

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *May 19, 2021*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday May 19, 2021 in the Boardroom of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Marilyn Gadomski, Chair
James Nowlin, Vice Chair
Shameka Davenport
Sandi Martin
Kevin Keys
Linda Grubba
Morris Dews
Jon Hardie (non voting)
Lisa C. Linthicum, Secretary

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Jenifer Schier, Office Manager
Susan Jones, Family Services Supervisor, Adult & Family Services Unit
NaTasha Thomas, Benefit Programs Specialist II, Intake Unit
Kimberly Cook, Benefit Programs Specialist II, Intake Unit

Chairman Gadomski called the meeting to order at 3:30 pm.

Minutes

// The minutes of the April 21, 2021 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Dews, the Board went into Closed Session at 3:32 pm to discuss Individual Case Matters, related to the Schedule of Board Action, A.4. and Personnel Matters, A.1.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Davenport
Nay: None
Absent: Nowlin

Return to Regular Session

// On MOTION by Mr. Dews, the Board returned to regular session at 3:50 pm.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Davenport
Nay: None
Absent: Nowlin

// Vice Chairman Nowlin arrived at 4:07 pm.

// On MOTION by Ms. Grubba, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Davenport
 Aye: Nowlin
 Aye: Gadowski
 Aye: Martin
 Aye: Grubba
 Aye: Dews
 Aye: Hardie
 Aye: Keys
 Nay: None
 Absent: None

Administrative Report

// The Board reviewed the bills and expenses.

// The Director provided a Coronavirus Pandemic Update, as follows:

1. Intake applications for SNAP, TANF, and Medicaid received during the period of April 1, 2021 to April 30, 2021 remained steady.
2. The Assistant Director provided an update for the Services Units during the period of April 1, 2021 through April 30, 2021 as follows:
 - Two foster children quarantined due to COVID-19 exposure and one foster child tested positive for COVID-19.
 - The Adult Protective Services staff reported that unvaccinated, elderly clients continue to be resistant to worker home visits during this period. The Public Safety Department, in partnership with Campbell County Social Services, delivered vaccines to clients as part of a community outreach program.
 - The CPS Unit reported that child abuse complaints remained steady during this period.

// Susan Jones, Family Services Supervisor, provided a presentation regarding Adult Abuse Prevention Month, which is the month of May, and the importance of reporting instances of abuse, neglect and exploitation. Ms. Jones provided an update on special projects that the Adult & Family Unit are working on this month, one of which is a “birthday box” filled with gifts and delivered via Meals on Wheels to elderly citizens on their birthday.

// On MOTION by Mr. Nowlin, the Board approved the amended FY 2022 budget to include a 5% salary increase as well as a pay-band salary adjustment for state-supported, local employees, effective July 1, 2021.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport
 Nay: None
 Absent: None

// On MOTION by Mr. Dews, the Board authorized the Administrative Office Manager to sign Warrant Registers, Special Welfare Authorizations, Special Welfare Checks and Purchase Orders.

The vote was: Aye: Dews, Gadomski, Grubba, Keys, Martin, Nowlin, Davenport
 Nay: None
 Absent: None

// The Director shared a Broadcast regarding the transition of child care programs from the Department of Social Services to the Department of Education, effective July 1, 2021. Eligibility for childcare programs will remain with local DSS; however, the licensure and implementation responsibilities will transfer to DOE.

Personnel

// Suzanne Reynolds, Human Services Assistant III, Clerical Unit, separated effective May 6, 2021.

// Shirleen Davis, Family Services Specialist II, Foster Care & Adoption Unit, resigned effective May 14, 2021.

// Katelyn Mullins, Family Services Specialist II, Adult & Family Services Unit, resigned effective July 23, 2021.

// Jenifer Schier was appointed to the position of Administrative Office Manager effective May 1, 2021.

// Jenifer Schier and NaTasha Thomas was introduced to the Board.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

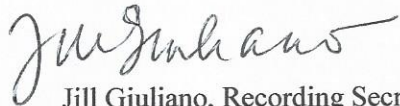
Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday June 16, 2021 at 3:30 pm.

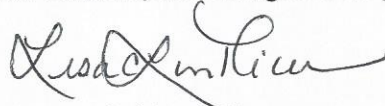
Adjournment

// On MOTION duly made and accepted, the Board adjourned at 4:50 pm.

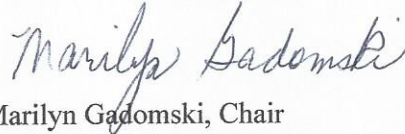
Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Marilyn Gadowski, Chair