



Campbell County Fire Commission RUSTBURG, VA

Altavista
Brookneal
Brookville-
Timberlake
Concord
Evington
Gladys
Lyn-Dan Heights
Rustburg

A regular meeting of the Campbell County Fire Commission was held on Wednesday, December 19, 2007 Lyn-Dan Volunteer Fire Department.

Members present:

Bill Bigham, Fire Commissioner
Claude Owen, Vice Commissioner
Christin Elliott, Secretary
Josh Layne, Altavista VFD
Dean Guthrie, Brookneal VFD
Jerry Womack, Brookville-Timberlake VFD
Gerald Mays, Brookville-Timberlake VFD
Gary Tanner, Concord VFD
Jody Mayberry, Concord VFD
Mike Harper, Evington VFD
Mike Watson, Lyn-Dan Heights VFD
Todd Davis, Lyn-Dan Heights VFD
Ed Fletcher, Rustburg VFD

Others present:

Eddie Gunter, BOS Representative
Aubrey Cheatham, Public Safety
Rodney Lawson, Public Safety
Jim Jarvis, Dept. of Forestry

Absent:

Lynn Boteler, Gladys VFD

The meeting was opened with Pledge of Allegiance and called to order by Commissioner Bigham at 7:30 p.m.

New Business:

- The bylaws were reviewed and will be reviewed every other year by the Commission. A discussion was held add Protech (referencing the Lynchburg Regional Airport Authority) and Forestry as non-voting members and possibly Red House VFD.\
- The CID Team discussion tabled from the October 2007 meeting was briefly discussed again, but Public Safety stated they are still looking into possibilities and will have further information after the first of the year for discussion. Rodney Lawson did state if funds were budgeted by the County to create a CID team, the team would need to be used. Jerry Womack felt the team should also be used in instances of a house fire if the family affected needed counseling prior to the Red Cross becoming involved or even afterwards. Again this discussion was tabled until the January 2008 meeting.
- A discussion was held on the response of law enforcement to motor vehicle accidents. Departments have to stay on scene from 30 minutes to 2 hours waiting on law enforcement. Commissioner Bigham will invite a representative from VSP and the Sheriff's Office to the January 2008 meeting for further discussion on this issue.
- A "draft" line item budget worksheet was distributed for review. Commissioner Bigham feels in order for an increase in funding from the County, the departments will have to show a need and the best way to show this need is through line item budgeting. A consensus of the Commission was to go forward with the process. Commissioner Bigham will put each department's budget in to the County format and send back to the department for review.

Gary Tanner motioned for Public Safety to add line item budgeting back into the County's goals and objectives (for Public Safety). Jerry Womack seconded the motion. The vote was: Aye- Layne, Guthrie, Womack, Tanner, Harper, Watson, and Fletcher.

Nay- None.

Absent – Gladys VFD

- The Commission was concerned about the additional funding EMS received from surplus funds coming in from the career service billing. The fire departments feel they are being punished by not receiving any additional funding but able to respond to their calls through an all volunteer basis and the EMS agencies are receiving funds for not being able to cover their calls.

Public Safety Items:

- The Rescue Commission voted to go forward with the upcoming budgeted Needs Assessment by an outside consultant. Mr. Lawson would like to form a Committee of Fire and Rescue Commission and Public Safety representatives to draft a RFP. There is \$50,000 budgeted and Public Safety staff feel it will take an additional \$10,000 to complete the project, which will not be taken from Fire or EMS budgets.

Mike Watson motioned to go forward with the outside Needs Assessment and to have an RFP set up by a committee with Fire Commission representatives. Jerry Womack seconded the motion.

The vote was: Aye- Layne, Guthrie, Womack, Harper, Watson, and Fletcher.

Nay- None.

Abstain – Tanner.

Absent – Gladys VFD

- Jerry Womack felt since RIT had been discuss for the past couple of years it was time to make a decision on how it would be used in Campbell County. A lengthy discussion was held on this issue and Jerry Womack will distribute the original survey again for discussion at a later date. Ed Fletcher stated that RIT should not be done by a third due company.

Committee Reports:

- The lettering for the aerial apparatus was discussed per the handout distributed by Commissioner Bigham.
Gary Tanner motioned to accept the aerial apparatus lettering as is. Ed Fletcher then motioned to amend the original motion to show the lettering state T-15 not T-15-2. Mike Watson seconded the motion.
The vote was: Aye- Layne, Guthrie, Womack, Tanner, Harper, Watson, and Fletcher.
Nay- None.
Absent – Gladys VFD
- The new toning procedures were discussed for departments to now be called companies.
Gary Tanner motioned to adopt the policy of departments being toned out as companies with respective agency department numbers to follow. Mike Harper seconded the motion.
The vote was: Aye- Layne, Guthrie, Womack, Tanner, Harper, and Watson.
Nay- Fletcher
Absent – Gladys VFD.
- Lyn-Dan Heights VFD is within the budget on building and parking lot improvements for the aerial apparatus.
- Dispatch will begin cutting down on the amount of information given when toning out calls on the original tones.
- Public Safety is looking into Fire Service Guide Cards to use similar to the EMD Guide Cards. There are not any agencies in Virginia utilizing these cards but Public Safety is looking into more information.
- Please remember to fill out the complaint form if there are any dispatching concerns. If you are unable to fill out the form immediately please give Jerry Womack or another member of the Communications Committee a call. There has to be a paper trail.

- Concord VFD has an engine in surplus and asked for input from the Commission on what they should do with it since the County does not want it. After further discussion it was decided that Concord does not have to get permission from the Commission since this is their rotation.

Other Business:

- There will be an EVOC class in March 2008.
- If there is interest in a daytime Fire Attack Class with a bridge into FF I please let Rodney Lawson know.
- The Basic ICS for February 2008 has been cancelled.
- Todd Davis advised there is a grant cycle coming up that Lyn-Dan is considering applying for on a regional basis for training purposes with Bedford and Amherst (for Campbell County). He may be contacting departments for logistical information.

Department Reports:

- Altavista – Everything has been quiet.
- Brookneal – They received the FEMA grant and things have been pretty quiet.
- Brookville-Timberlake – They also received a FEMA grant and having been running quite a few wrecks.
- Concord – They ran a lot of wrecks during the ice event. Jody Mayberry will be the new Chief in 2008. Gary Tanner thanked everyone for the cooperation over the past two years. He also suggested changing the meeting time to 7 p.m.
- Evington – Things have been quiet.
- Gladys – Absent.
- Lyn-Dan Heights – They thanked everyone for their help on the structure fire and for the help on the projects over the past two years.
- Rustburg – Things have been quiet.
- Forestry – Burn ban is out of effect and they have been keeping busy since then.

Officer Elections:

- All officers left the meeting room while the Commission made a decision on voting for the 2008 officers. Gary Tanner announced that all officers were asked to remain the same for 2008.
 - Commissioner Bill Bigham
 - Vice Commissioner Claude Owen
 - Secretary Christin Elliott.

The meeting was adjourned at 9:55 p.m.

The next meeting will be held on Wednesday, January 16, 2008 at Rustburg VFD.