

ADMINISTRATOR'S REPORT

March 12, 2007

TO: Board of Supervisors

FROM: R. David Laurell, County Administrator *R. David Laurell* 3/12/2007

RE: Board Meeting – March 19, 2007

11:00 a. m. [Public Works Committee Meeting](#) (Pendleton/Puckett)

1:00 p. m. Call to Order, Invocation by Supervisor Rosser

March 27, 2007 7:00 p.m. - [Joint Committee Meeting](#) (Gunter/Rosser)

March 29, 2007 3:00 p.m. to 5:00 p.m. – VACo Regional Meeting, Chatham

APPROVAL OF MINUTES

1. **Approval of Minutes** - [February 05, 2007 Regular Meeting](#)
[February 20, 2007 Regular Meeting](#)
[March 5, 2007 Regular Meeting](#)

APPEARANCES

Karen Danos, Registrar

2. **INTRODUCTION OF NEW ELECTORAL BOARD MEMBER**

Karen Danos would like to introduce new Electoral Board member – Meghan L. Crowther.

Shameka Wright – Human Resources Coordinator

3. **INTRODUCTION OF NEW EMPLOYEES**

Shameka Wright would like to introduce the following new staff members:

Todd Moore, Public Works
Anthony Adams, Recreation

Don Austin, Residency Administrator

4. **VIRGINIA DEPARTMENT OF TRANSPORTATION MATTERS**

Mr. Austin will be present to receive any highway matters from the Board.

- 1) Watch for Children signs in Hunters Mill Subdivision – [See Attachment #24](#).
- 2) Revised VDOT Six-Year Transportation Plan – [See Attachment #25](#)
- 3) Update on new VDOT road review standards for new subdivision streets.

Michael Daly, Department of Youth, Adult and Community Services

5. [LACIL PRESENTATION](#) (15 minutes)

Lindsey Edwards, Development Coordinator for the Lynchburg Area Center for Independent Living, has requested an opportunity to do a brief presentation to the Board of Supervisors regarding direct services they provide to disabled individuals in Campbell County and to inform the Board of funding challenges they are currently facing.

For your review Ms. Lindsey has the following attachments:

[LACIL Financials](#), [LACIL Service Cost](#) and [LACIL Services History](#)

RECOMMENDATION: No action is required at this time.

ADMINISTRATOR'S ITEMS

Clifton M. Tweedy, Deputy County Administrator

6. [LANDFILL REMEDIATION SYSTEM](#) (10 minutes)

The County installed a groundwater extraction system between August 2005 and April 2006 to remediate the contamination under a portion of Twin Oaks Mobile Home Park. The system is working well and over 12 million gallons have been treated. Based on the data collected while the system was being installed and from subsequent testing, it has been determined some additional wells will need to be installed to speed up the remediation and insure containment of a portion of the plume moving toward the northeast. The amount estimated for this work is currently included in the proposed FY 2008 CIP. The amount requested is within the 25% allowance under the procurement code for change orders. The original purchase order was for \$1.1 million. ([Change order proposal](#) attached.)

RECOMMENDATION: Approve the change order for SCS Field Services to the existing construction contract for an additional \$272,945 with authorization for an additional 10 percent if needed during construction. Also authorize signature of any related documents.

R. David Laurrell, County Administrator

7. [PERMISSION TO ADVERTISE – BIOSOLIDS ORDINANCE](#) (20 minutes)

The Board of Supervisors at the regular February 5th meeting directed staff to develop an ordinance for presentation to the Board for consideration for permission to advertise. The [attached draft ordinance](#) was developed in part using a proposed ordinance provided by Citizens against Toxic Sludge (C.A.T.S.) as well as the Virginia Association of County's model ordinance. I would like to take a few minutes at the meeting and review the draft and its components at the meeting.

RECOMMENDATION: Staff recommends the Board authorize advertising of a public hearing to be held on April 17th at 7 PM in the Rustburg High School auditorium.

8. [FY 2008 – FY 2012 CAPITAL IMPROVEMENT PLAN \(CIP\)](#) (10 minutes)

The draft FY 2008 – FY 2012 Capital Improvement Plan was presented and briefly discussed at the regular March 5 Board meeting. Please find attached two documents: (1) [Administrator's recommended CIP](#); (2) [Draft debt service schedule](#) that were presented on March 5th. There have been no significant changes subsequent to the March 5th presentation and discussion.

RECOMMENDATION: Staff recommends the Board deliberate on the attached CIP and Debt Service Schedule, make any appropriate adjustments and adopt a preliminary CIP and Debt Service Schedule to be used in the development of the FY 2008 operating budget.

9. [CENTRAL VA COMMUNITY SERVICES – PERMISSION TO PURCHASE PROPERTY](#) (5 minutes)

Central Virginia Community Services (CVCS) would like to purchase the Forest Hills group home facility located at 3018 Forest Hills Circle, Lynchburg, Virginia, which they have leased for the past seventeen years. The purchase price is \$500,000, and they would assume the current VHDA loan of approximately \$340,000. ([Sample Resolution attached.](#))

RECOMMENDATION: Staff recommends the Board adopt the attached resolution authorizing CVCS to purchase the Forest Hills group home facility and assume the current VHDA loan of approximately \$340,000.

CONSENT AGENDA

10. **CONSENT AGENDA**

[APPROPRIATIONS](#) – attached are several appropriations for your approval

RECCOMENDATAION: Approve appropriations

APPOINTMENTS

11. APPOINTMENTS

An [updated appointment](#) list is attached for your convenience.

RECOMMENDATION: Staff recommends the Board appoint Phillip Burleigh to the noted Boards or make an alternate appointment to fill the vacancy of H.T. Burleigh, Jr. who has stepped down from the Building Code Board of Appeals and the Board of Fire Prevention Code Appeals.

MATTERS FROM THE BOARD

12. MATTERS FROM THE BOARD

A few minutes will be scheduled at each meeting to discuss matters from the Board.

CLOSED MEETING

13. CLOSED MEETING

Staff is requesting the Campbell County Board of Supervisors enter into a Closed Meeting in accordance with [Section 2.2-3711 \(A\)\(3\)](#) of the Code of Virginia to discuss the acquisition or disposal of real property for public purposes related to access to the Campbell County Landfill and in accordance with [Section 2.2-3711 \(A\)\(1\)](#) of the Code of Virginia regarding personnel and the results of the recent salary study.

AGENCY MINUTES AND REPORTS

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|-----|---------------------------------------|-------------------|
| 14. | CED Committee Minutes | January 02, 2007 |
| 15. | Public Safety Minutes | March 05, 2007 |
| 16. | Revenue Summary | March 2007 |
| 17. | School Board Minutes | February 19, 2007 |

INFORMATION ITEMS

18. [Biosolids – Second Letter to VDH on Permit Modification](#) March 12, 2007
19. [Central VA Alcohol Safety Action Program’s Annual Report](#) March 01, 2007
(Report enclosed separately)
20. [Library Funding Letter to the Altavista Town Manager](#) March 06, 2007
21. [Undesignated Cash Balance](#) February 2007
22. [Undesignated Fund Balance](#) February 2007
23. [Biosolids - Letter from VDH on Request to Delay Action on Nutri-Blend Application](#)
February 27, 2007
24. [VDOT – Hunters Mill Road – Watch for Children Sign](#) March 08, 2007
25. [VDOT Six Year Improvement Program](#) March 05, 2007
26. [VA Electoral Board Press Release - Electronic Voting Machines](#) March 03, 2007