

# BE A POLL WORKER

Next to casting a ballot yourself, serving as a poll worker is the most important thing you can do to help our democracy thrive.

Poll workers play a crucial role in ensuring the strength and integrity of the voting process. They are the lifeblood of well-run polling places and they help secure our rights as U.S. citizens. That is why we are calling you to voice your support for your community by becoming a poll worker. As part of this process you will:

- Serve inside a polling place by checking in voters, answering voters' questions, setting up and testing voting machines, issuing ballots and other tasks.
- Be a resource for fellow voters who encounter problems from registration problems to voter ID questions to language barriers.
- Attend training by local election officials to learn the mechanics of the voting process and what the rules are.

When working in a polling location on Election Day, there are different positions that you could fill. While your responsibilities will vary by position, there are certain aspects of working at the polls that you can count on. You will receive training before Election Day.



Looking for an easy and rewarding way to get involved in your community and in the democracy on which our nation was founded? The Campbell County Electoral Board offers such an opportunity through service as an **Election Officer**, working at the polls on Election Day.



WOULD YOU LIKE TO SERVE AS AN ELECTION OFFICER?



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**We want  
YOU  
to be a  
Poll  
Worker!!!**

## What is an Election Officer?

Election Officers work at the poll on Election Day to ensure that elections are run in an honest and well organized manner. Campbell County needs over 150 workers in its 17 precincts for each General Election.

## Who can be an Election Officer?

You are eligible if you:

- ⇒ Are registered to vote in Virginia
- ⇒ Do not hold elected office or are not the employee or deputy of an elected official
- ⇒ Enjoy meeting other people and serving the public
- ⇒ Are detail oriented, able to take direction well, and not easily distracted



## Are Election Officers required to attend training?

**ALL** Election Officers are required to attend training annually. Training usually lasts approximately 3 hours. Classes are held in the Historic Clerk's Office (Registrar's Office).

## When are Elections held and what are the hours worked?

General Elections are held each year on the first Tuesday after the first Monday in November.

Primary Elections, if called for, are held on the first Tuesday in May and the second Tuesday in June. Special elections are scheduled as necessary.

Polling places are always open from 6:00 a.m. until 7:00 p.m.



Election Officers are assigned to work in their home precinct polling place, but if no vacancies are available, you may be asked to work at another precinct. You may be asked to serve as an alternate to fill in for previously assigned Election Officers who are unable to serve.

Election Officers duties include:

- ◆ Arriving at the polling place at 5:00 a.m. on Election Day
- ◆ Set up voting machines and signs to prepare the polling place for voting
- ◆ Processing voters by checking their names off poll books
- ◆ Operating and instructing voters on the use of voting machines
- ◆ Assist handicapped voters as necessary
- ◆ Tallying results, securing the voting machines, and closing polling place

## Will I be paid?

Election Officers are paid a stipend for working the election and attending required training sessions.

