. The entrance would be limited to the backdoor via the basement leading into the bedroom. The residence was occupied by the owner and his wife and would not be rented as a standalone rental.

The zoning in the vicinity was Agricultural. The property was accessed by an existing entrance onto Cheatham Road, and the request would have minimal impact on daily traffic flow. According to the Comprehensive Plan, the property was located in an area designated as rural. The Planning Commission recommended approval of the request by a vote of 6-0 citing convenience, with the condition that the applicant utilized the site in conformance with the use described in the narrative submitted with the request.

**Justin Cheatham**, 46 Cheatham Road, Gladys, stated that he wanted to operate a rooming house on his property for short-term rentals, mainly through the Airbnb platform.

No one spoke in favor of or in opposition to the proposed special use permit, and the public hearing was closed at 7:10 p.m.

On motion of Chairman Watts, it was resolved the Board of Supervisors accepts the recommendation of the Campbell County Planning Commission and **APPROVES** Request PL-20-025 by Justin Cheatham for a special use permit to operate a rooming house on property

zoned Agricultural, located at 46 Cheatham Road with the condition recommended by staff, specifically that the applicant utilizes the site in conformance with the use described in the narrative submitted with the request.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

// PUBLIC HEARING – REZONING LAXTON ROAD AT ENTERPRISE DRIVE

The second public hearing was opened at 7:11 p.m. on:

PL-20-027 Request by Josh Lee, to rezone 1.184 +/- acres from Business – Limited Commercial to Residential – Multi Family in order to construct a townhouse development. The property is located in an area designated as medium to high density residential per the current Comprehensive Plan.

Paul Harvey, Director of Community Development, explained this was a request to rezone 1.184 +/- acres from Business – Limited Commercial to Residential – Multi Family in order to construct a townhouse development. The property is located at the corner of Laxton Road and Enterprise Drive, Lynchburg, VA, in the Timberlake Election District. The property bordered the City of Lynchburg and the applicant was planning to construct townhouses that would match the development being constructed in the city.

The area was mixed use in nature, and zoning in the vicinity was Residential – Single Family; Residential – Multi Family; Business – Limited Commercial; and Business – General Commercial. The property would be accessed from an entrance onto Laxton Road. VDOT approved a Traffic Impact Study and Turn Lane Warrant Analysis, however VDOT recommended moving the entrance to the 8-unit parking lot further from Laxton Road or submitting a revised traffic study with the 8-unit parking lot shown. A right turn taper and a left turn lane were proposed. The property would be served with public water and public sewer systems. No proffers were submitted with this rezoning request. The Planning Commission recommended approval by a vote of 6-0 citing good zoning practice.

**Andy Klepac**, Hurt & Proffitt, Lynchburg, spoke on behalf of the applicant. In answer to a question by Supervisor Hogg, he stated the proposed neighboring townhouse development in Lynchburg City had been approved by City Council and construction was about to begin.

No one spoke in favor of or in opposition to the proposed rezoning, and the public hearing was closed at 7:15 p.m.

On motion of Supervisor Hogg, it was resolved the Board of Supervisors **APPROVES** Request PL-20-027 by Josh Lee, to rezone property located on Laxton Road at Enterprise Drive from Business – Limited Commercial to Residential – Multi Family in order to construct a townhouse development.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

// PUBLIC HEARING – FISCAL YEAR 2021 BUDGET

The last public hearing was opened at 7:16 p.m. to receive public comment on the proposed Fiscal Year 2021 Budget.

Administrator Rogers advised that the proposed budget reflected Board direction to reduce the personal property tax rate by two (2) cents from \$4.40/\$100 of assessed value to \$4.38/\$100 of assessed value, which resulted in a revenue reduction of \$50,000. Therefore, expenditures were reduced by anticipating additional vacancy savings and reducing budget set aside funds. State Code prohibits the Board from adopting the budget until at least seven (7) days after the public hearing.

Chairman Watts called for comments on the proposed budget.

**Mike LeVan**, 2034 Bear Creek Road, Rustburg, asked if the budget was modified due to the coronavirus pandemic. Administrator Rogers commented that staff had reduced initial projections on revenues such as sales tax, transient occupancy tax, and interest earnings. He added that the County had implemented a hiring freeze and staff was prioritizing the most emergent expenses to keep the County operating efficiently. He anticipated having to continue those efforts into the first quarter of the next fiscal year.

Hearing no further comments, the public hearing was closed at 7:20 p.m. The Board would consider adoption of the budget at its next meeting on Tuesday, May 12, 2020 at 6:00 p.m.

// PROPERTY ACQUISITIONS

Administrator Rogers explained that over the past several months, the Board had authorized staff to negotiate the purchase of various parcels in the Rustburg area with the intent of putting those parcels to use for future public facility needs. To date, various contracts of purchase have been negotiated with the Board's consent given in closed session. In order to finalize the land transactions, a formal, public vote of the Board was required to authorize the County Administrator to finalize the purchase contracts for each parcel and to memorialize the Board's direction and affirmation of the purchase and terms.

Chairman Watts offered the following abstention:

In order to further the purposes of good and open government, and to comply with the provisions of Virginia Code Section 2.2-3112, I am disclosing that I am the principal member and manager of JC Land & Timber, LLC, a Virginia LLC which owns Campbell County Tax Map No. 34A-A-18, 609 Village Highway, Rustburg, VA 24588. Staff has recommended that the County consider purchasing that parcel of property from JC Land & Timber, LLC for public use. Because of my ownership interest in JC Land & Timber, LLC, I am disqualifying myself from the consideration of this transaction, meaning that I will not participate in any way in the discussion or consideration of this request, and I will not vote on the request following the conclusion of the closed session.

*On motion of Supervisor Hogg, it was resolved the Board of Supervisors openly authorizes and ratifies the signed contract on Campbell County Parcel No. 34A-A-18, and both directs and authorizes the County Administrator to sign any and all documents necessary to close the purchase of the parcel, pursuant to direction given in closed session.*

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley  
Nay: None  
Absent: None  
Abstain: Watts

*On motion of Supervisor Hogg, it was resolved the Board of Supervisors openly authorizes and ratifies the signed contracts on Campbell County Parcel Nos. 34A-A-A, 34A-A-B, 34A-A-C, and 32-A-65, and both directs and authorizes the County Administrator to sign any and all documents necessary to close the purchase of these parcels, pursuant to direction given in closed session.*

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

// RUSTBURG MIDDLE SCHOOL PPEA PROJECT REQUEST

Clif Tweedy, Deputy County Administrator, explained that for several years the Board of Supervisors and the School Board had been working toward constructing a new Rustburg Middle School. He added that property had been acquired for the project and significant efforts had been expended to develop a debt financing strategy. Mr. Tweedy indicated that there were several procurement options available for construction of a new school, but a solicited Public-Private Education Facilities and Infrastructure Act (PPEA) proposal process was the most

advantageous for several reasons. First, the solicited PPEA proposal process would allow close coordination between School staff and the contractor's team to determine the elements of the new facility. Second, the process would allow the cost, quality, and schedule to be negotiated prior to signing a contract. Finally, the process would allow for a significant amount of time to be saved between the decision to start the design process and actually beginning construction. With a solicited PPEA proposal process construction would begin in the spring of 2021 and, following an aggressive timeline, the project would be completed by the start of the 2022 school year.

Mr. Tweedy stated that the Joint Committee would be providing the overarching policy direction and project oversight, and School staff would provide the detailed planning direction. The new Rustburg Middle School project would be a collaborative effort among a number of parties and teamwork would be essential in making the project successful. On April 27, 2020, the Joint Committee unanimously approved a motion to recommend to the Board of Supervisors that the County use the solicited PPEA process to select a contractor to build a new Rustburg Middle School. The motion also recommended the Joint Committee be approved as the group to provide oversight for the process and to negotiate the necessary contracts.

Supervisor Hardie requested that he and Supervisor Cline be allowed to give input during the construction process since the districts they represented were served by Rustburg Middle School. Supervisor Hogg was agreeable to the suggestion and added that she welcomed input from all Board members. Following direction from Administrator Rogers, it was determined that an informal committee could be formed that would allow suggestions from Supervisor Hardie and Supervisor Cline to be relayed to the Joint Committee.

*On motion of Supervisor Hardie, it was resolved the Board of Supervisors approves the following:*

1. *Authorizes staff to advertise for construction of a new Rustburg Middle School through the use of a Solicited PPEA Proposal process;*
2. *Determines that constructing a new Rustburg Middle School is a qualifying project under the Public Private Educational and Infrastructure Act of 2002 as amended, particularly since it will cost in excess of \$30 million and be utilized for many years for a specific educational purpose;*
3. *Determines using competitive negotiation as outlined in the PPEA process is likely to be advantageous to the County due to the complexity or priority of need. These advantages include planning for construction to start adjacent to an existing school and coordinating the demolition of the existing facilities. Also, negotiating the schedule will allow the project to be ready for the start of the 2022 school year and be accommodating to the School's educational methods;*
4. *Determines that using the PPEA process will allow close coordination between parties in negotiating scope, quality, costs, and schedule to save time during the design portion of the project. This will also allow the selection of a contractor with a proven record of success with a project of this type and scope;*
5. *Approves the Joint Committee to serve as the overarching group responsible for overall direction of the PPEA selection process, design review, contract negotiations, and construction oversight. Also determines the Schools and County have staff with sufficient qualifications to evaluate the proposals;*
6. *Approves Clifton Tweedy to serve as project coordinator over the PPEA process and construction Project Manager with close coordination with a representative from the Schools;*
7. *Requests the School Board appoint an individual to work closely with Mr. Tweedy to coordinate the management activities of the new Rustburg Middle School project.*

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts

Nay: None

Absent: None

// SENECA COMMERCE PARK – TIER RANKINGS

Mike Davidson, Director of Economic Development, explained that the Virginia Economic Development Partnership (VEDP), which was the Economic Development marketing

agency for Virginia, had developed a tier ranking system for industrial parks. The tiers were numbered one (1) to five (5), with five (5) being the highest ranked site. The rankings were meant to show prospective clients that industrial sites were ready for development, and that no surprises awaited prospects during construction of their facility. He added that VEDP marketed Tier 5 ranked sites aggressively and Tier 4 ranked sites showed up prominently on their website, but lower ranked sites were not marketed to potential clients. Tier rankings were determined by Topographic Surveys, Archeological and Architectural Reviews, Endangered Species Reviews, Geotechnical Borings, Wetland Delineation, and Environmental Site Assessments.

Seneca Commerce Park was ranked as a Tier 2.5 when the VEDP first created the ranking system. The Lynchburg Regional Business Alliance applied for and received a GoVA Grant to upgrade one industrial park in each of the member localities to at least one Tier higher than its current VEDP ranking. In Seneca Commerce Park, 33.8 acres were upgraded to a Tier 4 with the Alliance's project. Approximately 67.7 acres in Seneca Commerce Park were still ranked at a Tier 2.5. Mr. Davidson noted that Campbell County was at a distinct competitive disadvantage with neighboring localities who had Tier 5 industrial parks. In order to raise the remaining acreage in Seneca Commerce Park to a Tier 4, the County must complete a Wetland Delineation Study, Endangered Species Review, and Geotechnical Borings. The total cost to perform the work was \$23,600 with an additional \$1,400 as contingency funding. The total cost of the project would not exceed \$25,000 and funds were available in the Seneca Commerce Park CIP expenditure line. Mr. Davidson indicated that a company based in England had expressed interest in expanding to Seneca Commerce Park. A building would have to be constructed on the property and if the County could not prove that there would not be any issues with the site, the company would find another industrial site to meet their needs. He reiterated that it was imperative to improve the remaining acreage of Seneca Commerce Park to a Tier 4 ranking to remain competitive in the area.

Following a lengthy discussion among Board members and Mr. Davidson regarding the types of companies Seneca Commerce Park was designed to attract, Supervisor Brown offered the following motion:

*On motion of Supervisor Brown, it was resolved the Board of Supervisors authorizes performing the necessary work to raise the Tier ranking of Seneca Commerce Park to a level 4, approves entering into a contract with Draper Aden Associates by utilizing the Lynchburg Regional Business Alliance's existing contract to perform the work, and approves the contract amount not to exceed \$25,000.*

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

// HIGHWAY MATTERS

Clif Tweedy, Deputy County Administrator, answered questions from Board members.

Items noted under highway matters included:

- Mr. Tweedy stated it was verified that Barricks Lane was a private road the developer had chosen not to upgrade to bring into the State system for maintenance. A letter was sent requesting pot hole repairs be made as soon as possible.
- Mr. Tweedy indicated there was no response from VDOT concerning pavement repair in the north bound lane near the intersection of Route 29 and Route 24 near the Apple Market.

From the Board:

- Supervisor Shockley asked for VDOT to consider installing guardrails on Tanglewood Drive to keep citizens safe from a deep ravine at the end of the road.
- Supervisor Cline indicated a drainage issue in the cul-de-sac near 112 Ford Terrace.

// CONSENT AGENDA

On motion of Supervisor Hogg, it was resolved the Board of Supervisors approves the following under the Consent Agenda:

a) Appropriations –

1. General Fund, Sheriff's Office, appropriating \$8,031.72 to Central VA Task Force Equipment; and raises estimated revenue, Central VA Task Force Equipment by \$10,142.37, and raises Unassigned General Fund Balance by \$2,110.65, revenue was received from DCJS Asset Forfeitures Division from the Central VA Task Force cases. These funds will be used to purchase covert equipment and computer equipment for the Task Force. Monies have also been returned to the General Fund that were mistakenly taken out earlier this year;
2. Capital Improvement Fund, Sheriff's Office, appropriating \$22,723.98 to Vehicles & Equipment; and raises estimated revenue, Insurance Recovery by \$22,723.98, to help purchase replacement equipment for vehicles involved in accidents. Funds were received from insurance companies for reimbursement in vehicle accidents during FY20;
3. General Fund, Sheriff's Office, appropriating \$500 to Project Lifesaver Supplies; and raises estimated revenue, Gifts and Donations – Sheriff's Department by \$500, funds received from Rustburg United Methodist Church and Woodmen of the World as a donation to the Project Lifesaver program;
4. General Fund, Sheriff's Office, appropriating \$2,288.24 to Special Investigation Fees; and raises estimated revenue, Special Investigation Restitution by \$2,288.24, defendants are ordered through Circuit Court to reimburse the Sheriff's Office for the narcotic funds used by the Sheriff's Office in their case;
5. School Operating Fund, Adult Ed/Other, appropriating \$5,000 to Payment to Joint Operations Secondary; and raises estimated revenue, CCS Foundation Donations by \$5,000, donation received for Dual Enrollment expenses;
6. School Operating Fund, Adult Ed/Other, appropriating \$264,125.17 to Payment to Joint Operations – SEC-SPE; and raises estimated revenue, Tuition Laurel by \$264,125.17, supplemental appropriation payment from Lynchburg City Schools;
7. School Operating Fund, Adult Ed/Other, appropriating \$37,732.17 to Payment to Joint Operations – SEC-SPE; and raises estimated revenue, Tuition Laurel by \$37,732.17, supplemental appropriation payment from Lynchburg City Schools;
8. School Food Service Fund, Yellow Branch Elem, appropriating \$3,500 to Purchase Service - VANCO; and raises estimated revenue, VANCO-Conv Funds by \$3,500, for convenience fees collected from VANCO for funds placed on student breakfast/lunch accounts during February 2020;
9. School Food Service Fund, Yellow Branch Elem, appropriating \$2,077.50 to Purchase Service - VANCO; and raises estimated revenue, VANCO-Conv Funds by \$2,077.50, for convenience fees collected from VANCO for funds placed on student breakfast/lunch accounts during March 2020.

b) County Attorney Invoice –

Approves payment to the County Attorney in the amount of \$17,751.50 for services provided from March 18, 2020 through April 21, 2020;

c) Transfer Site Attendants –

Accepts the lowest responsive and responsible bid for each transfer site as follows for a total award in the amount of \$65,628 each year for up to three (3) years. At this time a contract for services at the Concord transfer site is not being awarded as the operations are intended to be transitioned to part time employees as part of the FY21 budget.

Three Forks Transfer Site	Raymond Bailey	\$7,740/annually
Falling River Transfer Site	Raymond Bailey	\$9,300/annually
Brookneal Transfer Site	Larry Holcombe	\$9,600/annually
Gladys Transfer Site	Raymond Bailey	\$9,588/annually
Altavista Transfer Site	Robert Combes	\$11,400/annually
Evington Transfer Site	Richard Gordon	\$18,400/annually

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
 Nay: None  
 Absent: None

// APPOINTMENTS

One appointment was made at this meeting.

Library Board

On motion of Supervisor Hardie, it was resolved the Board of Supervisors reappoints Rachel Cartwright, to serve a four year term until June 30, 2024 on the Library Board for the Rustburg Election District.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
 Nay: None  
 Absent: None

// MATTERS FROM THE BOARD

- Supervisor Cline commended volunteers from the Campbell County Militia for their efforts in moving a food pantry from the Department of Social Services to Hyland Heights Baptist Church on April 21<sup>st</sup>.
- Supervisor Hardie recognized all Campbell County teachers for Teacher Appreciation Week. He noted that teachers were working very hard to meet the needs of all students while school was not in session due to the coronavirus pandemic.
- Supervisor Hogg commended the Brookville High School administration for visiting the Class of 2020 and placing congratulatory signs in the graduates' yards.

// CLOSED SESSION

On motion of Supervisor Cline, it was resolved the Board of Supervisors enters into a closed meeting at 8:28 p.m. to discuss a prospective existing business or industry expansion, in accordance with §2.2-3711 (A)(5) of the Code of Virginia, as amended; and to discuss the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, in accordance with §2.2-3711 (A)(3) of the Code of Virginia, as amended.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
 Nay: None  
 Absent: None

// The Campbell County Board of Supervisors entered into a closed meeting on this 5<sup>th</sup> day of May, 2020 at 8:28 p.m. to discuss a prospective existing business or industry expansion, in accordance with §2.2-3711 (A)(5) of the Code of Virginia, as amended; and to discuss the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, in accordance with §2.2-3711 (A)(3) of the Code of Virginia, as amended.

// On motion of Supervisor Hogg, it was resolved the meeting return to open session at 9:10 p.m.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

// On motion of Supervisor Hogg, the following resolution was adopted:

CERTIFICATE OF CLOSED MEETING

WHEREAS, the Campbell County Board of Supervisors had convened a closed meeting on the 5<sup>th</sup> day of May, 2020 pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3711 of the Code of Virginia requires a certification by the Campbell County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Campbell County Board of Supervisors.

The roll call vote was: Aye: Brown  
Aye: Cline  
Aye: Hardie  
Aye: Hogg  
Aye: Moore  
Aye: Shockley  
Aye: Watts  
Nay: None  
Absent During Meeting: None  
Absent During Vote: None

// ADJOURNMENT

On motion of Supervisor Brown, the meeting was adjourned at 9:11 p.m.

The vote was: Aye: Brown, Cline, Hardie, Hogg, Moore, Shockley, Watts  
Nay: None  
Absent: None

\_\_\_\_\_  
CHARLIE A. WATTS, CHAIRMAN

Approved: \_\_\_\_\_