

## CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *September 15, 2021*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday September 15, 2021 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

**Members present:** Marilyn Gadomski, Chair  
Linda Grubba, Vice Chair  
Shameka Davenport  
Sandi Martin  
Kevin Keys  
Morris Dews  
Jon Hardie (non voting)  
Lisa C. Linthicum, Secretary

**Staff present:** Jill Giuliano, Recording Secretary  
Tim Heck, Assistant Director  
Carol Anne Booth, Family Services Specialist III, Foster Care & Adoption Unit  
Ashley Downey, Family Services Specialist II, Foster Care & Adoption Unit  
Shannon Reed, Family Services Supervisor  
Jeannette Briggs, Benefit Programs Supervisor  
Audrey Gregoire, Family Services Specialist II, Foster Care & Adoption Unit  
Shanta Pannell, Family Services Specialist III, CPS Unit  
Samantha Easley, Family Services Specialist III, CPS Unit  
Shebbie Farmer, Family Services Specialist III, CPS Unit  
Wyaneka Brown, Benefit Programs Specialist II, Ongoing Benefits Unit

Chairman Gadomski called the meeting to order at 3:30 pm.

### Minutes

// The minutes of the August 15, 2021 meeting were approved as submitted and copies distributed prior to meeting.

### Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Davenport, the Board went into Closed Session at 3:36 pm to discuss Individual Case Matters, related to Foster Care/Adoption and the Schedule of Board Action, A.4.

The vote was: Aye: Davenport, Dews, Gadomski, Grubba, Keys, Martin  
Nay: None  
Absent: None

### Return to Regular Session

// On MOTION by Ms. Grubba, the Board returned to regular session at 4:03 pm.

The vote was: Aye: Davenport, Dews, Gadomski, Grubba, Keys, Martin  
Nay: None  
Absent: None

// On MOTION by Ms. Davenport, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:           Aye: Davenport  
  Aye: Gadomski  
  Aye: Martin  
  Aye: Grubba  
  Aye: Dews  
  Aye: Hardie  
  Aye: Keys  
  Nay: None  
  Absent: None

// On MOTION by Ms. Martin, the Board approved the adoption and adoption subsidy of \$720 for AG #10449768.

The vote was:                    Aye: Davenport, Dews, Gadomski, Grubba, Keys, Martin  
  Nay: None  
  Absent: None

// On MOTION by Ms. Davenport, the Board approved the adoption and adoption subsidy of \$496 for AH #10472722.

The vote was:                    Aye: Davenport, Dews, Gadomski, Grubba, Keys, Martin  
  Nay: None  
  Absent: None

### **Administrative Report**

// The Board reviewed the bills and expenses.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in August show an increase for the TANF, Medicaid and SNAP programs.
2. August data shows a sharp increase in CPS referrals, which is attributed to children returning to school. The CPS Ongoing case count remains steady.
3. Foster Care cases shows a slight increase.
4. Adult Protective Services referrals rose sharply.
5. Data on Foot Traffic into the agency as well as documents received through the drop box remains steady.

// The Director reviewed the Quarterly Agency Dashboard Report which contains measures and performance data related to public assistance, child care, child welfare, staffing, and finance. Local agency results are compared to statewide and regional results as well as results for other agencies of similar size. For the Fourth Quarter of SFY 21, data shows that Medicaid application processing was below target as compared to other level II agencies; however surpassed the target on TANF application processing. Targets were exceeded in several key measures for CPS and Foster Care services.

// The Director shared a Message from Commissioner Storen recognizing the month of September as Hunger Action Month.

// The Director shared a Proclamation from Governor Northam recognizing September 2021 as Kinship Care Month.

// The board members discussed the monthly board book and its' recent delays in timely delivery by the post office. Beginning October 2021, each board member will receive an email with a pdf attachment of the board book several days prior to the monthly board meeting. Additionally, a physical copy of the board book will be sent via regular mail the week prior to the meeting.

### **Personnel**

// The following new staff were introduced to the Board: Audrey Gregoire, Samantha Easley, Shebbie Farmer, and Wyaneka Brown.

### **Budget**

// The Director reviewed the monthly VDSS budget report and the County budget report.

### **Staff Reports**

// The Director reviewed the monthly staff reports.

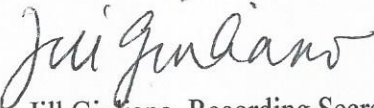
### **Next Meeting Date**

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday October 20, 2021 at 3:30 pm.

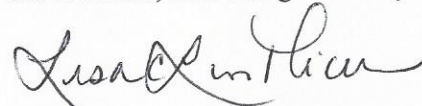
### **Adjournment**

// On MOTION duly made and accepted, the Board adjourned at 4:50 pm.


Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary

  
Marilyn Gadowski, Chair