

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *August 15, 2018*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday August 15, 2018 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present were: Carolyn Porter, Chair
James Nowlin, Vice Chair
Sandi Martin
Marilyn Gadowski
Kevin Keys
Morris Dews
Jon Hardie (non voting)
Lisa C. Linthicum, Secretary

Members absent were: Linda Grubba

Staff present: Jill Giuliano, Recording Secretary
Kenisha DeLong, Family Services Specialist II, Adult & Family Unit
Amanda Carlson, Benefit Programs Specialist II, Ongoing Benefits Unit
Brenda Ferguson, Benefit Programs Specialist II, Ongoing Benefits Unit
Marsha Pritchett, Benefit Programs Supervisor
Jeannette Briggs, Benefit Programs Supervisor

Chairwoman Porter called the meeting to order at 10:00 am.

Minutes

// The minutes of the July 18, 2018 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Nowlin, the Board went into Closed Session at 10:05 am to discuss Individual Case Matters, related to Benefits Eligibility, the Schedule of Board Action, (A.4.), and Personnel Matters (A.1.).

The vote was: Aye: Dews, Gadowski, Keys, Martin, Nowlin, Porter
Nay: None
Absent: Grubba

Return to Regular Session

// On MOTION by Mr. Nowlin, the Board returned to regular session at 10:42 am.

The vote was: Aye: Dews, Gadowski, Keys, Martin, Nowlin, Porter
Nay: None
Absent: Grubba

// On MOTION by Mr. Nowlin, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:

- Aye: Porter
- Aye: Nowlin
- Aye: Gadowski
- Aye: Martin
- Aye: Dews
- Aye: Hardie
- Aye: Keys
- Nay: None
- Absent: Grubba

// On MOTION by Mr. Nowlin, the Board approved the Schedule of Board Action.

The vote was:

- Aye: Dews, Gadowski, Keys, Martin, Nowlin, Porter
- Nay: None
- Absent: Grubba

Administrative Report

// The Board reviewed the bills and expenses.

// The Director reviewed Virginia Code 63.2-312 regarding board meeting times and days. After discussion, the board's decision was to make no change to the third Wednesday of each month at 10:00 am for regular board meetings. The November 21, 2018 board meeting was changed to Wednesday November 14 at 10:00 am by acclamation to accommodate Thanksgiving holiday schedules.

// The Director provided a listing of Duties Delegated to the Director by the Campbell County Board of Social Services according to the Code of Virginia as well as other duties assigned to the Director by the Board that are not required by the Code of Virginia. There were no additions or revisions to the duties listed.

// The Director reviewed a Section Eight Management Assessment Program (SEMAP) Self-Certification that was submitted to the Virginia Housing Development Authority (VHDA) for fiscal year ending 6-30-18. The results show 100% compliance in all performance indicators required by this agency.

// The Director reviewed Campbell County's plan for Medicaid Expansion which will take effect January 1, 2019. A state budget allocation of \$104,353 may be used for hiring additional staff, purchasing office equipment and training.

// On MOTION by Ms. Gadomski, the Board approved the consolidation of a seasonal part-time position and a part-time benefit position into one full-time Benefit Programs Specialist position.

The vote was: Aye: Dews, Gadomski, Keys, Martin, Nowlin, Porter
 Nay: None
 Absent: Grubba

// The Director provided a VDSS broadcast regarding the Family First Prevention Services Act (FFPSA), which was passed and signed into law in February 2018 as a part of the Bipartisan Budget Act, requires the Virginia Department of Social Services (VDSS) to develop and implement a comprehensive, statewide plan to prevent child abuse and neglect fatalities.

Personnel

Brenda Ferguson was selected for the Benefit Programs Specialist II position in the Ongoing Benefits Unit effective 8-1-18.

Kenisha DeLong was selected for the Family Services Specialist II position in the Adult & Family Unit, effective 8-1-18.

The following new hires were introduced to the Board: Amanda Carlson, Benefit Programs Specialist II, effective 7-1-18; Brenda Ferguson, Benefit Programs Specialist II, effective 8-1-18; and Kenisha DeLong, Family Services Specialist II, effective 8-1-18.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

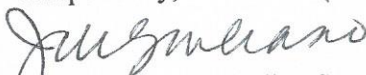
Next Meeting Date

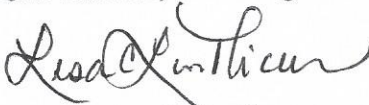
// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday September 19, 2018 at 10:00 am.

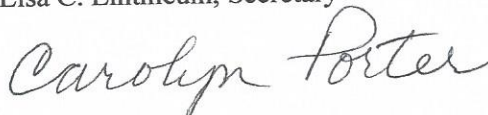
Adjournment

// On MOTION duly made and accepted, the Board adjourned at 11:54 am.

Respectfully,


Jill Giuliano, Recording Secretary


Lisa C. Linthicum, Secretary


Carolyn Porter, Chair