

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *January 18, 2023*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday January 18, 2023 in the board room of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Linda Grubba, Chair
Morris Dews, Vice Chair
Shameka Davenport
Kevin Keys
Lisa C. Linthicum, Secretary

Members absent: Caitlyn Enoch
Kenny Brown (non voting)

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Tiffany Baker, Family Services Supervisor, CPS Unit
Marsha Pritchett, Benefit Programs Supervisor, Ongoing Benefits Unit
Kristen McGann, Clerical Supervisor, Clerical Unit
Ola Anaebonam, Family Services Specialist III, CPS Unit
Nina Lee, Benefit Programs Specialist II, Ongoing Benefits Unit
Jennifer Bass, Human Services Assistant III, Clerical Unit

Chairman Grubba called the meeting to order at 3:30 pm.

Minutes

// The minutes of the December 21, 2022 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Davenport, the Board went into Closed Session at 3:32 pm to discuss Individual Case Matters, related to Foster Care/Adoption and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Grubba, Keys, Davenport
Nay: None
Absent: Enoch

Return to Regular Session

// On MOTION by Ms. Davenport, the Board returned to regular session at 3:51 pm.

The vote was: Aye: Dews, Grubba, Keys, Davenport
Nay: None
Absent: Enoch

// On MOTION by Mr. Keys, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Davenport
 Aye: Grubba
 Aye: Dews
 Aye: Keys
 Nay: None
 Absent: Brown, Enoch

Personnel

// On MOTION by Mr. Keys, the Board approved the retirement of Mary Alexander, Benefit Programs Specialist II, Intake Unit, effective January 1, 2023.

The vote was: Aye: Dews, Grubba, Keys, Davenport
 Nay: None
 Absent: Enoch

// The following new employees were introduced to the board: Ola Anaebonam, Nina Lee, and Jennifer Bass.

Administrative Report

// The Board reviewed the bills and expenses.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in December remained steady for Medicaid, SNAP and TANF.
2. December data for the CPS Unit shows a sharp decline to 70 referrals from 101; the CPS Ongoing case count shows a slight increase to 46 cases.
3. December data shows Foster Care cases dropped to 29 and Adult Protective Services referrals increased to 33 new referrals.

4. Monthly EBT Issuance data shows that 105 Electronic Benefits Transfer (EBT) cards for the SNAP program were issued at the agency in the month of December.
5. Data on Foot Traffic into the agency as well as documents received through the drop box decreased in the month of December with 903 visits to the agency.

// The Director shared a message from Commissioner Avula acknowledging January 16, 2023 as Dr. Martin Luther King Day of Service.

// On MOTION by Ms. Davenport, the Board adopted the Resolution declaring February 2023 as Benefit Programs Specialist Appreciation Month.

The vote was: Aye: Dews, Grubba, Keys, Davenport
 Nay: None
 Absent: Enoch

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday February 15, 2023 at 3:30 pm.

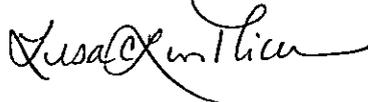
Adjournment

// On MOTION duly made and accepted, the Board adjourned at 4:27 pm.

Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Linda Grubba, Chair