

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *August 21, 2019*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday August 21, 2019 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Marilyn Gadomski, Chair
Shameka Davenport
Morris Dews
Linda Grubba
Sandi Martin
Jon Hardie (non voting)
Lisa Linthicum, Secretary

Members absent: James Nowlin, Vice Chair
Kevin Keys

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director

Chairman Gadomski called the meeting to order at 3:04 pm.

Minutes

// The minutes of the July 17, 2019 meeting were approved as amended and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Grubba, the Board went into Closed Session at 3:05 pm to discuss Individual Case Matters, related to the Schedule of Board Action, A.4. and Personnel Matters, A.1.

The vote was: Aye: Davenport, Dews, Gadomski, Grubba, Martin
Nay: None
Absent: Keys, Nowlin

Return to Regular Session

// On MOTION by Mr. Dews, the Board returned to regular session at 3:45 pm.

The vote was: Aye: Davenport, Dews, Gadomski, Grubba, Martin
Nay: None
Absent: Keys, Nowlin

// On MOTION by Ms. Martin, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Davenport
 Aye: Dews
 Aye: Gadomski
 Aye: Grubba
 Aye: Hardie
 Aye: Martin
 Nay: None
 Absent: Keys, Nowlin

Administrative Report

// The Board reviewed the bills and expenses.

// The Director provided a list of Duties Delegated to the Director by the Campbell County Board of Social Services with corresponding Code of Virginia references. There were no additions or revisions to the duties listed.

// The Director provided a list of Human Resource policies with Local Board Discretion. There were no additions or revisions to the policies listed.

// The Director shared a letter from the Virginia Department of Social Services Director of Benefit Programs regarding this agency's three SNAP payment errors for FY 2018. A Corrective Action Plan will address the deficiencies outlined in the report that includes increased case reviews and monitoring as well as additional training of benefit staff. The Corrective Action Plan will be submitted by September 1, 2019.

// The Director gave an update to the Medicaid Expansion Plan originally presented to the Board in 2018. As the Medicaid program continues to increase in both benefits cases and family services cases, the demand for technology usage expertise and support is high. The Director recommended that an additional Administrative Program Assistant II position be employed in the Fiscal Unit instead of the initially proposed Information Services Support Specialist III to provide the technology, equipment and system access support as well as perform fiscal duties.

// The Assistant Director gave an update on the newly installed Surveillance and Security System. All outside doors will be online for keyless entry by the end of August. There are four monitors set up around the building to display the outdoor camera surveillance, which will also be activated by the end of August. The Director displayed the entries for the surveillance signage contest and the Board members chose Matt Payne's entry as the winner.

// The Director shared a document outlining Virginia Freedom of Information Act (FOIA) best practices for the use of social media.

// The Director shared photographs from an article in the Lynchburg News and Advance about the annual Back to School Backpack Program sponsored by Campbell County Social Services.

// Board members in attendance provided their updated contact information.

Personnel

// Laura Barksdale, Benefit Programs Specialist II, Intake Unit, resigned effective July 19, 2019.

// Catherine Wingfield, Family Services Specialist III, Child Protective Services Unit, resigned effective August 30, 2019.

// Tisharna Ferguson was selected for the position of Administrative Program Assistant II, Fiscal Unit, effective September 1, 2019.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

Information

// The Director shared an article entitled *Federal Government Says Virginia Is Over Calculating Too Many SNAP Payments*.

// The Director shared an article entitled *The Investments Human Services Nonprofits Need*.

// The Director shared an article entitled *Virginia's Social Services System Lack Accountability and Puts Children at Risk*.

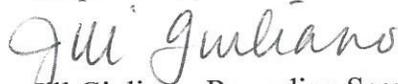
Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday September 18, 2019 at 3:00 pm.

Adjournment

// On MOTION duly made and accepted, the Board adjourned at 4:45 pm.

Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Marilyn Gadomski, Chair