

CAMPBELL COUNTY SOCIAL SERVICES BOARDDate: *November 16, 2011*

Members present were: Jimmy Mays, Vice Chair
Donald Atkins
Carolyn Porter
J.D. Puckett (non voting)
Rhonda Martin
Lowell Thomas
Richard M. Verilla, Secretary

Members absent: John Price, Chair
Joyce Dixon

Staff present: Jill Giuliano, Recording Secretary
Lisa Linthicum, Assistant Director
Kenneth Pruett, Office Manager
Thea Gilliam, Social Worker, Foster Care Adoption Unit
Ruth Blanks, Social Worker, Foster Care Adoption Unit
Sharon Harris, Social Work Supervisor, Foster Care/Adoption Unit
John King, Social Work Supervisor, CPS Unit
Melissa Nelson, Social Worker, CPS Unit

Others present: Lindsey Scott, Sexual Assault Response Program (SARP)

In Mr. Price's absence, Mr. Mays chaired the meeting.

Minutes

// The minutes of the October 19, 2011 meeting were approved as submitted, copies having been distributed prior to meeting.

Monthly Presentation

// Lindsey Scott from the Sexual Assault Response Program (SARP) presented an overview of the support services they provide to survivors of sexual assault and abuse.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Martin, the Board went into Closed Session at 2:17 pm to discuss Individual Case Matters related to Foster Care/Adoption (A.4.) and the Schedule of Board Action (A.4.).

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
Nay: None
Absent: Dixon, Price

Return to Regular Session

// On MOTION by Ms. Martin, the Board returned to regular session at 2:34 pm.

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
 Nay: None
 Absent: Dixon, Price

// On MOTION by Mr. Atkins, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Atkins
 Aye: Martin
 Aye: Mays
 Aye: Porter
 Aye: Puckett
 Aye: Thomas
 Nay: None
 Absent: Dixon, Price

// On MOTION by Ms. Porter, the Board approved the Schedule of Board Action.

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
 Nay: None
 Absent: Dixon, Price

// On MOTION by Ms. Martin, the Board approved the adoption and basic maintenance payment of \$448/month, for GW #5809696.

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
 Nay: None
 Absent: Dixon, Price

Administrative Report

// On MOTION by Ms. Porter, the Board approved payment of bills and expenses.

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
 Nay: None
 Absent: Dixon, Price

// The Director stated that this agency will receive \$2,930 from the emergency Food and shelter Program (EFSP). These funds will be utilized to assist eligible Campbell County residents with rent, mortgage and utility emergencies.

// On MOTION by Mr. Atkins, the Board approved the acceptance of the emergency Food and Shelter Program funds totaling \$2,930.

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
 Nay: None
 Absent: Dixon, Price

// The Director discussed the 2nd Annual Empty Bowls fundraising event scheduled for Friday December 9, 2011 at the Rustburg Ruritan Club. The Empty Bowls event is a meal of soup and bread for a cash donation that raises funds for the REAP food pantry. The Director requested authorization from the Board to approve special duty leave for staff members wishing to volunteer to work at the event.

// On MOTION by Mr. Thomas, the Board approved special duty leave for staff members wishing to volunteer at the Empty Bowls fundraiser on Friday December 9, 2011 at the Rustburg Ruritan Club.

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
 Nay: None
 Absent: Dixon, Price

// On MOTION by Ms. Porter, the Board approved authorizing staff to earn comp time prior to inclement weather as opposed to afterward.

The vote was: Aye: Atkins, Martin, Mays, Porter, Thomas
 Nay: None
 Absent: Dixon, Price

// The Director reviewed the goals of the Strengthening Families Initiative (SFI) Work Group which include: 1) reducing non-marital births; 2) connecting fathers with their children and; 3) encouraging safe, stable, intact two-parent families.

// The Director reminded the Board members about Adoption Day scheduled for Saturday November 19th at the Circuit Court, beginning at 10:30 am. A reception will follow. The Director encouraged board members to attend this gratifying event.

Personnel

// Ruth Blanks, Social Worker for the Foster Care/Adoption unit was introduced to the Board.

Budget

// The Director reviewed the monthly net expenditure report and the County financial report.

Staff Reports

// The Director briefly reviewed the monthly staff reports.

Old Business

// The Director updated the Board on the agency's cell phone usage costs. A more cost effective method of using cell phones would be to purchase TRAC phones for less heavy users. The TRAC phones can be purchased at Walmart. The Director will keep the Board apprised.

// The Director discussed the Holiday luncheon and stated that directions to Lynchburg College will be included in the next board book. The Director thanked the Board for their generosity in providing this event for the staff.

Information

// The Director shared the monthly communiqué from Martin Brown, VDSS Commissioner, which focused on the development of a customer portal called CommonHelp, a web-based, self-service method for citizens to screen, apply, report changes and complete renewals for social services program benefits.

// The Director shared an article regarding drug testing welfare applicants in Florida. He stated the Virginia social services Directors oppose the proposed legislation.

// The Director shared the February 2012 Positive Parenting schedule held at the agency and taught by Training Specialist, Mark Yudowitch.

// The Director reviewed key dates outlined in the county budget timetable for fiscal year ending 6/2013. The Director stated that at the December 14 board meeting, a decision would have to be made to appoint a budget committee. If a committee is appointed, they will need to meet on 1/9/12, 1/10/12 or 1/11/12 to be able to meet these key budget deadlines.

Next Meeting Date

// The next regular monthly meeting will be held at Lynchburg College Burton VIP room on Wednesday December 14, 2011 at 2:00 pm following the annual holiday luncheon at the Lynchburg College East Room which begins at noon.

Adjournment

// On MOTION duly made and accepted, the Board adjourned at 3:30 pm.

Respectfully,

Jill Giuliano, Recording Secretary

Richard M. Verilla, Secretary

Jimmy Mays, Vice Chair