

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: September 19, 2018

The regular meeting of the Campbell County Department of Social Services was held on Wednesday September 19, 2018 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present were: Carolyn Porter, Chair
James Nowlin, Vice Chair
Sandi Martin
Marilyn Gadomski
Kevin Keys
Linda Grubba
Morris Dews
Jon Hardie (non voting)
Lisa C. Linthicum, Secretary

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Mary Martin, Office Manager
June Fisher, Benefit Programs Manager
Kimberly Cooke, Benefit Programs Specialist II, Intake Unit
Tamika Davis, Benefit Programs Specialist II, Intake Unit
Patrick Reichard, Benefit Programs Specialist II, Ongoing Unit

Chairwoman Porter called the meeting to order at 10:00 am.

Minutes

// The minutes of the August 15, 2018 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Nowlin, the Board went into Closed Session at 10:04 am to discuss Individual Case Matters, related to the Schedule of Board Action, A.4. and Personnel Matters A.1.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Porter
Nay: None
Absent: None

Return to Regular Session

// On MOTION by Mr. Nowlin, the Board returned to regular session at 10:22 am.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Porter
Nay: None
Absent: None

// On MOTION by Mr. Nowlin, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Porter
 Aye: Nowlin
 Aye: Gadowski
 Aye: Martin
 Aye: Grubba
 Aye: Dews
 Aye: Hardie
 Aye: Keys
 Nay: None
 Absent: None

// On MOTION by Ms. Martin, the Board approved the Schedule of Board Action.

The vote was: Aye: Dews, Gadowski, Grubba, Keys, Martin, Nowlin, Porter
 Nay: None
 Absent: None

Administrative Report

// On MOTION by Mr. Dews, the Board approved payment of bills and expenses.

The vote was: Aye: Dews, Gadowski, Grubba, Keys, Martin, Nowlin, Porter
 Nay: None
 Absent: None

// The Director provided information regarding the bullet resistant glass that was installed by Appomattox Glass at the two reception windows on August 23, 2016. On approximately September 10, 2018, a horizontal crack was discovered on one of the windows. The Maintenance Dept. placed tape over the crack to temporarily stabilize it until a permanent solution could be determined. Appomattox Glass came to DSS to evaluate the crack and provided two options: 1) replace the entire piece of glass at a cost to us of \$3,025; or 2) install metal trim over the crack for no charge.

After discussion, the decision was made to install the metal trim over the crack to delay the expense of replacement. Appomattox Glass stated that the existing crack does not weaken the integrity of the bullet resistance glass. After a lengthy discussion the Board asked the Director to provide them with cost estimates of replacing the current bullet resistance glass with bulletproof glass as well as research alternative glass vendors.

// The Director provided information regarding the estimated median income for Virginia in FFY 2019. This income chart will be used for all new or re-determined cases on or after October 1, 2018 as it affects eligibility for services.

// The Director discussed updates to the Child Care Subsidy Program. To ensure compliance with federal requirements that prohibit childcare vendors from charging subsidy recipients more than they charge the general public, vendors will be required to complete a new Child Care Rate form. This form will disclose what they charge the general public for childcare services.

// The DSS Board-sponsored annual holiday luncheon will be held on December 19, 2018 at the Rustburg Ruritan Club beginning at 12:00 noon following the monthly DSS Board meeting at 10:00 am. Country Kitchen Catering will cater the luncheon. Board members will provide donations to Recording Secretary's attention prior to luncheon.

// The Director provided information regarding the VDSS Mandated Reporter website designed to allow Mandated Reporters to report allegations of child abuse/neglect on a secure website. The technology is scheduled to be launched by the end of the year.

Personnel

Tamika Davis was selected for the position of Benefit Programs Specialist II for the Intake Unit, effective 9-1-18. Patrick Reichard was selected for the position of Benefit Programs Specialist II for the Ongoing Unit, effective 9-1-18. Tamika and Patrick were introduced to the Board.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

Information

// The Director shared an article about social worker turnover in Virginia.

// The Director shared an article regarding census data and poverty data in Virginia.

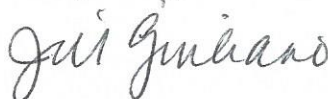
Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday October 17, 2018 at 10:00 am.

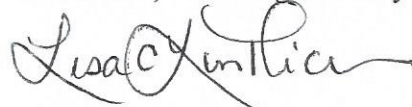
Adjournment

// On MOTION duly made and accepted, the Board adjourned at 11:30 am.

Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Carolyn Porter, Chair