

## CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *March 9, 2022*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday March 9, 2022 in the conference room of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

**Members present:** Linda Grubba, Vice Chair  
Shameka Davenport  
Sandi Martin  
Kevin Keys  
Morris Dews  
Kenny Brown (non voting)  
Lisa C. Linthicum, Secretary

**Members absent:** Marilyn Gadomski Peyton, Chair

**Staff present:** Jill Giuliano, Recording Secretary  
Tim Heck, Assistant Director  
Felicia Crouch, Family Services Specialist II,  
Adult & Family Services Unit

Vice Chair Grubba called the meeting to order at 3:31 pm.

### Minutes

// The minutes of the February 16, 2022 meeting were approved as submitted and copies distributed prior to meeting.

### Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Dews, the Board went into Closed Session at 3:32 pm to discuss Individual Case Matters, related to Adult Protective Services and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Grubba, Keys, Martin, Davenport  
Nay: None  
Absent: Gadomski Peyton

### Return to Regular Session

// On MOTION by Ms. Davenport, the Board returned to regular session at 4:00 pm.

The vote was: Aye: Dews, Grubba, Keys, Martin, Davenport  
Nay: None  
Absent: Gadomski Peyton

// On MOTION by Mr. Keys, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:       Aye: Davenport  
                                      Aye: Martin  
                                      Aye: Grubba  
                                      Aye: Dews  
                                      Aye: Keys  
                                      Aye: Brown  
                                      Nay: None  
                                      Absent: Gadomski Peyton

### **Administrative Report**

// The Board reviewed the bills and expenses.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in February remained steady for Medicaid; SNAP applications decreased; new applications for TANF remained steady.
2. February data shows a sharp increase in CPS referrals; the CPS Ongoing case count remains at its highest level in four years at 46 cases in one month.
3. Foster Care cases remained steady at 35 and Adult Protective Services referrals showed a decrease in February.
4. Data on Foot Traffic into the agency as well as documents received through the drop box decreased slightly in February.

// On MOTION by Ms. Davenport, the Board adopted a Resolution declaring April 2022 as Office Support and Fiscal Staff Appreciation Month and approved eight hours of administrative leave in the month of April with supervisor approval.

The vote was:                   Aye: Dews, Grubba, Keys, Martin, Davenport  
                                      Nay: None  
                                      Absent: Gadomski Peyton

On MOTION by Mr. Keys, the Board approved the disbursement of funds awarded to Campbell County Social Services Housing Unit from the Virginia Housing Development Authority in the amount of \$30,954.16. Funds disbursement is as follows: \$19,829.97 for a new vehicle for Housing Unit; \$4,449.68 as a bonus to the Housing Supervisor; \$3,893.47 as a bonus for Worker #1; and \$2781.04 as a bonus for Worker #2.

The vote was:                   Aye: Dews, Grubba, Keys, Martin, Davenport  
                                      Nay: None  
                                      Absent: Gadomski Peyton

**Personnel**

// Kandace Nickerson was appointed to the position of Benefit Programs Specialist II for the Eligibility Intake Unit, effective March 1, 2022.

//Britney Shrewsbury was appointed to the position of Benefit Programs Specialist II for the Ongoing Eligibility Unit, effective April 1, 2022.

//DeAnna Mabins was appointed to the position of Office Associate III, Receptionist for the Clerical Unit, effective April 1, 2022.

**Budget**

// The Director reviewed the monthly VDSS budget report and the County budget report.

**Staff Reports**

// The Director reviewed the monthly staff reports.

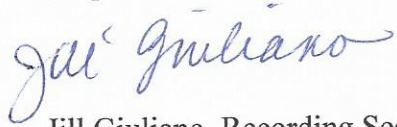
**Next Meeting Date**

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday April 20, 2022 at 3:30 pm.

**Adjournment**

// On MOTION duly made and accepted, the Board adjourned at 4:43 pm.

Respectfully,

Handwritten signature of Jill Giuliano in blue ink.

Jill Giuliano, Recording Secretary

Handwritten signature of Lisa C. Linthicum in blue ink.

Lisa C. Linthicum, Secretary

Handwritten signature of Linda Grubba in blue ink.

Linda Grubba, Vice Chair