

ADMINISTRATOR'S REPORT

DATE: December 22, 2006
TO: Board of Supervisors
FROM: R. David Laurrell, County Administrator *R. David Laurrell* 12/22/2006
RE: Board Meeting January 02, 2007

4:00 p.m. [EMSAC Meeting](#) (Gunter/Puckett)
[Attachment I](#) and [Attachment II](#)
5:00 p.m. [Public Safety Committee Meeting](#) (Gunter/Puckett)
[Attachment I](#), [Attachment II](#) and [Attachment III](#)
5:00 p.m. [CED Committee Meeting](#) (Boyer/Carter)
7:00 p. m. Call to Order by Administrator Laurrell, Invocation by Supervisor Falwell

ANNUAL MEETING

1. See attached [Organizational Meeting Agenda](#) –

NOMINATIONS AND ELECTION OF CHAIRMAN – County Administrator
NOMINATIONS AND ELECTION OF VICE-CHAIRMAN – Chairman
DESIGNATION OF TIME AND PLACE OF MEETINGS

Attached is an agenda for the election of the Chairman and Vice-Chairman for 2007 and establishment of the time and place of the Board meetings. Staff would like to recommend that if the Chairman acts, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting, the meeting shall be continued to the following Thursday of that week at 1:00 p.m. Also included is a list of past Chairs and Vice-Chairs as well as a schedule of the meetings and holidays for 2007.

For the Board's convenience, a list of the [current committee assignments](#) is attached. 2007 is the second year of committee assignments, so these committees would not change with the exception of the Chairman who has the option to assume the byes and assign his Board/Other commitments to another Board member with a current bye at his discretion.

Recommendation: Staff recommends the Board elect officers, set the date and time of meetings along with setting the Thursday following the regular meeting as the default meeting date if the regular meeting is cancelled.

APPROVAL OF MINUTES

2. Approval of Minutes - [Regular Meeting – November 20, 2004](#)
[Regular Meeting - December 04, 2006](#)

APPEARANCES

Sherry F. Harding, Director of Recreation Programming

3. [William Campbell Drama Team Resolution](#)

On December 5, 2006, the William Campbell High School Drama Team was named the State A Championship Team for their presentation of “*The Insanity of Mary Girard*” at the State Theater Festival in Charlottesville. Individual awards were presented to several of the team members and the team was also recognized at the Dogwood District level and at the Regional level for their performances. Supervisor J.D. Puckett informed our department of this accomplishment and requested a [resolution](#) be drafted to acknowledge the accomplishments of these students. The Drama Team plans on being represented at the Board meeting.

RECOMMENDATION: Staff recommends the Board adopt this resolution at their scheduled meeting on January 2, 2007, to recognize these students for their accomplishments and have the Chairman present the resolution to the representatives of the team present.

Jennifer England, Representative of Citizens Against Toxic Sludge

4. [Citizens Against Toxic Sludge](#) (15 minutes)

Jennifer England, representing the group Citizens against Toxic Sludge, has requested an opportunity to give comments before the Board concerning Nutri-Blend, Inc. applying for a permit modification through the Virginia Department of Health to land apply bio-solids to an additional 3,100 +/- acres in Campbell County. Ms. England has indicated she would like to present a Draft Ordinance that recognizes and enforces the right of the County Board of Supervisors to control sludge corporations that wish to operate within the jurisdiction of the County. Staff requested a copy of the proposed ordinance prior to the Board meeting for review; however, after speaking with the group’s attorney, a final draft will not be ready until the weekend of December 30th. A copy of the draft will be distributed at the meeting on January 2nd for consideration after review by staff, members of the citizens group, and any Board member able to attend a meeting at a future date.

RECOMMENDATION: Staff recommends the Board provide Ms. England an opportunity to speak on behalf of the Citizens Against Toxic Sludge and present the draft ordinance for review and future consideration by the Board following a meeting of involved individuals.

ADMINISTRATOR'S ITEMS

Paul E. Harvey, Community Development Director

5. [Request for Sewer Line Extension](#) – (5 Minutes)

You may recall at the Board's annual planning retreat the Board and CCUSA representatives identified a revised method to initially authorize the planning for extensions of public water and sewer infrastructure. The following two requests are the first being reviewed under this new methodology whereby the Board of Supervisors reviews and approves or disapproves the conceptual extension based on consistency with the Comprehensive Plan and long range goals of the Board. Once approved these extensions would then begin the formal engineering design process and could be brought back to the Board if a rezoning or Special Use Permit was required for the proposed development. In the case of both of these requests no additional action by the Board would be required. We have segregated these two requests as a regular agenda item since these are the first under the new process. In the future, for routine extensions in existing subdivisions the requests will most likely appear under the Board's consent agenda. Requests for extensions for large projects or projects that are not consistent with the Comprehensive Plan would remain as separate agenda items.

Campbell County Utilities and Service Authority forwarded the [attached request](#) for sewer line extension. The [proposed extension](#) is intended to serve one to four dwellings on George Street in the Russell Woods Subdivision, Concord Election District. The [request originated](#) from one of the property owners who is experiencing difficulty with an existing drain field and who also wishes to construct another dwelling.

RECOMMENDATION: The Board of Supervisors, under Chapter 18 of the Campbell County Code of 1988, has the authority to authorize CCUSA to proceed or not to proceed with the proposed extension. CCUSA has indicated that the extension of the line is feasible provided all of their technical and financial requirements are met. Staff believes the request is consistent with the land use and utilities policies of the Comprehensive Plan and recommends Board approval to proceed.

6. [Request for Water Line Extension](#) – (5 Minutes)

Please see the preamble narrative under #4 above.

Campbell County Utilities and Service Authority forwarded the [attached request](#) for water line extension. The [proposed extension](#) is intended to serve forty residential lots in the Spring Meadow Subdivision, which is off of Town Fork Road in the Altavista Election District. The [request originated](#) from subdivision developer.

RECOMMENDATION: The Board of Supervisors, under Chapter 18 of the Campbell County Code of 1988, has the authority to authorize CCUSA to proceed or not to proceed with the proposed

extension. CCUSA has indicated that the extension of the line is feasible provided all of their technical and financial requirements are met. Staff believes the request is consistent with the land use and utilities policies of the Comprehensive Plan and recommends Board approval to proceed.

R. David Laurrell, County Administrator

7. [FY 2008 Annual Priorities and Initiatives](#) - (15 minutes)

Please find attached [a draft FY 2008 Priorities and Initiatives](#) list for the Board's consideration to assist with budget development for the upcoming fiscal year. All departments, constitutional offices, and schools were asked to provide input. These goals cover the period beginning July 1, 2007 and are based on direction from the Board and Committees during the course of the year and at your Planning Retreat held on October 20th.

RECOMMENDATION: Following review, staff is requesting the Board provide any initial input on the draft FY 2008 Priorities and Initiatives. Staff will schedule agenda time to further review as needed and adopt a final version at the Board's regular January 16th meeting.

FINANCE AND BUDGET CONSENT AGENDA

8. a.) [Appropriations](#) – Attached are several appropriations for approval.
b.) [County Attorney Invoices](#) – Invoices in the amount of \$12,390 have been received for services rendered.

RECOMMENDATION: Approve items a and b

MATTERS FROM THE BOARD

9. A few minutes will be scheduled at each meeting to discuss matters from the Board.

NOTES: Please see item #23 below, which is the response letter to the Virginia Department of Health regarding the recent application by Nutri-Blend, Inc. to modify its existing permit for the land application of bio-solids. Items #24 through #27 are related items. Item #33 is the text of the language the Board has sent to area legislators regarding changing Virginia law related to land application of bio-solids.

Please note item #39 below and join staff in congratulating Rick Verilla for receiving the 2007 Advocate of the Year Award from the Alliance of Family and Children. Rick does a tremendous job for the citizens of Campbell County and we are fortunate to have him as our Social Services Director.

Item #41 is from Sheriff Terry Gaddy and advises his staff about the Board's request for additional traffic enforcement on Sherbrooke Drive.

Please note item #43. The Town of Altavista has notified the CCUSA of their intent to terminate the current water contract. This is in accordance with discussions with the Town and CCUSA in order to move forward in developing a new contract after the modification to the boundaries of the Town in December.

Note item #44 and the request for supplemental funding from the Trans Dominion Express. There is no funding currently budgeted for this request. Funding for this project was removed from the budget by the Board during the regular budget process. If the Board wishes to consider this further staff will place it on the agenda for the middle meeting in January.

Please see item #47 from the Henry County Board of Supervisors requesting support for their request to look into options associated with illegal activities by elected officials and state 599 funds. These items are on VACo's legislative agenda. Henry County is not asking for official Board action, but rather support from individual members on these items. The Board may choose to adopt a resolution of support as you see fit.

CLOSED SESSION

10. Staff is requesting the Campbell County Board of Supervisors enter into Closed Session in accordance with [Section 2.2-3711 \(A\)\(3\)](#) of the Code of Virginia to discuss matters related to the acquisition or disposal of real property for public purposes regarding access acquisition for economic development purposes along US 29 in the area of the regional airport and in accordance with [Section 2.2-3711 \(A\)\(5\)](#) of the Code of Virginia.

AGENCY MINUTES AND REPORTS

- | | | |
|-----|---|--------------------|
| 11. | Administration/Management Services Minutes | December 04, 2006 |
| 12. | Campbell County Rescue Squad Commission Minutes | December 13, 2006 |
| 13. | CCUSA Board Retreat Minutes | October 24, 2006 |
| 14. | CCUSA Minutes | October 24, 2006 |
| 15. | CCUSA Minutes | August 22, 2006 |
| 16. | CED Minutes | September 05, 2006 |
| 17. | Joint Committee Minutes | November 28, 2006 |
| 18. | Public Works Minutes | November 20, 2006 |
| 19. | Robert E Lee SWCD Minutes | October 26, 2006 |
| 20. | Revenue Summary | December 12, 2006 |

21. [School Board Minutes](#) November 20, 2006

INFORMATION ITEMS

22. [Appropriations and Transfer](#) December 31, 2006

23. [Bio-solids – County’s Response to VDH](#) December 11, 2006

24. [Bio-solids – DCR Review](#) December 12, 2006

25. [Bio-solids – Final Report – Stokes](#) December 19, 2006

26. [Bio-solids – Marks’ Comment Letter](#) December 09, 2006

27. [Bio-solids – Pugh’s Comment Letter](#) December 02, 2006

28. [Change in School Board Meeting Date](#) December 19, 2006

29. [Comcast Adjustment Letter](#) November 22, 2006

30. [CVCS Names New Director](#) December 13, 2006

31. [Development of the FY2008 County Budget](#) December 2006

32. [Jet Broad Band Change Letter](#) November 28, 2006

33. [Legislative Request](#) December 2006

34. [National D-Day Memorial – Financial Obligations Paid](#) December 12, 2006

35. [Report on Delinquent Taxes](#) December 2006

36. [Report on Public Nuisances](#) December 2006

37. [Report on Taxes Collected](#) December 2006

38. [Report on Zoning Violations](#) December 2006

39. [Rick Verilla – Family Advocate of the Year](#) December 01, 2006

40. [Rustburg Traffic – J. Norberg](#) December 20, 2006

41. [Speed Enforcement on Sherbrooke Drive](#) December 14, 2006

42. [Town of Altavista – Fueling System](#) December 20, 2006

43. [Town of Altavista – Water Contract](#) December 20, 2006

44. [TransDominion Express, Inc.](#) December 29, 2006

45. [Undesignated Cash Balance](#) November 2006

46. [Undesignated Fund Balance](#) November 2006

47. [Virginia Chairs Letter from Henry County](#) December 14, 2006