

# Campbell County Budget

Fiscal Year  
2017-2018

# Budget Schedule

Date	Topic
February 7 <sup>th</sup>	Board Adopts Priorities
February 28 <sup>th</sup>	Joint Committee County/Schools to discuss Budget Objectives
March 7 <sup>th</sup>	CIP Presented to Board of Supervisors
April 4 <sup>th</sup>	Review CIP and Debt Service with Board of Supervisors for Approval
April 4 <sup>th</sup>	Receive Schools Superintendent budget request overview for Review
April 11 <sup>th</sup>	School Division Provides Budget Request Overview at Budget Workshop
April 11 <sup>th</sup>	Present Proposed FY16 Budget; Permission to Advertise
May 2 <sup>nd</sup>	Budget Public Hearing Conducted
May 16 <sup>th</sup>	Final Budget Presentation; adoption; appropriation

# Agenda

- Review of Key Budget Changes since FY2016
- Summary of FY2017 Budget actions
- Key Provisions of Proposed Budget
- Summary of How Proposed Budget is balanced
- Review of Revenues
- Review of Expenditures
- Next Steps

# Key Items Since FY16

- Staffing realignment:
  - Eliminated 4 Full-time positions in Real Estate in transition to outsourcing.
  - Eliminated 1 position in Public Works through attrition.
  - Eliminated 1 position in Youth, Adult & Community Services through attrition.
  - Eliminated 1 part-time, clerical position in Public Safety through attrition.
  - Eliminated Part-time position in HR through attrition.
  - Eliminated 1 position in the Commissioner of Revenue's office through attrition.
  - Merged Public Information and Human Resources to streamline operation and recognize efficiencies.

# Key Items Since FY16

- Budgetary Measures:
  - Discontinued reliance on anticipated year end reversions and funds from Unassigned Fund Balance to balance the budget.
  - Increased EMS Transport Fees; Added a “Non-Transport” fee; and pursued garnishments for unpaid transport collections.
  - Increased building permit fees.
- Compensation changes
  - Provided a 2% raise in July 2015.
  - Increased employee health insurance premiums 10% in January 2017.

# Key Items Since FY16

- Operational considerations:
  - Opened the Timbrook Library.
  - Added additional park facilities at Timbrook Park.
  - Developed Long Mountain Park fields.
  - Constructed pavilion at Community Park.
  - Assumed ownership & responsibility for Brookneal and Rustburg Rescue facilities.
  - Implemented an additional full-time, career staffed, Rescue Crew in the Timberlake area.

# The FY 2017 Budget – A Reminder

- Last year's proposed budget of \$69,460,463
- The Board then:
  - Increased Revenue Projections by \$150,000 and increased EMS Billing rates to generate an additional \$65,000 to fund approximately 6 months of a career EMS crew for the Timberlake Area; and
  - Amended the Building Permit Fee Schedule to increase projected revenue another \$23,000 which was subsequently directed to the Town of Brookneal to offset the \$25,000 proposed reduction in the Administrator's budget; and
  - Increased the Non-Departmental category of the budget to reflect additional expenditures of \$103,000. This would have been the State's proposed 2% increase for locally funded state offices and would have been supported with \$68,000 of additional state revenue and anticipating an additional \$35,000 in vacancy savings. However, this raise was not awarded as State Revenues did not meet targets.
- Final Fiscal Year 2017 Adopted Budget: \$69,766,463

# FY2017-2018 Budget Proposal

## Key Provisions

- Tax Cut–
  - Reduces Personal Property Tax by 10¢ in recognition of continued revenue growth.
- School Funding
  - Provides additional funding for school needs.
  - Funds the transfer to the School Division in the amount of \$27,320,682.
  - In addition, provides \$184,145 to be assigned for school maintenance needs.
  - Fully funding the School Division request of \$2.2 million in additional local funding would require a 6¢ increase on the Real Estate rate.
- Compensation
  - Includes a 2% Across the Board Raise for all County positions.
  - Includes an additional 2% raise for Public Safety positions.
- Personnel Changes
  - Increases Part-time Registrar position to Full-time by transferring part-time allocation to full-time salary.
  - Increases Part-time Commonwealth Attorney's office position from Part-time to Full-time.
  - Eliminates one FTE via RIF in Parks and Recreation
  - Reduces part-time staffing in Library system



# How it's funded

- Local Revenue Growth of \$1,105,891.
  - Less 10¢ decrease in Personal Property (\$280,486)
  - Total new local revenue **\$825,405**
- Eliminate part-time help at Long Island Park (\$18,500)
- Eliminate a full-time position in Parks and Recreation (\$40,000). General Fund recognizes savings of \$40,000. Balance of savings will be redistributed as targeted compensation increases in light of additional workload.
- Close Brookneal Library, recognizing \$17,500 in savings, while making \$17,169 available as an increase in Library Part-time to support on-going operations of other branches.
- Closes Hodges trash site; move compactor to Altavista location resulting in operational efficiencies and capital savings.

# LOCAL REVENUES

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
\$52,488,307	\$53,313,712

**\$825,405 Increase**

# General Property Taxes

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$38,022,595</b>	<b>\$38,427,785</b>

**\$405,190 Increase**

# Other Local Taxes

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$9,145,010</b>	<b>\$9,254,668</b>

**\$109,658 Increase**

# Permits, Fees & Licenses

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$1,898,138</b>	<b>\$1,968,063</b>

**\$69,925 Increase**

# Fines and Forfeitures Use of Money & Property

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$91,755</b>	<b>\$139,764</b>
<b>\$343,321</b>	<b>\$356,112</b>

**\$60,800 Increase**

# Charges for Services

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
\$352,620	\$399,573

\$46,953 Increase

# Miscellaneous Revenue

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$2,288,638</b>	<b>\$2,396,277</b>

**\$107,639 Increase**



# Recovered Costs

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$346,230</b>	<b>\$371,470</b>

**\$25,240 Increase**

# STATE REVENUES

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$14,073,835</b>	<b>\$13,927,864</b>

**\$145,971 Decrease**

# FEDERAL REVENUES

<b>Fiscal Year 2016-2017 Adopted</b>	<b>Fiscal Year 2017-2018 Proposed</b>
<b>\$3,204,321</b>	<b>\$3,869,731</b>

**\$665,410 Increase**

# Revenues-Grand Total

## Fiscal Year 2017

- Local \$52,488,307
  - State \$14,024,898
  - Federal \$3,185,258
- \$69,766,463**

## Fiscal Year 2018

- Local \$53,313,712
  - State \$13,927,864
  - Federal \$3,869,731
- \$71,111,307**

Local Revenues projected to increase	2%
State Revenues projected to decrease	0.7%
Federal Revenues projected to increase	22%
Total General Fund Revenues increase	1.9%

# Expenditures

# General Government Administration

- Board of Supervisors
- Non-Departmental
- County Administration
- Legal Services
- Commissioner of Revenue
- Business Auditor
- Treasurer
- Management Services
- Public & Employee Relations
- Information Technology
- Central Purchasing
- Central Stores
- Communication Services
- Organizational Memberships
- Registrar

8% of General Fund Budget

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Board of Supervisors	88,904	90,493	1,589
Non-Dept.	414,876	900,340	485,464
County Admin.	321,358	326,477	5,119
Public Information	101,361	--	(101,361)
Legal Svcs.	267,280	278,085	11,241
Accounting Svcs.	61,800	62,300	500
Comm. Of Rev.	370,310	378,968	8,658
Business Auditor	114,359	115,918	1,559
Locally Funded Treasurer	26,258	26,255	(3)
Real Estate Office	320,163	322,613	2,450
Treasurer	553,623	556,319	2,696
Management Services	387,216	381,987	(5,229)

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Public & Employee Relations	263,085	331,443	68,358
Information Technology	788,993	783,523	(5,229)
Fuel	260,000	260,000	--
Central Purchasing	153,487	155,055	1,568
Central Stores	35,000	35,000	--
Communication Services	104,500	104,500	--
Organizational Memberships	48,038	48,001	(37)
Registrar	244,793	244,901	108
<b>Total</b>	<b>4,925,404</b>	<b>5,402,613</b>	<b>477,209</b>



# Judicial Administration

- Circuit Court
- Commissioner of Accounts
- General District Court
- Magistrates
- Juvenile & Domestic Relations Court
- Clerk of Circuit Court
- Victim Witness
- Commonwealth Attorney

3% of General Fund Budget

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Circuit Court	85,340	84,886	(454)
Comm. Of Accounts	1,320	1,320	--
Gen. Dist. Court	10,379	9,964	(415)
Magistrates	1,415	1,415	--
JDR	16,829	16,541	(288)
Clerk of Circuit Court	552,756	56,1105	8,349
Victim Witness	149,624	221,717	72,093
Comm. Attorney	777,135	830,090	52,944
Locally Funded Comm. Attorney	75,677	76,461	784
<b>Total</b>	<b>1,670,475</b>	<b>1,803,499</b>	<b>133,024</b>

# Public Safety

- Sheriff's Department
- E-911 System
- School Funded SROs
- Volunteer Fire Companies
- Individual Companies
- Volunteer Rescue Squads
- Individual Squads
- Forestry Service
- EMS Services
- Blue Ridge Regional Jail
- Probation Office
- Juvenile Detention
- Building Inspections
- Animal Control
- Medical Examiner
- Public Safety

**19%** of General Fund Budget

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Sheriff's Dept.	4,128,501	4,225,531	97,030
Off-Duty Deputies	120,681	165,120	44,439
Sheriff's Dept./County	481,849	494,722	12,873
E-911	1,072,980	1,072,919	(61)
School Funded Resource Officers	444,471	465,696	21,225
Vol. Fire Companies	249,330	274,797	25,467
Altavista Fire Dept.	48,100	45,650	(2,450)
Brookneal	48,100	45,650	(2,450)
Brookville Fire	48,100	40,000	(8,100)
Concord Fire	42,450	40,000	(2,450)

	<b>FY17 Budget</b>	<b>FY 18 Proposed</b>	<b>Change FY17 v. FY18</b>
Evington Fire	48,100	45,650	(2,450)
Gladys Fire	42,450	40,000	(2,450)
Lyn-Dan Fire	42,450	40,000	(2,450)
Rustburg Fire	42,450	40,000	(2,450)
Red House Fire	1,750	1,750	--
Vol. Rescue Squads	208,971	192,610	(16,360)
Altavista Rescue	35,000	37,450	2,450
Brookneal Rescue	20,000	15,000	(5,000)
Campbell County Rescue	35,000	37,450	2,450
Citizens Rescue	35,000	37,450	2,450
Concord Rescue	35,000	37,450	2,450
Rustburg Rescue	27,500	--	(27,500)

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Forestry Svc.	20,781	20,780	(1)
EMS Services	2,114,622	2,205,830	91,208
Local Corrections	3,170,000	2,900,000	(270,000)
Probation Office	4,900	4,900	--
Detention	445,119	370,037	(75,082)
Building Inspections	337,019	335,062	(1,957)
Animal Control	254,840	255,591	751
Medical Examiner	1,000	1,000	--
Public Safety	251,600	257,183	5,582
<b>Total</b>	<b>13,858,113</b>	<b>13,745,278</b>	<b>(112,835)</b>

# Public Works

- Highway Services
- Street Lights
- Maintenance of Buildings
- Public Works Administration

3% of General Fund Budget

	<b>FY17 Budget</b>	<b>FY 18 Proposed</b>	<b>Change FY17 v. FY18</b>
Highway Services	23,000	22,000	(1,000)
Street Lights	7,700	7,700	--
Maintenance of Bldgs & Grounds	1,529,538	1,511,830	(17,708)
Public Works Administration	284,646	286,434	1,788
<b>Total</b>	<b>1,844,884</b>	<b>1,827,964</b>	<b>(16,920)</b>



# Health & Welfare

- Supplement to Local Health Department
- Community Services Board
- Social Services Administration
- Tax Relief for the Elderly
- Public Assistance
- Central Virginia Area Agency on Aging
- RSVP Volunteer Program
- Community Support Grant
- Housing Assistance Services
- Comprehensive Services Act
- Youth, Adult & Community Services
- CASA; Legal Aid; CVCC

**16%** of General Fund Budget

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Supplemental Local Health Dept.	409,181	409,181	--
CSB	182,485	182,485	--
Social Svcs. Admin	4,346,730	4,401,730	55,000
Public Assistance	2,720,809	2,996,499	275,690
CVAAA	65,745	65,745	--
Volunteer Program	90,951	102,863	11,912
Community Support Grants	5,000	5,000	--
Housing Assistance Services	131,157	137,861	6,704
CSA	2,603,020	2,599,858	(3,162)
Youth, Adult, Community Svcs.	113,575	113,829	254
SPF-SIG Grant	-	--	--
Health/Education/Welfare	16,707	16,976	269
<b>Total</b>	<b>10,685,360</b>	<b>11,032,027</b>	<b>346,667</b>

# Parks/Recreation & Cultural

- Recreation Administration
- Community Recreation
- Library Administration
- Literacy Program

3% of General Fund Budget

	<b>FY17 Budget</b>	<b>FY 18 Proposed</b>	<b>Change FY17 v. FY18</b>
Parks and Recreation Administration	515,422	498,319	(17,103)
Community Recreation	192,162	192,131	(31)
Library Administration	1,094,403	11,18,381	23,978
Literacy Program	33,853	41,438	7,585
<b>Total</b>	<b>1,835,840</b>	<b>1,850,269</b>	<b>14,430</b>

# Community Development

- Planning/Zoning
- Economic Development
- Planning & Development (Contributions to Towns)
- CCUSA
- Environmental Management
- Storm Water
- Cooperative Extension

2% of General Fund Budget

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Planning/Zoning	505,836	518,625	12,789
Economic Development	459,566	480,283	20,717
Town of Altavista	32,100	25,000	(7,100)
Town of Brookneal	51,000	51,000	--
CCUSA	54,971	73,964	18,993
Environmental Mgmnt	15,186	15,186	--
Environmental Services	132,354	138,129	5,775
Cooperative Extension	107,450	107,890	440
<b>Total</b>	<b>1,358,463</b>	<b>1,410,077</b>	<b>51,614</b>

# Non-Departmental

- Undistributed Expenditures
- Transfer to Schools
- Transfer to CIP
- Transfer to Solid Waste Fund
- Debt Service

# Undistributed Expenditures

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Undistributed FICA	(75,000)	(75,000)	--
Undistributed – Turnover/Hiring Freeze	(410,000)	(275,000)	135,000
<b>Total</b>	<b>(485,000)</b>	<b>(350,000)</b>	<b>135,000</b>



# Transfers & Debt Service

	FY17 Budget	FY 18 Proposed	Change FY17 v. FY18
Schools	27,320,682	27,320,682	--
Capital Improvement Plan (CIP)	1,300,000	1,300,000	--
Solid Waste Fund	623,777	940,432	316,655
Health Insurance Fund	20,000	20,000	--
<b>Total Transfers</b>	<b>29,264,459</b>	<b>29,581,114</b>	<b>(316,655)</b>
<b>Debt Services</b>	<b>4,808,465</b>	<b>4,624,320</b>	<b>(184,145)</b>
<b>School Maintenance</b>	<b>--</b>	<b>184,145</b>	<b>184,145</b>

**42%** of General Fund Budget (Transfers)  
**7%** of General Fund Budget (Debt Service)

# General Fund Expenditures

	<b>FY17 Budget</b>	<b>FY 18 Proposed</b>	<b>Change FY17 v. FY18</b>
<b>Total</b>	<b>69,766,463</b>	<b>71,111,307</b>	<b>1,344,844</b>

# FY18 Proposed Budget

## \$71,111,307

- The proposal reduces taxes by cutting the Personal Property rate by 10¢.
- The proposal provides additional funds for school division needs.
- The proposal invests in public safety.
- The proposal increases funding for regional economic development partnerships.
- The proposed budget reduces staffing in:
  - Parks and Recreation
  - Part-time in Library
- The proposed budget reduces funding to Altavista in the amount of \$7,100 which was previously paid for Park Maintenance
- The proposal closes Patrick Henry Memorial Library
- The proposal closes the Hodges trash site
- The proposal includes funding for a 2% across the board raise and an additional 2% for public safety personnel

# Additional Considerations

- Fully funding the School Division request would require a 6¢ increase on the Real Estate Rate.
- Retaining the existing Personal Property Tax Rate would make an additional \$280,486 available for Board priorities.
- The General Fund Unassigned Fund Balance should be, per our financial policies, between \$12 million and \$18 million.
- The General Fund Unassigned Fund Balance is presently estimated to be \$15,050,000 at the end of FY2017.

# Some items to consider

- Operating Budget as proposed increases approximately 1.9%.
- Employees may see a premium increase for Health Insurance in January 2018.
- The proposed budget does not factor in any plans to address the School Division's Capital Improvement Plan (CIP) proposal

# The Board has options

- Revisit/revise/reject staff recommended reductions and/or
- Increase taxes/fees; and/or
- Advertise as presented.

Remember: once advertised, the tax rate(s) may be lowered but cannot be increased.

QUESTIONS?

# Next Steps

- Request feedback/input from the Board
- Request permission to advertise a public hearing for May 2<sup>nd</sup>.



