

NAME (Please print)

ADDRESS

CITY AND ZIP

DAYTIME PHONE

WORK PHONE

VOTING PRECINCT

COMMENTS:



Looking for an easy and rewarding way to get involved in your community and in the democracy on which our nation was founded? The Campbell County Electoral Board offers such an opportunity through service as an **Election Officer**, working at the polls on Election Day.

I AM INTERESTED IN WORKING AS AN ELECTION OFFICER.

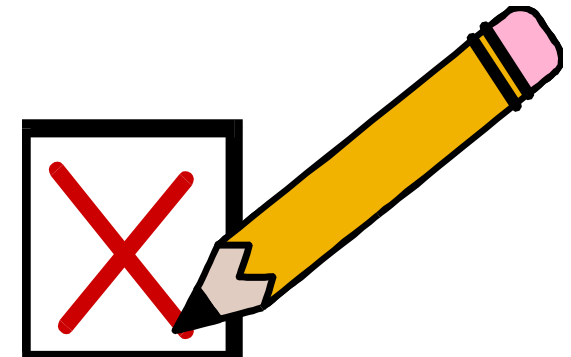
I WOULD LIKE MORE INFORMATION.

Please return completed application to:

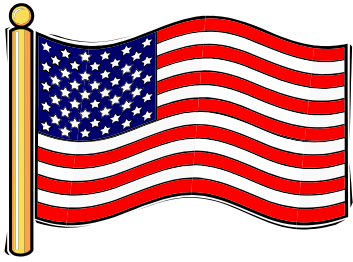
Campbell County Office of Elections
774 Village Hwy.
P. O. Box 103
Rustburg, VA 24588



WOULD YOU LIKE TO SERVE AS AN ELECTION OFFICER?



PHONE: (434) 332-9579
EMAIL: ktanos@co.campbell.va.us
FAX: (434) 332-9689



What is an Election Officer?

Election Officers work at the polls on Election Day to ensure that elections are run in an honest and well organized manner. Campbell County needs over 150 workers in its 17 precincts for each General Election.

Who can be an Election Officer?

You are eligible if you:

- 👉 are registered to vote in Virginia
- 👉 do not hold elected office or are not the employee or deputy of an elected official
- 👉 enjoy meeting other people and serving the public
- 👉 are detail-oriented, able to take direction well, and not easily distracted.

When are Elections held and what are the hours worked?

General Elections are held each year on the first Tuesday after the first Monday in November.

Primary Elections, if called for, are held on the second Tuesday in June. Special elections are scheduled as necessary.

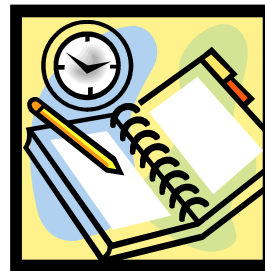
Polling places are always open from 6:00 a.m. until 7:00 p.m.

What do Election Officers do?

Election Officers are assigned to work in their home precinct polling place, but if no vacancies are available, you may be asked to work at another precinct. You may be asked to serve as an alternate to fill in for previously-assigned Election Officers who are unable to serve. Their duties include:

- 👉 arriving at the polling place at 5:00 a.m. on Election Day
- 👉 set up voting machines, electronic pollbooks, and signs to prepare the polling place for voting
- 👉 processing voters by checking their names off poll books
- 👉 operating and instructing voters on the use of voting machines
- 👉 assist handicapped voters as necessary
- 👉 tallying results, securing the voting machines, and closing polling place.

At least three (3) Election Officers work in the Central Absentee Voter Precinct (CAP) on Election Day. These officers check the names of absentee voters off poll book list and tabulate the absentee ballots.



Are Election Officers required to attend training?

ALL Election Officers are required to attend training annually. Training usually lasts approximately 3 hours. Classes are held in Rustburg.

Training schedules and precinct assignments are mailed approximately four to six weeks prior to Election Day.

Will I be paid?

Election Officers are paid a stipend of \$115 for working the election.

Training pay is \$10 for each hour of required attendance.