

MEMORANDUM

To: R. David Laurrell, County Administrator *R. David Laurrell* 1/22 BOS

From: Catherine C. Vance, Finance/Budget Analyst *Catherine C. Vance*

Subject: Consent Agenda – Request for Supplemental and Transfers of Appropriation

Date: January 22, 2008

BACKGROUND:

***FOLLOWING TRANSFER AND SUPPLEMENTAL APPROPRIATION
REQUESTS ARE FOR FY2008***

REQUEST FOR TRANSFER OF APPROPRIATION

FROM: Alan Lane, Director of Management Services *ACL* #20080122-01

DATE: December 28, 2007

<u>Category</u>	<u>Line Item</u>	<u>Delete</u>	<u>Appropriation New Total</u>
Red House Fire Department, General Fund			
Annual Contribution			
	4-100-032209-5650	\$2,300.00	\$1,750.00

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Red House Fire Department, General Fund			
Accounting Services - Auditing			
	4-100-032209-3120	\$2,300.00	\$2,300.00

COMMENTS: To appropriate monies in the correct line item. Cost for required annual audit was included in the expenditure line for the annual contribution.

FROM: Karen Danos, Registrar
 DATE: January 10, 2008

#20080122-02

<u>Category</u>	<u>Line Item</u>	<u>Delete</u>	<u>New Total</u>
Registrar, General Fund			
Ballots & Elections Supplies			
	4-100-013200-6021	\$500.00	\$12,835.82
Office Supplies	4-100-013200-6001	\$200.00	\$2,300.00

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>New Total</u>
Registrar, General Fund			
Comp – Election Officials			
	4-100-013200-1360	\$700.00	\$18,375.00

COMMENTS: Funds needed for the mandatory dual primary training of election officials.

FROM: Alan Lane, Director of Management Services *ACL* #20080122-03
 DATE: January 3, 2008

<u>Category</u>	<u>Line Item</u>	<u>Delete</u>	<u>Appropriation New Total</u>
Non-Departmental, General Fund			
Budget Set Aside			
	4-100-011011-9400	\$3,000.00	\$16,860.00

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Non-Departmental, General Fund			
County Staff Training			
	4-100-011011-5545	\$3,000.00	\$44,200.00

COMMENTS: To transfer monies not originally budgeted for outside training services used at the Board retreat held in Mid-December.

FROM: Shameka Wright, Human Resource Generalist
THROUGH: Alan Lane, Director of Management Services *ACL*
DATE: January 3, 2008

#20080122-04

<u>Category</u>	<u>Line Item</u>	<u>Delete</u>	<u>Appropriation New Total</u>
Library Administration, General Fund			
COMP –Library Director			
	4-100-073100-1115	\$2,500.00	\$52,623.00

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Library Administration, General Fund			
Employee Tuition Assistance			
	4-100-073100-2820	\$2,500.00	\$3,150.00

COMMENTS: To appropriate monies for the new Library Director to complete college degree. Savings in comp are coming from the vacancy in the Director position just now being filled.

REQUEST FOR SUPPLEMENTAL APPROPRIATION

FROM: Mike Davidson, Director of Economic Development, **JMD**
DATE: January 2, 2008

#20080122-05

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Economic Development Projects, Capital Improvement Fund			
Seneca Commercial Center (Winston)			
	4-302-094800-0090	\$60,000.00	\$413,129.72

SOURCE OF FUNDING: Raise estimated revenue, 3-302-024040-0018-083, Seneca Commerce Park (Winston) by \$60,000.00.

COMMENTS: To appropriate reimbursement from the Tobacco Indemnification and Community Revitalization Commission for the completion of the Seneca Commerce Park Virtual Building.

FROM: Alan Lane, Director of Management Services *ACL*
 DATE: January 10, 2008

#20080122-06

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>New Total</u>
Public Works Projects, Capital Improvement Fund			
Rustburg to Concord Waterline			
	4-302-094400-0160	\$ 5,400,000.00	\$6,200,000.00

SOURCE OF FUNDING: Raise estimated revenue, 3-302-041040-0004-012, Rustburg/Concord Waterline Loaned Funds by \$5,400,000.00

COMMENTS: To appropriate the funds for completion of the Rustburg/Concord Waterline. Final project approval from the Board occurred at the January 7, 2008 board of supervisors meeting.

FROM: Catherine C. Vance, Finance/Budget Analyst
 THROUGH: Alan C. Lane, Director of Management Services *ACL*
 DATE: January 9, 2008

#20080122-07

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Violence Against Women Grant, General Fund			
COMP – P/T Help	4-100-031745-1300	\$28,968.68	\$29,645.00
Employer Cost- FICA	4-100-031745-2100	\$ 2,451.44	\$ 2,510.35
Workers Comp	4-100-031745-2720	<u>\$ 624.88</u>	\$ 636.40
	TOTAL	\$32,045.00	

SOURCE OF FUNDING: Raise Estimated Revenue, 3-100-033010-007-034, VSTOP Violence Against Women Grant by \$32,045.00.

COMMENTS: This is a continuation of the Federal Grant- VSTOP Violence Against Women – to fund a part-time investigator who will be Investigating domestic violence calls (against women) that the Sheriff’s department or the Commonwealth Attorney receives either directly or by review. Grant requires a 25% *in-kind* match for County’s portion.

FROM: Campbell County School Board
 DATE: February 4, 2008
 THROUGH: Robert L. Johnson, Assistant Superintendent/Administration

#20080122-08
 #28 Mailed

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Classroom Instruction, School Operating Fund			
Payment to Joint Operations			
	4-205-061100-7000-200-100	\$9,776.50	\$348,915.75

SOURCE OF FUNDING: Raise estimated revenue, 3-205-033084-0345, Medicaid Reimbursement by \$9,776.50.

COMMENTS: To appropriate Medicaid reimbursement per School Board approval to participate.

FROM: Campbell County School Board
 DATE: February 4, 2008
 THROUGH: Robert L. Johnson, Assistant Superintendent/Administration

#20080122-09
 #29 Mailed

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Technology, School Operating Fund			
Purchase Computer Hardware			
	4-205-061111-8207-300-100	\$698.41	\$1,334,622.25

SOURCE OF FUNDING: Raise estimated revenue, 3-205-019020-0001, Recovered Costs by \$698.41.

COMMENTS: Funds received for E-Rate reimbursement from Metrocall appropriated to Purchase Secondary Computer Hardware.

FROM: Campbell County School Board
 DATE: February 4, 2008
 THROUGH: Robert L. Johnson, Assistant Superintendent/Administration

#20080122-10
 #30 Mailed

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Classroom Instruction, School Operating Fund			
Payment to Joint Operations			
	4-205-061100-7000-200-100	\$1,430.00	\$350,345.75

SOURCE OF FUNDING: Raise estimated revenue, 3-205-033084-0345, Medicaid Reimbursement by \$1,430.00.

COMMENTS: Appropriate Medicaid reimbursement per School Board approval to participate.

FROM: Campbell County School Board #20080122-11
 DATE: January 7, 2008 #26 Mailed
 THROUGH: Robert L. Johnson, Assistant Superintendent/Administration

<u>Category</u>	<u>Line Item</u>	<u>Add</u>	<u>Appropriation New Total</u>
Concord Elementary School, School Construction Fund			
Contractor's Expense	4-301-066690-8201-900-410	\$13,740,732.00	\$13,740,732.00
Contractual Services Other	4-301-066690-3002-900-410	108,990.00	108,990.00
Utilities Water System	4-301-066690-8202-900-410	600,000.00	600,000.00
Utilities Sewage System	4-301-066690-8203-900-410	880,000.00	880,000.00
Utilities Propane System	4-301-066690-8204-900-410	40,000.00	40,000.00
Utilities Electrical System	4-301-066690-8205-900-410	40,000.00	40,000.00
Furniture & Fixtures	4-301-066690-8206-900-410	350,000.00	350,000.00
Contingency	4-301-066690-8207-900-410	<u>250,000.00</u>	250,000.00
	TOTAL	\$16,009,722.00	

SOURCE OF FUNDING: Raise estimated revenue, 3-301-041040-0109-064, Bond proceeds by \$16,009,722.

COMMENTS: Appropriate funds to renovate Concord Elementary School.

DE-APPROPRIATION

FROM: Mike Davidson, Director of Economic Development, *JMD* #20080122-12
 DATE: January 3, 2008

<u>Category</u>	<u>Line Item</u>	<u>Delete</u>	<u>Appropriation New Total</u>
Economic Development, General Fund			
Industrial Incentives – Quick Release Sports	4-100-081500-5941	\$80,000.00	\$0.00

Source of Funding: Raise the Undesignated General Fund Balance 0-100-000300-0100 by \$80,000.00.

COMMENTS: To adjust the Undesignated General Fund balance for industrial incentives to Quick Release Sports that will not be disbursed.

FROM: Catherine C. Vance, Finance/Budget Analyst
 THROUGH: Alan C. Lane, Director of Management Services *ACL*
 DATE: January 9, 2008

#20080122-13

<u>Category</u>	<u>Line Item</u>	<u>Delete</u>	<u>Appropriation New Total</u>
VSTOP Violence Against Women Grant, General Fund			
Comp-PT Time	4-100-031745-1300	\$ 9.60	\$ 0.00
Employer Cost-FICA	4-100-031745-2100	\$236.60	\$ 0.00
Workers Comp	4-100-031745-2720	<u>\$ 58.96</u>	\$ 0.00
	Total	\$305.16	

SOURCE OF FUNDING: Raise Undesignated Fund Balance, 0-100-000300-0100 by \$305.16.

COMMENTS: To de-appropriate funds not expended due to the expiration of the FY07 VSTOP Violence Against Women Grant on December 31, 2007. This grant is renewed for FY08.

Action by Board of Supervisors