

November 30, 2009

14-1

Public Safety Joint Fire/EMS Meeting Announcement

Thursday, December 10th

Haberer Building – Board Level Multi-Purpose Room

TO: See Distribution List at Bottom

Please join us for the next regularly scheduled meeting of Public Safety Joint Fire and EMS. The purpose of this meeting will be primarily to focus on continued development of Campbell County's Fire/EMS Needs Assessment for presentation to the Campbell County Board of Supervisors. If you are unable to attend this meeting please designate someone to attend who can act on your behalf. The primary objective of this project is to complete the Needs Assessment to be used as a springboard in development of a long range strategic plan for Public Safety that can be incorporated into the County's funding and operations plans.

MEETING DATE – December 10th – Haberer Building – Board Level Multi-Purpose Room -

5:00 PM – Dinner –

If you are available please join us for dinner and fellowship prior to the meeting scheduled to start at 5:30 PM.

5:30 PM –

- 1) Welcome and Introductions – David Laurrell
- 2) Status of Public Safety Director Search – David Laurrell
- 3) Probable Impact of Current Economy and State Revenue Loss on Public Safety Services and Organization – David Laurrell
- 4) Review of Updated Fire/EMS Assessment Summary Report – David Laurrell (Attached)
- 5) Update on Item #1 – EMS Response Times – Jason Stroud
 - a. Final Input on Summary Report for Item #1
- 6) Update on Item #2 – CIP and Vehicle Replacement Plan
 - a. Update from staff and Fire Commissioner on status of fire plan
 - b. Update from staff and Rescue Commissioner on status of EMS plan
 - c. Final Input on Summary Report for Item #2
- 7) Final Input on Item #3 – Lack of Adequate Personnel During the Daytime – David Laurrell
- 8) Update on Item #4 – 911 Dispatch – Tracy Fairchild
 - a. Posting of Standard Operating Procedures
 - b. Communications System Upgrade Status
 - c. Mobile Communications Equipment Modification Status
 - d. Reorganization of Communications Center Staff to Include Training Officer and Communications Technician – Three Tier Strategy for Technical Support
 - e. Text Push Options for Backup Call Notification – (FAX/Rip and Run Options)
 - f. Final Input on Summary Report for Item #4

9) Final Input of Item #5 – Who is in Charge? – David Laurrell

8:00 PM – Close

NEXT STEPS:

Following completion of this meeting any final changes will be made to the Draft Fire/EMS Assessment. The draft report will be made available to everyone involved to allow them an opportunity to provide comment. Any comments received will be included with the Final Fire/EMS Assessment Summary Report and presented to the Public Safety Committee at their next meeting in February when the final draft will be considered for recommendation to the Board of Supervisors for adoption. At this point the Matrix will only include recommendations for the top five priorities in order to address implementation plans for these items.

Our next meeting is scheduled for Thursday, March 11th at 5 PM. This meeting will focus on recommendations for the next five priorities. The Matrix in the Summary Report will be updated as the recommendations are finalized. When another block of five issues are reviewed and recommendations are completed an updated Matrix will be presented to the Public Safety Committee and a recommendation will be made to the Board of Supervisors for their consideration for adoption of the updated Matrix. Recommendations will be addressed in the priority order agreed to during the first meeting until complete. As the updated Matrix is adopted by the Board implementation plans will be developed for inclusion in the County's funding and operations plans.

DISTRIBUTION:

2 - Board of Supervisors Public Safety Committee Members (Pendleton/Shockley)

1 - R. David Laurrell, County Administrator

3 - Deputy Directors of Public Safety – (Fairchild, Lawson, Stroud)

8 - Volunteer Fire Chiefs – (Boteler, Fletcher, Guthrie, Maddox, Mayberry, Tucker, Watson, Womack)

6 - Volunteer Rescue Captains – (Fore, Lambert, Lankford, Leebrick, Millner, Morgan)

2 – Fire Commissioners – (Bigham, Owen)

1 – Rescue Commissioners – (Stratton, Vassar)

2 – Administrative Support – (Gillespie, Briggs)

25 – Total

INFORMATION DISTRIBUTION: Campbell County Board of Supervisors