



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
1401 EAST BROAD STREET
RICHMOND, VIRGINIA 23219-2000

DAVID S. EKERN, P.E.
COMMISSIONER

December 21, 2009

County Administrators
City and Town Managers
Planning District Commissions
Metropolitan Planning Organizations

RE: Transportation Enhancement Program Policy Changes

As a follow up to my letter in September which outlined that changes in this program were being considered, I wanted to inform you the Commonwealth Transportation Board (CTB) formally adopted a new policy regarding the allocation of Transportation Enhancement Funds at their November CTB meeting. The proposed policy change focuses on the following goals:

- Focusing resources on completing existing projects
- Applying any funding for new projects to those that promote core transportation functions
- Modifying policy to better enable projects to reach completion

The changes approved will be implemented over a period of 2 years. The changes that are effective immediately and will be applied to applications received December 1st are as follows:

- Increasing the minimum allocation for selected projects from 25% to 50%
- Fully funding any project selected that is estimated to cost \$200,000 or less

The other changes will be implemented next year or the following year. The CTB resolution adopting the revised policy is available for review on VDOT's Enhancement page on our website at: <http://www.virginiadot.org/business/prehancegrants.asp>.

I would like to thank those of you who provided feedback as we worked through these changes with the CTB. If you have additional questions or need anything further, please feel free to contact me by phone at 804-786-2745 or via email at Michael.Estes@VDOT.Virginia.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Estes".

Michael A. Estes, P.E.
Director, Local Assistance Division

cc: Commonwealth Transportation Board
Virginia Association of Counties
Virginia Municipal League