

**CAMPBELL COUNTY SOCIAL SERVICES BOARD**

Date: *May 20, 2020*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday May 20, 2020 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

**Members present were:** Marilyn Gadomski, Chair  
James Nowlin, Vice Chair  
Shameka Davenport  
Sandi Martin  
Kevin Keys  
Linda Grubba  
Morris Dews  
Jon Hardie (non voting)  
Lisa C. Linthicum, Secretary

**Staff present:** Jill Giuliano, Recording Secretary  
Tim Heck, Assistant Director  
Cortnie King, Family Services Specialist II, Foster Care & Adoption Unit

**Others present:**

Chairman Gadomski called the meeting to order at 3:00 pm.

**Minutes**

// The minutes of the April 15, 2020 meeting were approved as submitted and copies distributed prior to meeting.

// Mr. Nowlin arrived at 3:15 pm.

**Closed Session**

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Martin, the Board went into Closed Session at 3:02 pm to discuss Individual Case Matters, related to Foster Care/Adoption and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport  
Nay: None  
Absent: None

**Return to Regular Session**

// On MOTION by Mr. Nowlin, the Board returned to regular session at 3:30 pm.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport  
Nay: None  
Absent: None

// On MOTION by Ms. Davenport, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:           Aye: Davenport  
  Aye: Nowlin  
  Aye: Gadomski  
  Aye: Martin  
  Aye: Grubba  
  Aye: Dews  
  Aye: Hardie  
  Aye: Keys  
  Nay: None  
  Absent: None

// On MOTION by Ms. Davenport, the Board approved the adoption and adoption subsidy of \$721 basic maintenance and \$1,568 enhanced maintenance. On MOTION by Mr. Nowlin, the Board approved an additional \$105 per month for tutoring as needed for ZP #20853571.

The vote was:                   Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport  
  Nay: None  
  Absent: None

**Administrative Report**

// The Board reviewed the bills and expenses.

€ // The Director reviewed the proposed 2020 -21 Local DSS Compensation Plan. This plan is submitted annually to the VDSS Division of Human Resources for approval. One change was noted from previous plans submitted. Due to the impact of the COVID pandemic on the state and local budgets, the Governor has unallotted the funding to support a salary increase. A local salary increase will not be granted at this time.

Chairman Gadomski stated the Director will clarify with VDSS the Board's question about Section V, Item R, "Adjustment for Attainment or Use of Critical Skill". The Director will send out information for vote electronically.

// By electronic vote the Board Approved the Local Department of Social Services Compensation Plan for 2020-2021.

The vote was:                      Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport  
  Nay: None  
  Absent: None

// The Director gave an update on the impact that the pandemic is having on the Benefits Intake Unit during the period of February 1, 2020 through April 30, 2020. The applications for assistance in the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) and Medicaid applications have risen sharply during this period.

The Assistant Director gave a brief overview on how the pandemic has impacted the delivery of services, as follows:

1. Volunteers have helped to procure gloves and face shields;
2. We are experiencing an increase in Adult Protective Services cases;
3. An increased number of formerly incarcerated individuals in need of housing and other resources;
4. An increase in service intake referrals for personal care;
5. An increase in CPS ongoing cases, especially transfers from other localities;
6. An increase in domestic violence and drug abuse cases;
7. Foster care workers have performed virtual visits and trainings have been web-based;
8. An increase in requests for personal safety home visits with law enforcement assistance;
9. An increase in physical and sexual abuse complaints of children;
10. Service workers have performed field visits with personal protective equipment.
11. Increase in need for childcare for essential workers and a decrease in families eligible for care due to lay-offs. Eligible families would not have a co-pay for the months of April, May and June.

On Monday May 18, 2020 the county opened to the public. A notable change is the lobby was rearranged to accommodate no more than 10 visitors at a time. Staff is still working remotely as necessary. Additional changes were made to promote safety of staff and clients.

The Director is applying for a COVID-19 grant through The Virginia Housing Development Authority (VHDA), which, if this agency is selected to receive, will be utilized for office supplies and equipment, internet access, and salary and fringes.

### **Personnel**

// Emily Ames was selected for the position of Benefit Programs Specialist II, Intake Unit, effective June 1, 2020.

// Lisa Ware was selected for the position of Benefit Programs Specialist II, Ongoing Benefits Unit, effective June 1, 2020.

### **Budget**

// The Director reviewed the monthly VDSS budget report and the County budget report.

**Staff Reports**

// The Director reviewed the monthly staff reports.

**Information**

// The Director shared an article from the Virginia Mercury entitled *Forgotten First Responders*.

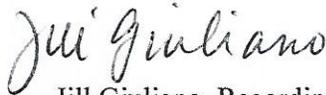
**Next Meeting Date**

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday June 17, 2020 at 3:00 pm.

**Adjournment**

// On MOTION duly made and accepted, the Board adjourned at 4:39 pm.

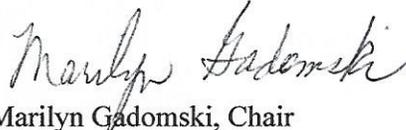
Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Marilyn Gadomski, Chair