

ADMINISTRATOR'S REPORT

October 29, 2008

TO: Board of Supervisors

FROM: R. David Laurrell, County Administrator *R. David Laurrell* 10/29/2008

RE: Board of Supervisors Meeting, November 3, 2008

5:00 p. m. [Administration / Management Services Meeting](#) (Falwell / Pendleton)

5:00 p. m. [CED Committee Meeting](#) (Goldsmith / Gunter)

7:00 p. m. Call to Order, Invocation by Supervisor Rosser

APPEARANCES

1. PRESENTATION OF RESOLUTION BY GENERAL ASSEMBLY

Senator Robert Hurt and Delegate Kathy Byron will present a resolution adopted by the General Assembly in recognition of Supervisor Rosser's years of service.

Approval of Minutes

2. [October 20, 2008 Regular Meeting](#)

PUBLIC HEARING

Kristin B. Wright, Staff Attorney

3. [PUBLIC HEARING - AEP Easement Request](#)

American Electric Power has requested an easement to cross an unnamed right-of-way near its intersection with Bumgarner Drive in the Timberlake Election District. Virginia Code 15.2-1800 requires a public hearing whenever the County grants a utility easement (public notice advertisement attached). The [AEP agreement request](#) received by Community Development Director Paul Harvey and an [aerial photo](#) are attached. Mr. Harvey's staff report and ad for the public hearing are included with the agenda cover.

RECOMMENDATION: Staff recommends the Board hold a public hearing on this matter and if satisfied, authorize the County Administrator to execute documents granting AEP the easement.

ADMINISTRATOR'S ITEMS

Alan Lane, Director of Management Services

4. [Budget TimeTable FY2010](#) (5 minutes)

In order to make sure the FY2010 budget is formulated correctly and is completed within the appropriate period it is necessary to construct a formal Budget Timetable which staff has included for the Board's consideration.

RECOMMENDATION: Staff requests input from the Board concerning the proposed Budget Timetable and recommends Board approval of the final product.

5. CONSENT AGENDA

- a.) [APPROPRIATIONS](#) – A list of appropriations is attached for your review.
- b.) [COUNTY ATTORNEY FEES](#) – An invoice for \$4,905.42 has been received for services rendered.

RECOMMENDATIONS:

- a.) **Approve the Appropriations as submitted.**
- b.) **Approve the \$4905.42 invoice for the County Attorney fees.**

MATTERS FROM THE BOARD

6. A few minutes will be scheduled at each meeting to discuss matters from the Board.

*Note: Please note item #13 for a tour of Concord Elementary School for anyone interested in seeing the progress being made on the facility. Another tour will be scheduled after completion of the renovations later next summer.

*Note: Please note item #17 to JetBroadband outlining some of the concerns Board members shared regarding service in the County and consideration of reducing the current bond amount.

CLOSED MEETING

7. Staff is requesting the Campbell County Board of Supervisors enter into [Closed Session in accordance with Section 2.2-3711 \(A\)\(7\) of the Code of Virginia](#) to discuss legal matters to update the Board on litigation involving the Campbell County landfill and in accordance with [Section 2.2-3711 \(A\) \(5\) of the Code of Virginia](#) to discuss matters related to a company that has not made a decision or public announcement regarding locating or expanding a facility in Campbell County.

AGENCY MINUTES AND REPORTS

8. [Library Minutes](#) August 15, 2008
9. [Public Safety Minutes](#) October 6, 2008
10. [Public Works Committee Minutes](#) September 15, 2008
11. [Recreation Advisory Council Minutes](#) August 9, 2008
12. [School Board Minutes](#) October 10, 2006

INFORMATION ITEMS

13. [Concord Elementary School Tour](#) November 17, 2008
14. [Copy of Treasurer's Report](#) October 2008
15. [Drought Declaration Declared by Governor](#) October 17, 2008
16. [Thank You Letter to Election Officials](#) October 21, 2008
17. [JetBroadband Bond Release Letter](#) October 21, 2008

18. [Report on Delinquent Taxes](#) October 2008
19. [Report on Taxes Collected](#) October 2008
20. [Robinson, Cox, Farmer Associates Invitation](#) November 10,
2008