

MEMORANDUM

To: R. David Laurell, County Administrator *R. David Laurell*

From: Catherine H. Moore, Clerk *Catherine H. Moore*

Subj. AGENDA ITEM – BOARD ORGANIZATIONAL MEETING (10 min)

Date: November 14, 2007

BACKGROUND:

The Board at its January 7, 2008 organizational meeting will select its Chairman and Vice-Chairman for 2008 and schedule the time and place of meetings. The protocol for the organizational meeting is attached for your convenience along with a listing of past Chairs/Vice-Chairs and a suggested rotation for the next several years.

At the organizational meeting the Board will have an opportunity to select committee and board assignments for 2008 and 2009. Attached is a chart of the current committee assignments with the years served noted. Also attached is a blank chart that will be used in January for committee selections. A list of the meeting schedules is included to help you make your committee selections.

DISCUSSION:

The Board adopted a motion in 2000 limiting service on the various boards to two consecutive two-year terms. In 2006 the Board agreed the Altavista Supervisor should serve on the TCRC and the Brookneal Supervisor should serve on the Airport Authority.

RECOMMENDATION:

Staff recommends the Board conduct its organizational meeting at the January 7, 2008 meeting to select the Chairman, Vice-Chairman and Time and Place of Meetings for 2008.

Staff also recommends the Board select committee and board assignments for 2008 and 2009.

ORGANIZATIONAL MEETING

January 7, 2008

CALL TO ORDER

R. David Laurrell

INVOCATION

Supervisor

CALL FOR NOMINATIONS FOR CHAIRMAN

R. David Laurrell

MOTION AND VOTE TO CLOSE NOMINATIONS

Motion by Supervisor

MOTION AND VOTE ON CHAIRMAN

Motion by Supervisor

NEW CHAIRMAN ASSUMES CHAIR

CALL FOR NOMINATIONS FOR VICE-CHAIRMAN

Chairman

MOTION AND VOTE TO CLOSE NOMINATIONS

Motion by Supervisor

MOTION AND VOTE ON VICE-CHAIRMAN

Motion by Supervisor

DISCUSSION OF TIME AND PLACE OF MEETINGS

ESTABLISH TIME AND PLACE OF MEETINGS

Motion by Supervisor

First Monday of the month 7:00 p.m.

Third Monday of the month 1:00 p.m.

Board of Supervisors Meeting Room, Walter J. Haberer Building, Rustburg

If any meeting falls on a holiday, the meeting will be on the following Tuesday at the designated time.

If the Chairman acts, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting, the meeting shall be continued to the following Thursday of that week at 1:00 p.m. and all hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required. (Per authority of Section 15.2-1416 of the Code of Virginia)

BOARD OF SUPERVISORS

	<u>Chairman</u>	<u>Vice-Chairman</u>
January 1980	Ward (Brookneal)	Elliott (Rustburg)
January 1981	Elliott (Rustburg)	Little (Evington)
January 1982	Little (Evington)	Carter (Altavista)
January 1983	Carter (Altavista)	Viohl (Timberlake)
January 1984	Viohl (Timberlake)	Rosser (Seneca)
January 1985	Rosser (Seneca)	Evans (Concord)
January 1986	Elliott (Rustburg)	Evans (Concord)
January 1987	Evans (Concord)	Davidson (Brookneal)
January 1988	Davidson (Brookneal)	Carter (Altavista)
January 1989	Carter (Altavista)	Viohl (Timberlake)
January 1990	Viohl (Timberlake)	Rosser (Seneca)
January 1991	Rosser (Seneca)	Carpenter (Sunburst)
January 1992	Carpenter (Sunburst)	Davidson (Brookneal)
January 1993	Davidson (Brookneal)	Gunter (Concord)
January 1994	Gunter (Concord)	Pendleton (Rustburg)
January 1995	Pendleton (Rustburg)	Carter (Altavista)
January 1996	Carter (Altavista)	Mays (Timberlake)
January 1997	Mays (Timberlake)	Rosser (Seneca)
January 1998	Rosser (Seneca)	Helferstay (Sunburst)
January 1999	Helferstay (Sunburst)	Gunter (Concord)
January 2000	Gunter (Concord)	Puckett (Brookneal)
January 2001	Puckett (Brookneal)	Pendleton (Rustburg)
January 2002	Pendleton (Rustburg)	Carter (Altavista)
January 2003	Carter (Altavista)	Mays (Timberlake)
January 2004	Mays (Timberlake)	Rosser (Seneca)
January 2005	Rosser (Seneca)	Gunter (Concord)
January 2006	Gunter (Concord)	Puckett (Brookneal)
January 2007	Puckett (Brookneal)	Pendleton (Rustburg)

Suggested Rotation Based on Elections and Previous Rotations

January 2008	Pendleton (Rustburg)	Falwell (Timberlake)
January 2009	Falwell (Timberlake)	One of Remaining: <i>Seneca</i> <i>Sunburst</i> <i>Altavista</i> <i>Concord</i> <i>Brookneal</i>

Came on Board

1960	Rosser
1990	Pendleton
1992	Gunter
1998	Puckett
2006	Falwell
2008	Goldsmith
2008	Shockley

COMMITTEE ASSIGNMENTS EFFECTIVE JANUARY 2006/2007
 (Number in block represents number of years on Committee as of January 1, 2008 – Max 4)

SUPERVISOR	COMMITTEE 1ST CHOICE	COMMITTEE 2ND CHOICE	BOARD	OTHER
Rosser	Admin/MS 4	Joint 2	Bye	Bye
Carter	CED 4	Human Services 2	Library 4	TCRC 2
Pendleton	Public Works 4	Admin/MS 2	Social Services 2	Workforce Investment Board 4
Gunter	Public Safety 4	Joint 2	Local Govt Council/MPO 2	Bye
Puckett	Public Safety 4	Public Works 2	Planning Comm 2	Airport Authority 6
Boyer	CED 4	Bye	Community Services 4	Trans.Safety (disbanded)
Falwell	Human Services 2	Bye	CCUSA 2	Litter 2

COMMITTEES

BOARDS

OTHERS

A) Public Works

A) CCUSA

A) Litter

B) Administration/
Management Services

B) Local Government
Council/MPO
(usually Chairman)

B) Transportation
Safety Comm.
(disbanded)

C) Public Safety/EMSAC

C) Planning Comm.

C) Tri-County
Relicensing Comm
(Altavista rep)

D) Joint School
Committee

D) Community
Services

D) Workforce
Investment Board

E) Human Services

E) Library

E) Brookneal/
Campbell Airport Authority
(Brookneal rep)

F) Community & Economic
Development

F) Social Services

F) Bye for Chairman
(discretionary)

G) Bye for Chairman
(discretionary)

G) Bye for Chairman
(discretionary)

G) Bye for Vice-Chairman
(discretionary)

COMMITTEE ASSIGNMENTS EFFECTIVE JANUARY 2008/2009

SUPERVISOR	COMMITTEE 1ST CHOICE	COMMITTEE 2ND CHOICE	BOARD	OTHER
Rosser				
Pendleton				
Gunter				
Puckett				
Falwell				
Goldsmith				
Shockley				

COMMITTEES

- A) Public Works
- B) Administration/
Management Services
- C) Public Safety/EMSAC
- D) Joint School
Committee
- E) Human Services
- F) Community & Economic
Development
- G) Bye for Chairman
(discretionary)

BOARDS

- A) CCUSA
- B) Local Government
Council/MPO
- C) Planning Comm.
- D) Community
Services
- E) Library
- F) Social Services
- G) Bye for Chairman
(discretionary)

OTHERS

- A) Litter
- B) Tri-County
Relicensing Comm
- C) Workforce
Investment Board
- D) Brookneal/
Campbell Airport Authority
- E) Bye for Chairman
(discretionary)
- F) Bye for Vice-Chairman
(discretionary)
- G) Bye

MEETING SCHEDULES

COMMITTEES

Public Safety	5 p.m.	1 st Mon - Jan, March, May, July, Sept, Nov
CED	5:30 p.m.	1 st Mon – Jan, March, May, July, Sept, Nov
Admin/Management Services	5 p.m.	1 st Mon - Feb, April, June, August, Oct, Dec
Public Works	11 a.m.	3 rd Mon - Jan, March, May, July, Sept, Nov
Human Services	11a.m.	3 rd Mon - Feb, April, June, August, Oct, Dec
*Joint School Committee	7 p.m.	4 th Tues. of Jan, March, May, July, Sept, Nov

BOARDS

*CCUSA	7:30 p.m.	4 th Tuesday of each month
Local Government Council	5 p.m.	3 rd Thursday of each month; dinners April/Oct
MPO	4 p.m.	Quarterly on 3 rd Thursday
Planning Commission	7 p.m.	4 th Monday of each month
Central VA Community Services	4-6 p.m.	4 th Wednesday of each month except Nov & Dec
Library	5:30 p.m.	3 rd Monday of each month
Social Services	2 p.m.	3 rd Wednesday of each month

OTHERS

Litter Commission	7 p.m.	2 nd Monday four times per year + activities
Brookneal/Campbell County Airport Authority	8 p.m.	4 th Wednesday of every month
Workforce Investment Board	3 p.m.	2 nd Tues., Jan, March, May, July, Sept, Nov
Altavista & Brookneal Town Councils		2 nd Tues.
School Board	7 p.m.	1 st & 3 rd Mondays

* **Joint School Committee & CCUSA meet at the same time**