

MEMORANDUM

To: R. David Laurell, County Administrator *R. David Laurell 1/4 BOS*

From: Catherine H. Moore, Clerk *Catherine H. Moore*

Subj. AGENDA ITEM – BOARD ORGANIZATIONAL MEETING (10 min)

Date: November 11, 2009

BACKGROUND:

The Board at its January 4, 2010 organizational meeting will select its Chairman and Vice-Chairman for 2010 and schedule the time and place of meetings. The protocol for the organizational meeting is attached for your convenience along with a listing of past Chairs/Vice-Chairs.

At the organizational meeting the Board will have an opportunity to select committee and board assignments for 2010 and 2011. Attached is a chart of the current committee assignments with the years served noted. Also attached is a blank chart that will be used in January for committee selections. A list of the meeting schedules is included to help you make your committee selections. The 2010 calendar of meetings and holidays is also attached.

DISCUSSION:

The Board adopted a motion in 2000 limiting service on the various boards to two consecutive two-year terms. In 2006 the Board agreed the Altavista Supervisor should serve on the TCRC and the Brookneal Supervisor should serve on the Airport Authority.

Based on the Board's prior action Chairmanship rotates by district, with the exception that a Board member is not appointed as Vice-Chair prior to serving at least two years on the Board. The current order of rotation is Seneca, Sunburst, Altavista, Concord, Brookneal, Rustburg, and Timberlake.

RECOMMENDATION:

Staff recommends the Board conduct its organizational meeting at the January 4, 2010 meeting to select the Chairman, Vice-Chairman and Time and Place of Meetings for 2010. Staff also recommends the Board select committee and board assignments for 2010 and 2011.

ORGANIZATIONAL MEETING

January 4, 2010

CALL TO ORDER **R. David Laurell**

INVOCATION Supervisor

CALL FOR NOMINATIONS FOR CHAIRMAN R. David Laurell

NOMINATE CHAIRMAN Supervisor

MOTION TO CLOSE NOMINATIONS
AND AFFIRM CHAIRMAN Supervisor***NEW CHAIRMAN ASSUMES CHAIR***

CALL FOR NOMINATIONS FOR VICE-CHAIRMAN Chairman

NOMINATE VICE-CHAIRMAN Supervisor

MOTION TO CLOSE NOMINATIONS
AND AFFIRM VICE-CHAIRMAN Supervisor**DISCUSSION OF TIME AND PLACE OF MEETINGS**

ESTABLISH TIME AND PLACE OF MEETINGS Motion by Supervisor

First Monday of the month 7:00 p.m.

Third Monday of the month 1:00 p.m.

Board of Supervisors Meeting Room, Walter J. Haberer Building, Rustburg

If any meeting falls on a holiday, the meeting will be on the following Tuesday at the designated time.

If the Chairman acts, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting, the meeting shall be continued to the following Thursday of that week at 1:00 p.m. and all hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required. (Per authority of Section 15.2-1416 of the Code of Virginia)

BOARD OF SUPERVISORS

	<u>Chairman</u>	<u>Vice-Chairman</u>
January 1980	Ward (Brookneal)	Elliott (Rustburg)
January 1981	Elliott (Rustburg)	Little (Evington)
January 1982	Little (Evington)	Carter (Altavista)
January 1983	Carter (Altavista)	Viohl (Timberlake)
January 1984	Viohl (Timberlake)	Rosser (Seneca)
January 1985	Rosser (Seneca)	Evans (Concord)
January 1986	Elliott (Rustburg)	Evans (Concord)
January 1987	Evans (Concord)	Davidson (Brookneal)
January 1988	Davidson (Brookneal)	Carter (Altavista)
January 1989	Carter (Altavista)	Viohl (Timberlake)
January 1990	Viohl (Timberlake)	Rosser (Seneca)
January 1991	Rosser (Seneca)	Carpenter (Sunburst)
January 1992	Carpenter (Sunburst)	Davidson (Brookneal)
January 1993	Davidson (Brookneal)	Gunter (Concord)
January 1994	Gunter (Concord)	Pendleton (Rustburg)
January 1995	Pendleton (Rustburg)	Carter (Altavista)
January 1996	Carter (Altavista)	Mays (Timberlake)
January 1997	Mays (Timberlake)	Rosser (Seneca)
January 1998	Rosser (Seneca)	Helferstay (Sunburst)
January 1999	Helferstay (Sunburst)	Gunter (Concord)
January 2000	Gunter (Concord)	Puckett (Brookneal)
January 2001	Puckett (Brookneal)	Pendleton (Rustburg)
January 2002	Pendleton (Rustburg)	Carter (Altavista)
January 2003	Carter (Altavista)	Mays (Timberlake)
January 2004	Mays (Timberlake)	Rosser (Seneca)
January 2005	Rosser (Seneca)	Gunter (Concord)
January 2006	Gunter (Concord)	Puckett (Brookneal)
January 2007	Puckett (Brookneal)	Pendleton (Rustburg)
January 2008	Pendleton (Rustburg)	Falwell (Timberlake)
January 2009	Falwell (Timberlake)	Rosser (Seneca)
January 2010		

Came on Board

1960	Rosser
1990	Pendleton
1992	Gunter
1998	Puckett
2006	Falwell
2008	Goldsmith, Shockley

COMMITTEE ASSIGNMENTS EFFECTIVE JANUARY 2008/2009
 (Number in block represents number of years on Committee as of January 1, 2010 – Max 4)

SUPERVISOR	COMMITTEE 1ST CHOICE	COMMITTEE 2ND CHOICE	BOARD	OTHER
Rosser	Public Works 2	Joint 4	Library 2	Bye
Pendleton	Admin/MS 4	Public Safety 2	Social Services 4	Bye
Gunter	CED 2	Joint 4	Local Govt 4	Bye
Puckett	Public Works 4	Human Services 2	Planning Commission 4	Airport Authority 8
Falwell	Bye	Admin/MS 2	CCUSA 4	Litter 4
Goldsmith	CED 2	Bye	Community Services 2	Tri-County Relicensing 2
Shockley	Public Safety 2	Human Services 2	Bye	Workforce Investment 2

COMMITTEES

BOARDS

OTHERS

A) Public Works

A) CCUSA

A) Litter

B) Administration/
Management Services

B) Local Government
Council/MPO

B) Tri-County
Relicensing Comm
(Altavista rep)

C) Public Safety/EMSAC

C) Planning Comm.

C) Workforce
Investment Board

D) Joint School
Committee

D) Community
Services

D) Brookneal/
Campbell Airport Authority
(Brookneal rep)

E) Human Services

E) Library

E) Bye for Chairman
(discretionary)

F) Community & Economic
Development

F) Social Services

F) Bye for Vice-Chairman
(discretionary)

G) Bye for Chairman
(discretionary)

G) Bye for Chairman
(discretionary)

G) Bye

01/03/06 Board agreed Altavista Supervisor should serve on TCRC and Brookneal Supervisor should serve on Airport Authority.

COMMITTEE ASSIGNMENTS EFFECTIVE JANUARY 2010/2011

SUPERVISOR	COMMITTEE 1ST CHOICE	COMMITTEE 2ND CHOICE	BOARD	OTHER
Rosser				
Pendleton				
Gunter				
Puckett				
Falwell				
Goldsmith				
Shockley				

COMMITTEES

- A) Public Works
- B) Administration/
Management Services
- C) Public Safety/EMSAC
- D) Joint School
Committee
- E) Human Services
- F) Community & Economic
Development
- G) Bye for Chairman
(discretionary)

BOARDS

- A) CCUSA
- B) Local Government
Council/MPO
(usually Chairman)
- C) Planning Comm.
- D) Community
Services
- E) Library
- F) Social Services
- G) Bye for Chairman
(discretionary)

OTHERS

- A) Litter
- B) Tri-County
Relicensing Comm
(Altavista rep)
- C) Workforce
Investment Board
- D) Brookneal/
Campbell Airport Authority
(Brookneal rep)
- E) Bye for Chairman
(discretionary)
- F) Bye for Vice-Chairman
(discretionary)
- G) Bye

MEETING SCHEDULES**COMMITTEES**

Admin/Management Services	5 p.m.	1 st Mon - Jan, March, May, July, Sept, Nov
CED	5:30 p.m.	1 st Mon – Jan, March, May, July, Sept, Nov
Public Safety	5 p.m.	1 st Mon - Feb, April, June, August, Oct, Dec
Public Works	11 a.m.	3 rd Mon - Jan, March, May, July, Sept, Nov
Human Services	11 a.m.	3 rd Mon - Feb, April, June, August, Oct, Dec
*Joint School Committee	7 p.m.	4 th Tues. of Jan, March, May, July, Sept, Nov

BOARDS

*CCUSA	6:30 p.m.	4 th Tuesday of each month
Local Government Council	5 p.m.	3 rd Thursday of each month; dinners April/Oct
MPO	4 p.m.	3 rd Thursday (quarterly)
Planning Commission	7 p.m.	4 th Monday of each month
Central VA Community Services	4-6 p.m.	4 th Wednesday of each month except Nov & Dec
Library	5:30 p.m.	3 rd Monday of each month
Social Services	2 p.m.	3 rd Wednesday of each month

OTHERS

Litter Commission	7 p.m.	2 nd Monday four times per year + activities
Brookneal/Campbell County Airport Authority	8 p.m.	4 th Wednesday of each month
Workforce Investment Board	3 p.m.	2 nd Tues., Jan, March, May, July, Sept, Nov
Altavista & Brookneal Town Councils	7 p.m.	2 nd Tues.
School Board	7 p.m.	1 st & 3 rd Mondays

* **Joint School Committee & CCUSA meet at the same time**

Campbell County
2010 SCHEDULE

JANUARY 01, 2010 HOLIDAY (NEW YEAR'S)
 JANUARY 04, 2010 BOARD MEETING 7:00 PM
JANUARY 18, 2010 HOLIDAY (MARTIN LUTHER KING DAY)
 JANUARY 19, 2010 **(TUESDAY)** BOARD MEETING 1:00 PM
 FEBRUARY 01, 2010 BOARD MEETING 7:00 PM
FEBRUARY 15, 2010 HOLIDAY (PRESIDENT'S DAY)
 FEBRUARY 16, 2010 **(Tuesday)** BOARD MEETING 1:00 PM
 MARCH 01, 2010 BOARD MEETING 7:00 PM
 MARCH 15, 2010 BOARD MEETING 1:00 PM
 APRIL 05, 2010 BOARD MEETING 7:00 PM
 APRIL 13, 2010 BUDGET WORKSHOP AT 7:00 PM
 APRIL 19, 2010 BOARD MEETING 1:00 PM (Budget Workshop 3 PM)
 MAY 03, 2010 BOARD MEETING 7:00 PM (Budget Public Hearing)
 MAY 17, 2010 BOARD MEETING 1:00PM
MAY 31, 2010 HOLIDAY (MEMORIAL DAY)
 JUNE 07, 2010 BOARD MEETING 7:00 PM
 JUNE 21, 2010 BOARD MEETING 1:00 PM
JULY 05, 2010 HOLIDAY (INDEPENDENCE DAY)
 JULY 06, 2010 **(Tuesday)** BOARD MEETING 7:00 PM
 JULY 19, 2010 BOARD MEETING 1:00PM
 AUGUST 02, 2010 BOARD MEETING 7:00 PM
 AUGUST 16, 2010 BOARD MEETING 1:00 PM
SEPTEMBER 06, 2010 HOLIDAY (LABOR DAY)
 SEPTEMBER 07, 2010 **(TUESDAY)** BOARD MEETING 7:00 PM
 SEPTEMBER 20, 2010 BOARD MEETING 1:00 PM
 OCTOBER 04, 2010 BOARD MEETING 7:00 PM
OCTOBER 11, 2010 HOLIDAY (COLUMBUS DAY)
 OCTOBER 18, 2010 BOARD MEETING 1:00 PM
 NOVEMBER 01, 2010 BOARD MEETING 7:00 PM
NOVEMBER 11, 2010 HOLIDAY (VETERAN'S DAY)
 NOVEMBER 15, 2010 BOARD MEETING 1:00 PM
NOVEMBER 25-26, 2010 HOLIDAY (THANKSGIVING)
 DECEMBER 06, 2010 BOARD MEETING 7:00 PM
 DECEMBER 20, 2010 BOARD MEETING 1:00 PM
DECEMBER 23-24, 2010 HOLIDAY (CHRISTMAS)