

ADMINISTRATOR'S REPORT

February 16, 2006

TO: Board of Supervisors

FROM: R. David Laurrell, County Administrator *R. David Laurrell 2/15/2006*

RE: Board Meeting **Tuesday**, February 21, 2006

10:30 AM [Virginia 2007 Community Program Committee](#) (Carter, Falwell)

11:00 AM [Human Services Committee](#) (Carter, Falwell)

1:00 PM Call to Order, Invocation by Supervisor Puckett

3:00 PM [Work Session with Planning Commission](#) – Residential Zoning District

Revisions – Historic Courthouse

ADMINISTRATOR'S ITEMS

Aubrey Cheatham – Director, Public Safety

1. [VDFP FIRE & RESCUE ASSESSMENT](#) (15 Minutes)

Representatives from the Virginia Fire Services Board and the Virginia Department of Fire Programs completed an assessment of our fire and rescue services last summer at the request of the Board and staff. They presented their findings and recommendations to the Public Safety Committee in November and would like to present them to the Board. A copy of the assessment report and a clarifying memorandum has been provided.

Recommendation: After asking any questions the Board might have of VDFP representative, Mr. Don Hansen, staff recommends the Board consider the assessment team's recommendations when it accomplishes its FY 07 Priority 1 Initiatives to conduct a top to bottom review of the Public Safety Department to clarify mission, staffing levels, and organizational structure to meet future County needs.

Karen Danos – Registrar

2. [POLLING PLACE CHANGES/ACCESSIBILITY](#) (10 minutes)

In working with the Help American Vote Act (HAVA) of 2002 legislation, the State Board of Elections (SBE) has set a goal of bringing 95% of all Virginia's polling places into compliance with applicable physical accessibility standards. Our locality was surveyed by the Lynchburg Center for

Independent Living. After spending time looking at all the polling places for accessibility barriers, we realize that five (5) precincts need to be moved due to the excess cost in making the polling places accessible. Some funding has been allotted by the Election Assistance for Individuals with Disabilities (EAID). The estimated cost for accessibility barriers at the polling places and moving the five precincts would be approximately \$15,000. This includes postage, quick accessibility fixes, and attorney fees. The cost of moving multiple polling places simultaneously remarkably decreases the overall cost to the county.

Recommendation: The Electoral Board highly recommends moving the polling places because of the cost effectiveness and to defray accessibility lawsuits. We would like to proceed with the following schedule: March - Determine new polling locations; April - Public Hearing – Have County Attorney file Department of Justice (DOJ) papers

J. Michael Davidson – Director, Economic Development

3. [ANNUAL BOARD PLANNING RETREAT](#) (5 minutes)

The Board of Supervisors participates in an annual planning retreat with staff to provide work plan direction. Staff recently reviewed the retreat format to insure meaningful meetings that accomplish the Board's objectives. The CED Committee reviewed the retreat's location, date and length of sessions and made several suggestions that will be discussed.

Recommendation: The CED Committee and staff recommend the Board of Supervisors confirm the retreat format and move the annual Board Planning Retreat to a date in late September or early October. A final date will be forthcoming if the Board is supportive of this change.

4. [2006 BUSINESS APPRECIATION WEEK](#) (5 minutes)

Prior to the end of his term, Governor Warner designated May 14-20 as 2006 Business Appreciation Week. The theme of this year's event is: Navigating Virginia's Future. For the past two years, Campbell County has held a Business Appreciation Luncheon during the designated week in which attendance has grown. The 2006 Business Appreciation Luncheon is scheduled for Tuesday, May 16th. The location and speaker for the luncheon are yet to be determined.

Recommendation: No action needed.

5. [ECONOMIC DEVELOPMENT UPDATE](#) (5 minutes)

The Economic Development Department reports annually to the Board of Supervisors on economic development progress within Campbell County. An attachment outlining economic development activity in Campbell County is included.

Recommendation: Staff requires no formal action.

6. [QUICK RELEASE SPORTS](#) (5 minutes)

Quick Release Sports requested and received Zoning approval to build an athletic complex on Leesville Road. Quick Release Sports is encountering infrastructure difficulties. To accommodate the sewer line, Quick Release must install a force main pump system at an unanticipated cost of over \$70,000. Quick Release requests assistance under the infrastructure section of the County's Industrial Incentive Policy. Quick Release qualifies for \$8,000 in county infrastructure assistance. If the Board wishes to assist with this project's infrastructure costs, a performance agreement with the company is required. Funds can be disbursed incrementally, and a supplemental appropriation will be necessary.

Recommendation: Staff requests Board consideration of incentives to Quick Release Sports under the Infrastructure Assistance section of Campbell County's Economic Development Incentive Policy in an amount not to exceed \$8,000.

Calvin Massie – Commissioner of Revenue

7. [PERMISSION TO ADVERTISE - TAX RELIEF FOR THE ELDERLY – CODE UPDATE](#)
(10 minutes)

Campbell County provides the opportunity for citizens who are elderly or disabled and who meet certain qualifying criteria to submit an annual application to the Commissioner of the Revenue's office for real estate tax relief. The tax relief offered by the county's program provides valuable assistance to Campbell County citizens who face difficult financial challenges each year. The Commissioner would like to discuss new proposals for code updates.

Recommendation: The Commissioner recommends that Article VI - Real Estate Exemption for Certain Elderly Persons and Disabled Persons of the county code be amended to reflect the new income and net worth limits as shown on Attachment "A" and that such amendment become effective January 1, 2007.

Ron Reynolds – Director, Recreation

8. [RECREATION DEPARTMENT ANNUAL REPORT](#) (10 minutes)

The Campbell County Department of Recreation annual report for fiscal year 2004-2005 is an overview of the programs and services that have provided a better quality of life to all ages of Campbell County citizens. Staff would like to discuss the annual report.

Recommendation: Staff recommends the Board accept the annual report and use the information provided within to inform their constituents of the services and programs offered by Campbell County Recreation Department.

9. [WILLIAM CAMPBELL RESOLUTION](#) (5 minutes)

The William Campbell High School football team won the state championship defeating Riverheads High School with a score of 33-10. Staff would like for the Board to approve the attached resolution to be presented to the team.

Recommendation: Approve the resolution for William Campbell High School football team.

R. David Laurrell – County Administrator

10. [CENTRAL VA COMMUNITY SERVICES – COMMERCIAL PAPER FINANCE PROGRAM](#) (5 minutes)

The CVCS Board at its January 25, 2006 meeting adopted a resolution to submit an application to the VML/VACo Commercial Paper Program for the purpose of refinancing several of its existing loans in an amount not to exceed \$1,700,000. Each member jurisdiction would need to adopt a similar resolution to meet the requirements of the program. Supervisor Rick Boyer is the Board's representative on the CVCS Board and the vote was unanimous to submit the loan application.

Recommendation: Staff recommends the Board adopt the attached resolution authorizing CVCS to submit an application to the Virginia Municipal League/Virginia Association of Counties Commercial Paper Finance Program for the purpose of refinancing certain existing indebtedness in a principal amount not to exceed \$1,700,000.

11. [TRANSPORTATION SAFETY COMMISSION](#) (5 minutes)

Campbell County formed a Transportation Safety Commission approximately thirty-five years ago in order for the County's Sheriff's department to apply and receive Department of Motor Vehicles Highway Safety grants. Grants are now passed through the Blue Ridge Council. There is no mandate that localities are required to maintain a Transportation Safety Commission. Staff recommends the Transportation Safety Commission be disbanded effective immediately. Citizens may channel their traffic or highway concerns through the Deputy Clerk to VDOT at the regular day Board meetings or to the Public Safety Committee if the situation warrants further review.

Recommendation: Staff recommends the Board adopt a motion to disband the Transportation Safety Commission effective immediately and directs staff to thank the members of the Commission for their service.

12. *FINANCE AND BUDGET CONSENT AGENDA*

[APPROPRIATIONS](#) - Attached are several appropriations for approval.

Recommendation: Approve the appropriations.

APPOINTMENTS

13. [APPOINTMENTS](#)

An updated appointment list is attached for your convenience.

MATTERS FROM THE BOARD

14. MATTERS FROM THE BOARD

A few minutes will be scheduled to discuss matters from the Board.

INFORMATION ITEMS

15. Committee and Boards Attendance Records for 2005

[Attachment #15](#)

16. Letter Regarding Health Insurance Fund Accounting to Schools

[Attachment #16](#)

17. Revenue Summary

[Attachment #17](#)

18. Treasurer's Report – January 2006

[Attachment #18](#)

19. VDOT's Quarterly Report

[Attachment #19](#)

AGENCY MINUTES AND REPORTS

20. [Administration/Management Services](#), February 6, 2006

21. [Fire Commission](#), January 18, 2006

22. [LEPC](#), January 17, 2006

23. [Public Works](#), January 17, 2006

24. [School Board](#), January 26, 2006

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