

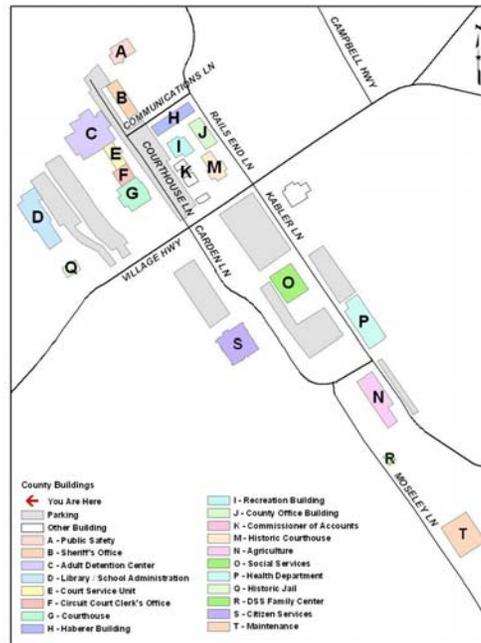
Most importantly, you deserve to understand the local CSA process:

- You should be given information on the local CSA process and timelines for receiving referrals.
- Your FAPT should notify you before your child is assessed for services.
- You should be able to understand the information you receive and it should be delivered in your native language, if possible.
- You are to consent and agree in writing before beginning any services, except when ordered by the court.
- You will have the opportunity to read records, challenge information, give permission for release of records and be provided a written copy of the records unless ordered otherwise by the court.
- You have the ability to receive assistance from someone assigned to you as the case manager from the FAPT as well as members of your family, friends, advocates or other identified members of your support system.
- You will have the opportunity to review the Individual Family Services Plan (IFSP).
- You can disagree with any part of the (IFSP) and you can place your concerns in writing to the FAPT and/or CPMT.
- You are to participate and be present for the entire FAPT meeting to discuss your child and family's situation, as well as participate in decisions that apply to you and your family.

Where can I go for help?

The CSA process can seem overwhelming and impersonal; assistance is available at every step of the CSA process. Please contact one of the Campbell County Children's Services Act Specialist for more information.

We are located in the County Office Building labeled "J" on the map.



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**Campbell County
 Children's Services Act
 (CSA)**



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The **Children's Services Act (CSA)** is a law enacted in 1993, established to support services for eligible youth and their families. State and local agencies, parents, and private service providers work together to plan and provide services. State funds, combined with local community funds, are managed by local interagency teams who plan and oversee services to youth.

Who is Eligible for Services?

Children's Services may be available to a child who meets at least one of the following descriptions:

- Youth who require private placement for special education.
- Youth who are in foster care or eligible for foster care services.
- Youth who are eligible for services through a Child in Need of Services Parental Agreement.
- Youth who have significant emotional or behavioral problems and may require services not available from our agency, require services of multiple agencies or may be at risk of residential placement.

Who is Involved?

Community Policy and Management Team (CPMT)

The Community Policy and Management Team (CPMT) coordinates agency efforts, manages available funds and ensures that eligible youth and their families are referred to appropriate services.

Family Assessment and Planning Team (FAPT)

The Family Assessment and Planning Team (FAPT) looks at the strengths and needs of the youth and families; works with the families; recommends services and prepares a service plan that is agreed upon by the family and professionals.

The local government appoints team members from the following: COV(2.2-5204)

- One elected or appointed official or designee
- Local agency heads or their designee from Community Services Board, Court Services Unit, Department of Social Services, Department of Health and Department of Education
- Private Provider (if in locality)
- A local government official
- A local law enforcement official
- Representative of other public agencies

How does CSA work?

Once a FAPT meeting is scheduled:

1. The child and family take an active part of the FAPT meeting to discuss their needs.
2. A service plan is developed.
3. The family signs the service plan, if they agree with the plan.
4. Services begin as soon as possible.
5. If the family disagrees with the plan, they may ask for a review with the local CPMT.
6. Emergency services may begin immediately, if needed.
7. Parents will be screened and may be required to make co-payments for non-foster care services.
8. Parents may be required to make child support payments for foster care services.
9. Parents are not required to make co-payments for special education services.