

# CAMPBELL COUNTY

## Special Entertainment/Event Overview



### *Hosting an Event? When Do I Need A Permit?*

If you are holding an event outside for more than 12 hours and/or for more than 250 people, you may need a special entertainment/event permit.

Please contact the County Administrator's Office via [email](#), or (434) 332-9525, 283-9525 or 592-9525 for any application.

If you will be erecting a tent covering more than 900 square feet with an occupant load of 50 or more people, erecting signs or providing certain amusement devices (such as inflatable amusement devices) for your event, you may need a **building permit**. In some cases, a **zoning permit** is required as well.

Please contact the Community Development office via [email](#), or (434) 332-9597, 283-9597, or 592-9597 for more information.

If you will be providing fireworks, you will need a **permit** from the County Fire Marshal.

Please contact the Department of Public Safety via [email](#), or (434) 332-9540, 283-9540, or 592-9540 for more information.

If food will be served at your event, you may need a **permit** from the Campbell County Health Department.

Please contact the Health Department at (434) 332-9550, 283-9550, or 592-9550 for more information.

If you are using food vendors, each vendor will also need a **business license** from the Commissioner of the Revenue's Office.

If you are hosting a carnival or circus, in addition to a special entertainment/event permit, you will need a **business license** from the Commissioner of the Revenue's Office.

Please contact the Commissioner of the Revenue's Office via email, or (434) 332-9518, 283-9518, or 592-9518 for more information.

If alcoholic beverages will be distributed, served or consumed at the event, you will need a **license** from the Virginia ABC Commission.

Please contact the Virginia ABC Commission at (434) 582-5136.

**Campbell County Administration**  
P.O. Box 100  
Rustburg, VA 24588  
[www.campbellcountyva.gov](http://www.campbellcountyva.gov)  
[administration@campbellcountyva.gov](mailto:administration@campbellcountyva.gov)  
(434) 332-9525; 283-9525 or 592-9525

# NOTICE

## INTENT TO APPLY FOR SPECIAL ENTERTAINMENT/EVENT PERMIT

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

To: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

From: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: (\_\_\_\_)\_\_\_\_-\_\_\_\_\_

Please take notice that we intend to file an application for a special entertainment/event permit in the Office of the County Administrator of Campbell County for the following event:

*Description of planned event including date(s), location, and anticipated attendance:*

*As per Section 3-8 of the Campbell County Code, written notice is required to be given to all abutting property owners including the property immediately across the street or road. Should you have any questions regarding the event, please contact the applicant listed above. Should you have any comments or concerns, please contact the Campbell County Administrator's Office within ten (10) days from the date of this letter via email at [administration@campbellcountyva.gov](mailto:administration@campbellcountyva.gov), or at (434) 332-9525, 283-9525 or 592-9525.*

# CAMPBELL COUNTY TELEPHONE DIRECTORY

\*\*\* (283) (332) (592) may be used as appropriate

All telephone extensions in the 9500 series listed below may be combined with any of three prefixes to provide local call access from anywhere in the County or the city of Lynchburg. The prefixes are 283, 332 and 592. For example, to reach General Information: from the Rustburg area, please dial 332-9500; from the Gladys or Brookneal area, please dial 283-9500; from Lynchburg or the Altavista area, please dial 592-9500.

EMERGENCY ONLY	911	NON-EMERGENCY	***-9540
Addressing	***-9639	Recreation	***-9570
Animal Control	***-9540	Registrar	***-9579
Building Inspections	***-9596	Sheriff's Office (non-emergency)	***-9580
Circuit Court Clerk	***-9517	Social Services	***-9585
Circuit Court Judge	***-9515	Soil Conservation	***-9534
Commissioner of Accounts	***-9522	Treasurer	***-9590
Commissioner of the Revenue	***-9518	Victim-Witness Advocate	***-9520
Commonwealth's Attorney	***-9520	Volunteer Programs	***-9572
Communication and Public Information	***-9525	Youth, Adult and Community Services	***-9572
Community Development	***-9596	Zoning and Subdivisions	***-9597
County Administrator	***-9525	<i>The following offices are not connected with the main County telephone system and must be dialed as listed. Please note that these calls may be considered long distance from some areas of the County.</i>	
County Jail	***-9583		
Court Services	***-9533		
Economic Development	***-9595		
Emergency Management: Fire and Rescue	***-9540		
Extension Office	***-9538	Animal Care and Control Facility	821-4416
Farm Service	***9588	Humane Society (private organization)	821-3034
Forestry Department	***-9544	Cable T.V. (Shentel; private organization)	821-7110
General District Court	***-9546	Library (Satellite Branches)	
Health Department	***-9550	Staunton River Memorial; Altavista	369-5140
Human Resources	***-9818	Patrick Henry Memorial; Brookneal	376-3363
Information Technology	***-9536	Timbrook Library; Lynchburg	239-1190
Juvenile and Domestic Relations Court	***-9555	Regional Health Department (Lynchburg)	947-9785
Library (Main Branch in Rustburg)	***9560	School Administration	
Magistrate	***-9563	Administrative Offices	332-3458
Management Services	***-9530	Adult Education	821-6213
Planning (GIS)	***9819	Driving Range	821-5605
Public Safety	***-9540	Food Service	332-8211
Public Works	***-9528	Instruction	332-8252
Purchasing	***-9566	Maintenance & Transportation (Bus Shop)	332-8247
Real Estate and Mapping	***-9568	Warehouse	332-8248
Reassessment	***-9510	Water and Sewer (CCUSA)	239-8654
		USDA Service Center	239-3473
		<i>For General Information or for departments not listed, please dial (434) 283, 332 or 592-9500.</i>	

**CAMPBELL COUNTY CODE OF 1988**

**CHAPTER 3**

**AMUSEMENTS**

As to licenses for carnivals, see §§14-16 to 14-24 of this Code. As to zoning ordinance, see Chapter 22 of this Code.

**Article I. In General.**

§ 3-1 to §3-5. Reserved.

**Article II. Outdoor Entertainment Assemblages or Festivals.**

- § 3-6. Purpose of article; findings.
- § 3-7. "Outdoor entertainment assemblage or festival" defined; exemption.
- § 3-8. Permits--When required; applications; action by Board of Supervisors or its designated agent; duration of permit; non-transferability.
- § 3-9. Same--Conditions of issuance.
- § 3-9.1. Licenses to serve alcoholic beverages.
- § 3-10. Revocation of permit.
- § 3-11. Time limitation on music and/or entertainment.
- § 3-12. Restrictions on attendance where alcoholic beverages distributed, served, or consumed.
- § 3-13. Construction of article.
- § 3-14. Severability.

**Article III. County Parks.**

- § 3-15. Parks established.
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**Article IV. Public Dance Halls.**

- § 3-19. Definition.
- § 3-20. Permit required; conditions of issuance.
- § 3-21. Revocation.
- § 3-22. Hours of operation.
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- § 3-24. Applicability of article within towns in County.
- § 3-25. Penalty for violation.

## Article I. In General.

Secs. 3-1 to 3-5. Reserved.

## Article II. Outdoor Entertainment Assemblages or Festivals.

### Sec. 3-6. Purpose of article; findings.

The Board of Supervisors of Campbell County, Virginia, hereby finds and declares that certain gatherings of groups or individuals for the purposes of entertainment activities conducted either wholly or partly in open spaces not within an enclosed structure tend to draw together in the vicinity large crowds of people, thus generating high levels of noise, music, odors, disturbances, trash, traffic congestion, parking problems, safety and fire hazards; etc.; that such conditions tend to interfere substantially with the reasonable and proper enjoyment of adjacent public or private property, to disrupt substantially the public's use of public streets and rights-of-way, and to impede necessary access to the vicinity by police, fire, and rescue vehicles; that the police powers granted to Campbell County under VA. CODE ANN. §15.2-1200 (Repl. Vol. 2008) extend beyond the promotion of health, safety, and general welfare, and comprehend the duty, within constitutional limitations, to protect the well-being and tranquility of the community; and that it is the intent of the County of Campbell to regulate such outdoor assemblages and festivals so as to promote and preserve the health, safety, general welfare, and good order of the County and its citizens without unduly restraining liberty or property.

For general police powers granted to counties, see VA. CODE ANN. §15.2-1200 (Repl. Vol. 2008). See also VA. CODE ANN. §15.2-925 (Repl. Vol. 2008), §15.2-926 (Cum. Supp. 2011).

[THE DECEMBER 1, 1997 AMENDMENT substantially rewrote this section.]

[THE FEBRUARY 2, 1998 and AUGUST 3, 1998 AMENDMENTS substituted “§15.2-1200 (Repl. Vol. 1997)” for “§15.1-510 (Repl. Vol. 1989).”]

### Sec. 3-7. "Outdoor entertainment assemblage or festival" defined; exemption.

"Outdoor entertainment assemblage or festival" shall mean any gathering of groups or individuals for the purposes of entertainment where such entertainment activities are conducted either wholly or partly in open spaces not within an enclosed structure and where such activity is not of a nature and scope customarily incidental and subordinate to the principal use and intended function of the subject structure or land. Such assemblages or festivals may include, either primarily or incidentally, the presentation of musical renditions.

The provisions of this article shall not apply to religious or political gatherings and other activities protected by the First Amendment to the United States Constitution.

Cross-reference.--For State Board of Health regulations in re certain public gathering places, see VA. CODE ANN. §32.1-198 et seq. (Repl. Vol. 2011).

[THE DECEMBER 1, 1997 AMENDMENT substantially rewrote this section, deleting references to "for the purpose of listening to or participating in entertainment which consists primarily of musical renditions conducted in open spaces..." and adding the exemption stated in the second paragraph.]

[THE AUGUST 3, 1998 AMENDMENT added "and where such activity is not of a nature and scope customarily incidental and subordinate to the principal use and intended function of the subject structure or land" at the end of the first sentence in the first paragraph.]

**Sec. 3-8. Permits--When required; applications; action by Board of Supervisors or its designated agent; duration of permit; non-transferability.**

(a) No person shall stage, promote or conduct any outdoor entertainment assemblage or festival in the County without first determining whether or not a special entertainment permit is required under the following guidelines and, if such permit is required, securing same from the County Board of Supervisors or its designated agent.

(b) (1) A special entertainment permit shall not be required when the outdoor entertainment assemblage or festival (i) shall have a continued existence on the premises for a period of time not exceeding twelve (12) hours, AND (ii) less than 250 persons are expected to attend, regardless of whether or not admission is charged.

(2) A special entertainment permit shall be required when the outdoor entertainment assemblage or festival (i) shall have a continued existence on the premises for a period of time not exceeding twelve (12) hours, AND (ii) more than 250 persons are expected to attend, regardless of whether or not admission is charged;

(3) A special entertainment permit shall be required when the outdoor entertainment assemblage or festival shall have a continued existence on the premises for a period of time in excess of twelve (12) hours, regardless of whether or not admission is charged and regardless of the number of persons expected to attend.

Issuance of the special entertainment permit shall be subject to the provisions of §3-11 of this Code.

(c) Conduct of any outdoor entertainment assemblage or festival in the County and issuance of any special entertainment permit shall be subject to compliance with the provisions of this article and any other applicable provisions of County ordinances or state law, including, but not limited to, the County zoning ordinances and the County noise ordinances.

(d) (1) Applications for such special entertainment permits shall be in writing on forms provided for the purpose and filed in duplicate with the County Administrator (after issuance of a special use permit under the Zoning Ordinance, *if required*) at least twenty-one (21) days before the date of such assemblage or festival. Such applications shall have attached thereto and made a part thereof the plans, statements, approvals and other documents or permit(s) required by this article.

(2) Written notice shall be given by the applicant for a special entertainment permit at least twenty-one (21) days before the date of the planned assemblage or festival to the owner or owners, their agent, or the occupant of the parcel of land on which the assemblage or festival is to be held, to the owners, their agent or the occupant of all abutting property and property immediately across the street or road from the property affected, including those parcels which lie in other localities of the Commonwealth. If any portion of the affected property is within a planned unit development, then the written notice shall be given to the incorporated property owners' associations within the planned unit development that have members owning property located within 2,000 feet of the affected property. In the case of a condominium or cooperative, the written notice may be mailed to the unit owners' association or proprietary lessees' association, respectively, in lieu of each individual unit owner.

(3) Such written notice shall include, but not be limited to, the name and address of the applicant for the special entertainment permit and information about the planned date(s), location, and anticipated attendance of such planned outdoor entertainment assemblage or festival. The notice shall inform the addressee that an application for a special entertainment permit has been filed in the office of the County Administrator of Campbell County, that action granting or denying such permit may be taken by the Board of Supervisors or its designated agent not sooner than ten (10) days following the mailing of this notice, and that the addressee should immediately make known to the County Administrator, or his designated agent, any objections he may have to issuance of the permit.

(4) One notice sent by first class mail to the last known address of such owners as shown on current real estate tax books or current real estate tax assessment records shall be deemed adequate compliance with the notice requirements of this subsection, provided that the applicant shall make affidavit that such mailings have been made, shall specify in the affidavit the date on which the notices were mailed, and shall file such affidavit with the documents in the County Administrator's office.

(e) The Board of Supervisors or its designated agent shall act on such applications in due course, upon receipt of all required documentation, provided, however, that no action shall be taken on such application sooner than ten (10) days following the mailing of the prescribed written notices as required by this section. If granted, the permit shall be issued in writing on a form for the purpose and mailed by the County Administrator to the applicant at the address indicated. If denied, the refusal shall be in writing and the reasons for such denial stated therein, and mailed by the County Administrator to the applicant at the address indicated. (4-19-71, §3.)

(f) (1) A special entertainment permit issued under this article shall be valid only for the date or dates and time or times specified in the approved permit. In no case shall an outdoor entertainment assemblage or festival have a continued existence on the premises in excess of seven (7) consecutive days unless a subsequent permit is obtained.

(2) For the purposes of this article, an applicant for a permit for an assemblage, festival, or the like that is (i) of an ongoing nature, (ii) conducted in one venue, and (iii) staged, promoted or conducted by the same person(s) or entity(ies) shall be required to obtain one permit hereunder, which permit shall be valid for an initial period up to seven (7) days.

(g) A special entertainment permit shall not be transferable.

Cross-reference: For license tax on carnivals and circuses, see §14-16 et seq. of this Code.

[THE MARCH 17, 1997 AMENDMENT rewrote subsection (a) and added paragraphs (i) through (iv) therein.]

[THE DECEMBER 1, 1997 AMENDMENT redesignated the former introductory language as subsection (a), inserting "or its designated agent" at the end, and redesignated former paragraphs (i) through (iii) therein as subsection (b), substantially rewriting provisions, redesignated former subsection (a) (iv) as present subsection (c) and added "and the County noise ordinances" at the end thereof, and redesignated former (b) and (c) as present (d) and (e), inserted "after issuance of a special use permit under the Zoning Ordinance, if required" and "assemblage or" in first sentence of (d), deleted the former last sentence in (d), regarding mailing of copies of the application to members of the Board, inserted "or its designated agent" and substituted "in due course, upon receipt of all required documentation" for "at their next regularly scheduled meeting from the filing of the same" in (e), and added (f) and (g).]

[THE AUGUST 3, 1998 AMENDMENT redesignated provisions of (d) as paragraph (1) thereof and inserted "or permit(s)" in second sentence therein, added new paragraphs (2), (3), and (4) in (d), and added proviso language in (e).]

[THE JULY 6, 2004 AMENDMENT, in (f), designated the provisions as paragraph (1) thereof, substituting "seven (7)" for "five (5)" and adding "unless a subsequent permit is obtained" in the second sentence thereof; and added new paragraphs (2) and (3).]

[THE JULY 17, 2012 AMENDMENT deleted language in (f)(1), (2) and (3) that required separate permits for each day or increment of time in a multi-part event to clarify that a single permit will suffice for a single event.]

### **Sec. 3-9. Same--Conditions of issuance.**

(a) Such special entertainment permit shall not be issued unless the following conditions are met and the following plans, statements, approvals, and information, along with supporting documentation satisfactory to the Board of Supervisors or its designated agent, are submitted to the Board of Supervisors or its designated agent with the permit application:

- (1) A statement of:
  - (i) The full legal name and personal description of the applicant;
  - (ii) The applicant's street and mailing addresses, legal (permanent) and local;
  - (iii) The applicant's telephone numbers, permanent and local;
  - (iv) The full legal name and personal description of the promoters of the assemblage or festival, if different from the applicant; such promoters' street and mailing addresses, legal (permanent) and local; and such persons' telephone numbers, permanent and local;
  - (v) The source of financial backing for the assemblage or festival;
  - (vi) The full legal name and personal description of all persons who, individually or as part of a group, will perform at such assemblage or festival, if applicable;
  - (vii) The location, including street and mailing addresses, where the assemblage or festival will be held;
  - (viii) The name of the legal owner of the property upon which the assemblage, festival, or the like will be held, and a brief description of the property, which may include amount of acreage, tax map identification number, etc.
  - (ix) The date or dates and time or times of such assemblage or festival; if the assemblage or festival is to be held on more than one consecutive day, then the days shall not exceed seven (7) consecutive days, unless a subsequent permit is obtained;
  - (x) If an assemblage, festival, or the like is characterized by a series of performances having distinct performance times or "shows," then the times of such performances or "shows" shall be provided.

(2) Such application for special entertainment permit shall include a statement by the applicant of the total number of tickets to be offered for sale, if applicable, and the best reasonable estimate by the applicant of the number of persons expected to be in attendance.

(3) A plan for adequate sanitation facilities and garbage, trash and sewage disposal for persons at the assemblage or festival. This plan shall meet the requirements of all state and local statutes, ordinances, and regulations, and shall be approved by the County Health Director, who shall affix his signature thereon.

(4) A plan for providing food and water, and lodging when necessary, for the persons at the assemblage or festival. This plan shall meet the requirements of all state and local statutes, ordinances and regulations, and shall be approved by the County Health Director, who shall affix his signature thereon.

(5) A plan for adequate emergency medical facilities for persons at the assemblage or festival, approved by the County Director of Public Safety, who shall affix his signature thereon. The County Administrator, or his designee, may waive this requirement when deemed unnecessary.

(6) A plan for adequate parking facilities, crowd and traffic control in and around the assemblage or festival area, including a plan for adequate off-street parking facilities, and the employment of an adequate number of private security or law-enforcement personnel for crowd and traffic control. This plan shall be approved by the County Administrator, or his agent, and the Sheriff, who shall affix their signatures thereon. The County Administrator, or his designee, may waive this requirement when deemed unnecessary.

(7) A plan for adequate fire protection. This plan shall meet the requirements of all state and local statutes, ordinances and regulations, and shall be approved by the County's Director of Public Safety, who shall affix his signature thereon. The County Administrator, or his designee, may waive this requirement when deemed unnecessary.

(8) A statement specifying whether any outdoor lights or lighting is to be utilized, and if so, a plan showing the location of such lights and shielding devices or other equipment to prevent unreasonable glow beyond the property on which the assemblage or festival is located.

(9) A statement specifying whether music or amplified sound shall be played, either by mechanical device or live performance, and describing such sound in such a manner so that a determination can be made as to whether the sound shall be unreasonably audible beyond the property on which the assemblage or festival is located.

(10) Written permission for the Board of Supervisors, its lawful agent or duly constituted law enforcement officers to go upon the property at any time for the purpose of determining compliance with the provisions of this article.

(11) A statement that alcoholic beverages will or will not be provided and if provided, then whether the applicant will sell or give the aforementioned beverages. The distribution and consumption of alcoholic beverages shall be in strict compliance with the provisions of the Alcoholic Beverage Control Board.

(12) A plan, if the statement in paragraph (11) is in the affirmative, for providing adequate age identification at the entrance of the designated area within which alcoholic beverages will be distributed, served, and consumed, so as to adequately control the serving of alcoholic beverages only to persons age twenty-one (21) years or older.

(13) Reserved.

(14) A statement indicating whether or not any public display of fireworks is planned to be held, presented, or given at the outdoor entertainment assemblage or festival. If so, such public display of fireworks shall be held, presented, or given *only in accordance with a permit issued by the County Fire Marshal* pursuant to the provisions of Chapter 10 of this Code. The applicant for a special entertainment permit shall provide a copy of the fireworks permit to the Board of Supervisors or its designated agent either (i) with the application for a special entertainment permit or (ii) at least twenty-four (24) hours prior to the time of the planned public display of fireworks.

(b) An applicant for a special entertainment permit under this article shall be required to comply with all applicable provisions of the Campbell County Code of 1988, including, but not limited to, the zoning ordinance of the County (Chapter 22 of this Code), the County noise ordinance (§16-10 et seq. of this Code) and applicable state and federal law. (4-19-71, §4, §7)

Cross-references: For license tax on carnivals and circuses, see §14-16 et seq. of this Code. For County noise ordinance, see §16-10 et seq. For County fireworks ordinances, see §10-28.01 et seq. For County ordinances concerning County Fire Marshal and Statewide Fire Prevention Code, see Chapter 10 of this Code.

[THE 1987 AMENDMENT added paragraphs (1), (m), (n).]

[THE 1988 AMENDMENT deleted "or persons who attained the age of nineteen (19) years by July 1, 1985" at end of paragraph (m) because the current uniform lawful drinking age is twenty-one (21) years.]

[THE DECEMBER 1, 1997 AMENDMENT rewrote and redesignated introductory language as (a) and inserted "or its designated agent" twice therein, and added new paragraph (1) (with subparagraphs (i) to (ix) therein), and redesignated former paragraph (a) as present paragraph (2) in (a), deleted former paragraphs (b) and (c), which provisions are rewritten in present (a)(1)(iv) to (viii), redesignated former paragraphs (d) to (f) as paragraphs (3) to (5) in (a), inserted new (6), redesignated former (h) to (n) as present (7) to (13), clarifying requirements re ABC regulations in (11) and (12), and added (b).]

[THE JULY 2, 2001 AMENDMENT added paragraph (14) in subsection (a).]

[THE JUNE 17, 2002 AMENDMENT substituted "Chapter 10 of this Code" for "§10-49 et seq. of this Code" in the second sentence of paragraph (14) in (a).]

[THE JULY 6, 2004 AMENDMENT, in (a)(1), substituted "assemblage, festival, or the like" for "assemblage or festival" in (viii); substituted "seven (7)" for "five (5)" and added "unless a subsequent permit is obtained" in (ix); and added subparagraph (x).]

[THE JULY 17, 2012 AMENDMENT deleted "their street and mailing addresses, legal (permanent) and local; and such persons' telephone numbers, permanent and local" from (a)(1)(iv); rewrote (a)(1)(ix) for clarity; substituted "include" for "have attached to it a copy of the ticket or badge of admission to such assemblage or festival, containing the date or dates and time or times of such assemblage or festival, together with" in (a)(2); added "The County Administrator, or his designee, may waive this requirement when deemed unnecessary" to (a)(5), (a)(6), and (a)(7); rewrote (a)(9) to clarify that application must describe sound emanation; deleted (a)(13).]

### **Sec. 3-9.1. Licenses to serve alcoholic beverages.**

(a) An applicant for a special entertainment permit for an event where alcoholic beverages will be served shall obtain an appropriate state license from the Virginia Alcoholic Beverage Control Commission. The applicant shall meet the requirements of all state statutes and regulations pertaining to the issuance of said license and serving of alcoholic beverages. If a County special entertainment permit is not required under this article, but alcoholic beverages will be served, the person responsible for staging, promoting or conducting such assemblage or festival shall obtain an appropriate state license from the Virginia Alcoholic Beverage Control Commission, subject to all requirements of state statute and regulations, and shall exhibit such license in a conspicuous place during such assemblage or festival.

(b) The applicant shall provide the Board of Supervisors or its designated agent with a copy of the aforementioned license at least twenty-four (24) hours prior to the time of the scheduled event.

For state law basis, see VA. CODE ANN. §4.1-206 et seq. (Repl. Vol. 2010 and Cum. Supp. 2011).

Cross-reference: See also §3-12 of this Code regarding restrictions on attendance where alcoholic beverages are distributed, served or consumed.

[THE 1987 ACT adopted this section.]

[THE MARCH 17, 1997 AMENDMENT added the third sentence in subsection (a).]

[THE DECEMBER 1, 1997 AMENDMENT inserted "assemblage or" before "festival" twice in the last sentence of (a) and inserted "or its designated agent" in (b).]

### **Sec. 3-10. Revocation of permit.**

(a) The Board of Supervisors, its designated agent, or the duly constituted law enforcement officer, shall have the right to revoke any permit issued under this article upon noncompliance with any of its provisions and conditions. (4-19-71, §7.) (11-15-82)

(b) Revocation of a permit issued under this article shall not bar prosecution for a violation of the provisions of this article or of other relevant provisions of this Code or of state or federal law.

For general state law authority, see VA. CODE ANN. §15.2-1200 (Repl. Vol. 2008). See also VA. CODE ANN. §18.2-411 (Repl. Vol. 2009) and VA. CODE ANN. §18.2-415 (Repl. Vol. 2009).

[THE 1982 AMENDMENT added "or the duly constituted law enforcement officer."]

[THE DECEMBER 1, 1997 AMENDMENT designated existing provisions as subsection (a) hereof, inserted "its designated agent" therein, and added subsection (b).]

**Sec. 3-11. Time limitation on music and/or entertainment.**

Music shall not be rendered nor entertainment provided for more than fourteen (14) hours in any twenty-four hour period, such twenty-four periods to be measured from the beginning of the first performance at such assemblage or festival. Such hours shall exclude the hours from 1:00 A.M. to 8:00 A.M. (4-19-71, §5.)

[THE 1987 AMENDMENT substituted "1:00 A.M." for "Midnight" in last sentence.]

[THE DECEMBER 1, 1997 AMENDMENT inserted "fourteen (14) hours" for "eight hours" and inserted "assemblage or" in the first sentence.]

**Sec. 3-12. Restrictions on attendance where alcoholic beverages distributed, served, or consumed.**

No person under the age of twenty-one (21) years of age attending an outdoor entertainment assemblage or festival shall be admitted to the designated area(s) within which alcoholic beverages are being distributed, served, or consumed.

For state law authority, see VA. CODE ANN. Title 4.1 (Repl. Vol. 2010 and Cum. Supp. 2011) and applicable regulations. See also VA. CODE ANN. §15.2-926 (Cum. Supp. 2011).

[THE DECEMBER 1, 1997 AMENDMENT deleted former provisions prohibiting attendance at a festival by a minor unless accompanied by a parent or guardian who must remain with the minor at all times, and substituted the present provisions.]

**Sec. 3-13. Construction of article.**

The provisions of this article shall be liberally construed in order to effectively carry out the purposes of this article in the interest of the public health, welfare and safety of the citizens and residents of the County. (4-19-71, §10.)

**Sec. 3-14. Severability.**

Should any section, paragraph, sentence, phrase or portion thereof of this article be declared by final order of a court of competent jurisdiction to be unenforceable or unconstitutional, such final orders shall not affect the validity of this article as a whole or any other part thereof, and all of the remaining portion hereof shall remain in full force and effect. (11-15-82)

[THE 1982 AMENDMENT repealed and reenacted this section.]

**Article III. County Parks.**

**Sec. 3-15. Parks established.**

Pursuant to the authority of VA. CODE ANN. §15.2-1806 (Repl. Vol. 2008) and VA. CODE ANN. §15.2-1200 (Repl. Vol. 2008), there are hereby established within the County of Campbell certain County Parks, which shall be a parks for recreational use and enjoyment by the public.

For state law authority, see VA. CODE ANN. §15.2-1806 (Repl. Vol. 2008) and VA. CODE ANN. §15.2-1200 (Repl. Vol. 2008).

[THE 1990 ACT adopted this section.]

[THE MARCH 17, 1997 AMENDMENT substituted "are hereby established within the County of Campbell certain County Parks, which shall be parks" for "is hereby established within the County of Campbell the Long Island Park, which shall be a park."]

**Sec. 3-16. Liability of County in the operation of recreational facilities.**

The County of Campbell shall not be liable in any civil action or proceeding for damages resulting from any injury to the person or property of any person caused by any act or omission constituting simple or ordinary negligence on the part of any officer or agent of the County in the maintenance or operation of any such park or recreational facility operated by the County. The County shall, however, be liable in damages for the gross or wanton negligence of any of its officers or agents in the maintenance or operation of any such recreational facility.

The immunity created by this section is conferred upon the County in addition to, and not limiting on, other immunity existing at common law or by statute.

For state law basis, see VA. CODE ANN. §15.2-1809 (Repl. Vol. 2008).

[THE 1990 ACT adopted this section.]

[THE 1991 AMENDMENT added the second paragraph.]

**Sec. 3-17. Regulations regarding use of park facilities.**

(a) General Park Information.

(1) Hours. Parks shall be open to the public 365 days annually from dawn to one half hour before dark, excluding park facilities with outdoor lighting or special hours of operation which shall be posted thereon. Special written permission from the Director is required for any person or persons to remain in any park area outside regular operating hours. Any section of any park may be declared closed to the public at the Director's discretion as the Director shall find reasonably necessary.

(2) Restrooms. Restrooms must be maintained in a neat and sanitary condition.

(3) Domestic animals. All dogs or other domestic animals must be restrained on a leash or within a carrier, or kept in a vehicle within the parks unless within areas designated for the running at large of animals, such as dog park areas. Dogs, cats or other companion animals shall not be permitted to enter any lake, pond, fountain, stream, or food and beverage concession area within any park, unless with written permission from the Director. Service animals shall be excluded from the provisions of this regulation. All domestic animal waste, even within the dog park areas, must be disposed of in a proper manner (i.e. scooper or plastic baggie) by the owner.

(4) Signs. All patrons must obey posted notices within the parks.

(5) Bathing and swimming. No lifeguards are on duty in any park at any time. Bathing, wading and swimming in any natural bodies of water within or adjacent to any park is at your own risk.

(b) Permits and Fees. A permit shall be obtained from the Director in order to operate a concession stand, to reserve a campsite, ball field, pavilion, or other specific area of the park for any public or private special event, for scheduled use of a facility for a specified activity or for activities that require use of the park after the scheduled hours of operation:

(1) Obtaining a permit.

A. Application. A person seeking a permit shall file an application with the Director of Recreation. The application shall state: The name and address of the applicant; the name and address of the person, persons, corporation or association sponsoring the activity, if any; the name, address and contact information for a responsible individual for such permit; the day and hours for which the permit is desired; an estimate of the anticipated attendance; any other information which the Director shall find reasonably necessary.

B. Standards of issuance. A permit will be issued when the proposed use of the park will not unreasonably interfere with the general public's enjoyment of the park or the public health, welfare, safety, when the proposed use is not reasonably anticipated to incite violence, crime or disorderly conduct, when the proposed activity will not require unusual or burdensome use of manpower resources by the Campbell County Sheriff Department or other county department and when the facilities desired have not been previously reserved.

C. Appeal. The Director shall issue or deny a permit within seven (7) days after receipt of an application. Upon request, the Director shall provide an applicant with reasons for denial in writing. Any aggrieved person shall have the right to appeal in writing within five (5) days to the County Administrator, or his designee, who shall consider the application under the standards set forth in subsection B and sustain or overrule the director's decision within fifteen (15) days. The decision of the County Administrator, or his designee, shall be final.

D. Effect of permit. All park rules and regulations shall be incorporated into all permits as if fully stated therein.

E. Liability of permittee. The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person whatsoever, by reason of the negligence of the person or persons to whom such permits shall have been issued and shall indemnify and hold the County, its officers, employees and agents harmless from any claim, judgment or award for damages or other legal relief of any nature whether as a result of legal or administrative action.

F. Revocation. The Director shall have the authority to revoke or modify a permit upon finding a violation of any park rule or ordinance, or upon good cause shown. The permit hold shall be notified promptly of any revocation or modification.

(2) Sports Fields. A field rental contract must be obtained in order to use any Campbell County-owned or maintained ball field. Field rental contracts may cover league teams for a specific sport and may include multiple fields. Copies of such contracts shall be in the possession of a responsible individual for each team during the use of any such ball field.

(3) Camping. Permits for camping, overnight or otherwise, must be obtained prior to setting up tents, shacks, or any other temporary shelter for the purpose of camping. Permits may dictate specific areas of the parks in which the permit holder may camp.

(4) Fishing. In addition to the required state license or permit for fishing, all patrons must also obtain a permit to fish within a park. Fish caught at Timbrook Park Lake, Community Park Lake, and Countywide Park Lake must be released back into the pond. Fish caught at Long Island Park on the Staunton River are governed by the state regulations for fishing.

(5) Concessions. No person shall sell or offer for sale any food, beverage, or any article or service whatsoever in any park except by concessionaires under contract with the county or by nonprofit, charitable or religious groups, authorized by permit from the Director. All food and beverage vendors must hold a permit from and be licensed by the Campbell County Health Department.

(6) Exhibit permits. Permittees shall produce and exhibit any permits issued by the Director upon request of any police officer or park attendant.

(7) Fees and Charges for use of parks, shelters, ball fields, fishing and overnight camping at County owned parks. A schedule of all fees associated with any permit shall be set out in the Appendix of Fees Imposed under the Campbell County Code of 1988, an uncodified ordinance which may be revised from time to time by duly adopted ordinance of the Board of Supervisors, and which is incorporated herein by reference. Payment of fees for permits must be received with the application form.

(c) Prohibited Activities.

(1) Disfiguration and removal of park property. No person shall willfully deface, damage, tamper with or remove any building, bridge, table, bench, fireplace, railing, tree guard, paving material, public utility, temporary or permanent sign, monument, stake, post, boundary marker, or other park property or shall dig or remove any sand, soil, rock, stones, water, trees,

shrubs or plants, downed timber or other wood or materials, or make any excavation by any means without prior approval of the Recreation Director.

(2) Structures. No person shall construct or erect any building structure or utility service, whether permanent or temporary, in any park except by specific written permit issued hereunder.

(3) Refuse and pollution of waters. Littering is prohibited. All trash or garbage must be placed in proper receptacles where available; at locations where receptacles are not available, all trash must be packed and carried out of the park. No person shall throw or cause to be placed into any water within or adjacent to any park any matter which may result in pollution.

(4) Hunting. Hunting and trapping wildlife is prohibited within park boundaries except as authorized by the Director as necessary to protect the public health, safety and/or welfare.

(5) Horseback riding. Horseback riding is prohibited within park boundaries except as authorized in writing from the Director.

(6) Missiles and fireworks. Possession or use of fireworks of any kind within park boundaries is prohibited except as authorized in writing from the Director.

(7) Alcohol and drugs. No person shall enter upon or be in or remain in a park while under the influence of alcoholic beverages or any illegal substance as defined by state law. Alcoholic beverages and illegal substances are prohibited in the parks.

(8) Fires. Patrons are prohibited from building or attempting to build fires except in such areas and as permitted by the Director. No person shall drop or throw lighted matches, burning cigarettes, cigars, tobacco paper or other inflammable material within any park area.

(9) Ice. Patrons may not stand or walk on any ice formed by any natural or manmade body of water within or adjacent to a park unless the ice was created for recreational purposes.

(10) Disorderly conduct and disturbing the peace. Patrons may not engage in disorderly conduct and may not violate any state or local criminal law in the parks.

(11) Interference with permittees. Patrons may not disturb or interfere unreasonably with any person or party occupying any area, or participating in any activity, permitted by a permit.

(d) Motor vehicles and traffic in parks.

(1) Motor vehicle laws apply. Patrons must comply with all applicable motor vehicle traffic laws in the all county parks, including obeying all posted traffic signs and parking regulations.

(2) Enforcement of traffic requirements and regulations. Patrons must obey any police officer or park attendant authorized to direct traffic in the parks and on the highways, streets or roads adjacent thereto.

(3) Speed limit. The speed limit in the parks is fifteen (15) miles per hour, except as otherwise posted.

(4) Operation confined to roads. Patrons may operate motorized vehicles only on the paved park roads, parking areas or such other areas as may be specifically designated as temporary parking areas by the director.

(5) Prohibited vehicles. Snowmobiles, hovercraft, minibikes, motorcycles, go-carts, ATVs, golf carts, mopeds are prohibited, as are trucks and commercial vehicles with a gross weight in excess of five (5) tons, except in areas specifically designated by the director for such use or with written permission of the Director.

(6) Parking. Parking shall be limited to single spaces in the designated areas, except as specifically allowed for special events by the park attendant or law enforcement. Parking spaces are designated for park patrons only, and vehicles shall not be left overnight in the park without written approval by the Director.

(7) Bicycles. Bicycles shall be confined to roads or designated bike paths. Bicycles may be wheeled or pushed by hand over any grassy or wooded trail or any paved area reserved for pedestrian use.

For state law authority, see VA. CODE ANN. §15.2-1806 (Repl. Vol. 2008) and VA. CODE ANN. §15.2-1200 (Repl. Vol. 2008).

[THE 1990 ACT adopted this section.]

[THE MARCH 17, 1997 AMENDMENT substituted "COUNTY" for "LONG ISLAND" in the heading, rewrote item 1 concerning park hours and deleted "or permit" at the end of item 3.]

[THE DECEMBER 1, 1997 AMENDMENT, in item 8, substituted language beginning "shall be subject to the applicable provisions of. . ." for "is allowed only upon written permission from the Director of Recreation".]

[THE JUNE 5, 2006 AMENDMENT added paragraph 10.]

[THE JULY 19, 2010 AMENDMENT repealed and reenacted this section.]

**Sec. 3-18. Penalty for violations.**

Any violation of any rule or regulation set forth in §3-17 of this Code or incorporated therein by reference shall constitute a misdemeanor which, upon conviction, shall be punishable by imposition of a fine of not more than \$250.00.

For state law authority, see VA. CODE ANN. §15.2-1806 (Repl. Vol. 2008), VA. CODE ANN. §15.2-1429 (Repl. Vol. 2008), and VA. CODE ANN. §18.2-11 (Repl. Vol. 2009).

[THE 1990 ACT adopted this section.]

[THE JUNE 5, 2006 AMENDMENT inserted “or incorporated therein by reference.”]

#### **Article IV. Public Dance Halls.**

##### **Sec. 3-19. Definition.**

For the purposes of this article, "Public Dance Hall" shall mean any place open to the general public where dancing is permitted.

For state law authority, see VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008).

[THE 1982 AMENDMENT added the proviso language following “permitted.”]

[THE 1987 AMENDMENT substituted "this article" for "this and the following sections" and deleted a proviso which formerly followed "permitted," which provided that certain restaurants licensed to serve food and beverages having a dance floor with an area not exceeding ten per centum of the total floor area of the establishment would not be deemed to be public dance halls.]

##### **Sec. 3-20. Permit required, conditions of issuance.**

(a) No person shall operate a public dance hall in the County unless such person has obtained a written permit from the County Administrator. No permit shall be issued unless the person desiring to obtain a public dance hall permit provides satisfactory evidence that he has complied with all applicable provisions of the Virginia Uniform Statewide Building Code, the Statewide Fire Prevention Code, and related statutes, ordinances and regulations.

(b) The County Administrator may establish such administrative rules and procedures as he deems necessary to administer the provisions of this Code pertaining to public dance halls.

(c) No permit shall be issued unless endorsed by the Sheriff.

(d) The permit issued under this section must be renewed annually.

(e)(1) An application fee of twenty-five dollars (\$25.00) (nonrefundable) shall be submitted with each application for a dance hall permit.

(2) A license fee of one hundred dollars (\$100.00) per year (nonproratable and nonrefundable) must be paid upon approval of application and issuance of a permit.

(f) The applicant must submit a plan for adequate parking facilities, crowd and traffic control around the dance hall, including a plan for adequate off-street parking facilities and the number of private security or police personnel to be employed. This plan shall be approved by the Office of the County Administrator and the Office of the Sheriff.

(g) The holder of a permit by acceptance of the issuance thereof warrants that no music shall be played either by mechanical devices or live performance in such manner that the sound emanating therefrom shall be unreasonably audible beyond the property on which the dance hall is located.

(h) No alcoholic beverages shall be consumed in or on the premises of a public dance hall except in strict compliance with the provisions of the Alcoholic Beverage Control Board.

(i) The property upon which a public dance hall is located shall be kept reasonably clean and free of litter.

For state law authority, see VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008).

Cross reference: For County noise ordinance, see Article VI of Chapter 16 of this Code. For provisions regarding Statewide Fire Prevention Code, see Chapter 10 of this Code.

[THE 1987 AMENDMENT designated undesignated paragraphs in subsection (e) as paragraphs (1) and (2) thereof, substituted "An application fee" for "A fee" and "shall" for "will" in paragraph (1) and inserted "license" in paragraph (2).]

[THE DECEMBER 1, 1997 AMENDMENT deleted "Commonwealth's Attorney and" preceding "Sheriff" in subsection (c) and deleted "the Commonwealth's Attorney" following "Administrator" in the second sentence in subsection (f).]

[THE JULY, 2, 2001 AMENDMENT, at the end of subsection (a), substituted "the Statewide Fire Prevention Code, and related statutes, ordinances and regulations" for "and the Virginia Fire Hazards Law."]

### **Sec. 3-21. Revocation.**

Any permit issued pursuant to the provisions of the foregoing section of this Code shall be revoked for a violation of the provisions thereof. No permit shall be revoked prior to reasonable notice being given to the holder of the permit and without a hearing for cause before a three (3) member panel appointed by the Board of Supervisors. This panel shall consist of one (1) member of the Board of Supervisors, one (1) member of the County Administrator's staff, and one (1)

member of the Sheriff's Department. Revocation of such permit shall not bar prosecution for a violation of the provisions of this Article.

For state law authority, see VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008).

**Sec. 3-22. Hours of operation.**

It shall be unlawful for any person to operate or conduct a public dance hall in the County between the hours of 1 a.m. and 6 a.m. Monday night through Friday night, or 12 midnight and 6 a.m. on Saturday night. There shall be no public dance halls operated in the County on Sundays.

For state law authority, see VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008).

**Sec. 3-23. Exemptions.**

Dances which are held for benevolent or charitable purposes or which are conducted under the auspices of religious, educational, civic or military organizations shall not require permits under this section, provided that such dances are not held on a regularly scheduled basis. Dances held by any of the foregoing organizations on a regular basis, however, shall require a permit as required by §3-20 of this Code; provided, however, that the foregoing organizations shall not be required to pay the license and application fees under §3-20(e) as a condition precedent to issuance of the permit required hereunder. (3-2-81, 5-4-81, 3-21-83)

For state law authority, see VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008).

[THE 1983 AMENDMENT added proviso language in the second sentence.]

[THE 1987 AMENDMENT deleted "or" preceding "civic" in the first sentence, and inserted "and application" in the proviso in the second sentence.]

[THE 1993 AMENDMENT substituted "§3-20" for "§16-5" and "§3-20(e)" for "§16-5(e)" in the last sentence.]

[THE JULY 6, 2004 AMENDMENT, in the first sentence, deleted "not held on a regularly scheduled basis and which are" preceding "held for," substituted "or which are" for "when," and inserted ", provided that such dances are not held on a regularly scheduled basis."]

**Sec. 3-24. Applicability of article within towns in County.**

The provisions of this article shall not apply within an incorporated town in the County in which an ordinance adopted under the provisions of VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008) is in effect.

For state law authority, see VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008).

[THE 1987 ACT enacted this section.]

**Sec. 3-25. Penalty for violation.**

Any person violating any provision of this Article shall be guilty of a misdemeanor and, upon conviction, shall be punished by a fine of not more than \$500.00.

For state law authority, see VA. CODE ANN. §15.2-912.3 (Repl. Vol. 2008) and VA. CODE ANN. §18.2-11 (Repl. Vol. 2009).

[THE 1987 ACT adopted this section.]