

## CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *July 17, 2019*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday July 19, 2019 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

**Members present:** Sandi Martin  
Marilyn Gadomski  
Kevin Keys  
Linda Grubba  
Morris Dews  
Shameka Davenport  
Lisa C. Linthicum, Secretary

**Members absent:** James Nowlin, Vice Chair  
Jon Hardie (non voting)

**Staff present:** Jill Giuliano, Recording Secretary  
Tim Heck, Assistant Director  
Jequetta Owens, Administrative Office Manager  
Christine Bell, Administrative Program Assistant II, Fiscal Unit  
Kenisha DeLong, Family Services Specialist II, Adult & Family Unit  
Tayma Anderson, Family Services Specialist II, Adult & Family Unit  
Yvette Mitchell, Human Services Assistant III, Clerical Unit  
Cathi Wingfield, Family Services Specialist III, CPS Unit  
Kendra Warrick, Family Services Specialist III, CPS Unit  
Brianna Morgan, Family Services Specialist III, CPS Unit

The Director called the meeting to order at 10:00 am.

### **Election of Chair**

// In the absence of the Vice-Chairman, the Director accepted nominations for DSS Board Chair. After discussion amongst board members, Ms. Martin nominated Ms. Gadomski. The nomination was approved by unanimous vote. Mr. Nowlin was confirmed by unanimous vote to continue to serve as Vice Chairman.

Chairman Gadomski presided over the remainder of the meeting.

Shameka Davenport, new board member, was introduced to the Board. Introductions and pleasantries were exchanged.

### **Minutes**

// The minutes of the June 19, 2019 meeting were approved as submitted and copies distributed prior to meeting.

**Closed Session**

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Grubba, the Board went into Closed Session at 10:16 am to discuss Individual Case Matters, related to the Schedule of Board Action, A.4.

The vote was:                   Aye: Davenport, Dews, Gadomski, Grubba, Keys, Martin  
                                      Nay: None  
                                      Absent: Nowlin

**Return to Regular Session**

// On MOTION by Mr. Dews, the Board returned to regular session at 10:23 am.

The vote was:                   Aye: Davenport, Dews, Gadomski, Grubba, Keys, Martin  
                                      Nay: None  
                                      Absent: Nowlin

// On MOTION by Ms. Martin, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:       Aye: Gadomski  
                                      Aye: Martin  
                                      Aye: Grubba  
                                      Aye: Dews  
                                      Aye: Davenport  
                                      Aye: Keys  
                                      Nay: None  
                                      Absent: Nowlin, Hardie

## **Administrative Report**

// The Board reviewed the bills and expenses.

// The Director discussed the General Relief Unattached Child payments to non-relatives caring for a minor child. The payments may increase by \$85 to mirror the Temporary Assistance to Needy Families (TANF) rates, effective July 1, 2019.

// On MOTION by Ms. Grubba, the Board approved the rate increase for the General Relief Unattached Child program, effective July 1, 2019.

The vote was:                   Aye: Davenport, Dews, Gadomski, Grubba, Keys, Martin  
                                      Nay: None  
                                      Absent: Nowlin

// The Director shared a VDSS Broadcast regarding Psychotropic Medication Consenter Requirements for children in foster care, effective July 1, 2019.

// The Director shared a VDSS Broadcast regarding Virginia General Assembly legislation bills that passed which affect Adoption, Child Protective Services and Foster Care services, effective July 1, 2019.

## **Personnel**

// Ashley Kohinke was selected for the position of Human Services Assistant III for the Child Welfare Units, effective August 1, 2019.

// New staff members were introduced to the board.

## **Budget**

// The Director reviewed the monthly VDSS budget report and the County budget report.

## **Staff Reports**

// The Director reviewed the monthly staff reports.

## **Information**

// The Director shared an article entitled *Family Engagement in Child Welfare: The Benefits and Challenges of Incorporating Relatives for Improved Outcomes*.

// The Back-to-School Program provides backpacks and school supplies to families with children in grades K through 12 that reside in Campbell County and receive assistance from this agency. Applications for this program are accepted until July 17, 2019.

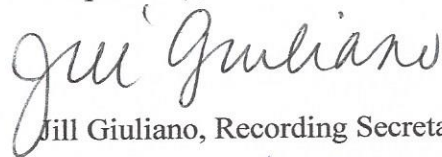
**Next Meeting Date**

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday August 21, 2019 at 3:00 pm.

**Adjournment**

// On MOTION duly made and accepted, the Board adjourned at 11:17 am.

Respectfully,

  
Jill Giuliano, Recording Secretary

  
Lisa C. Linthicum, Secretary

Marilyn Gadowski, Chair

