

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *April 19, 2023*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday April 19, 2023, in the board room of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Morris Dews, Vice Chair
Shameka Davenport
Kevin Keys
Caitlyn Enoch
Kenny Brown (non voting)
Lisa C. Linthicum, Secretary

Member absent: Linda Grubba, Chair

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Shakia Malone, Family Services Specialist III
Tiffany Baker, Family Services Supervisor
Jeannette Briggs, Benefit Programs Supervisor
Marsha Pritchett, Benefit Programs Supervisor
Catina Elder, Benefit Programs Specialist III
Royce Isaac, Benefit Programs Specialist II
Nichole Wright, Benefit Programs Specialist II
Kendra Carrington, Benefit Programs Specialist II
Madison Carson, Benefit Programs Specialist II

Vice Chairman Dews called the meeting to order at 3:32 pm.

Minutes

// The minutes of the March 15, 2023 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Davenport, the Board went into Closed Session at 3:33 pm to discuss Individual Case Matters, related to Foster Care/Adoption, Child Protective Services, and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Keys, Davenport, Enoch
Nay: None
Absent: Grubba

Return to Regular Session

// On MOTION by Mr. Keys, the Board returned to regular session at 4:32 pm.

The vote was: Aye: Dews, Keys, Davenport, Enoch
 Nay: None
 Absent: Grubba

// On MOTION by Ms. Enoch, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Davenport
 Aye: Dews
 Aye: Keys
 Aye: Brown
 Aye: Enoch
 Nay: None
 Absent: Grubba

// On MOTION by Ms. Davenport, the Board approved the adoption and adoption subsidy of \$521 Basic Maintenance and \$2,030 for Enhanced Maintenance for AT #10756390.

The vote was: Aye: Dews, Keys, Davenport, Enoch
 Nay: None
 Absent: Grubba

Personnel

// Royce Isaac was appointed to the position of Benefit Programs Specialist II, Ongoing Benefits Unit, effective April 1, 2023.

// Nichole Wright was appointed to the position of Benefit Programs Specialist II, Ongoing Benefits Unit, effective April 1, 2023.

// Kendra Carrington was appointed to the position of Benefit Programs Specialist II, Ongoing Benefits Unit, effective April 10, 2023.

// Madison Carson was appointed to the position of Benefit Programs Specialist II, Ongoing Benefits Unit, effective April 10, 2023.

// On MOTION by Ms. Enoch, the Board approved the resignation of Shannon Jones, Benefit Programs Specialist II, Ongoing Benefits Unit, effective April 3, 2023.

The vote was: Aye: Dews, Keys, Davenport, Enoch
 Nay: None
 Absent: Grubba

// On MOTION by Ms. Enoch, the Board approved the resignation of Elizabeth Dowdy, Family Services Specialist II, Foster Care & Adoption Unit, effective April 7, 2023.

The vote was: Aye: Dews, Keys, Davenport, Enoch
 Nay: None
 Absent: Grubba

// On MOTION by Ms. Enoch, the Board approved the resignation of Tanisha Francis, Benefit Programs Specialist II, Ongoing Benefits Unit, effective April 14, 2023.

The vote was: Aye: Dews, Keys, Davenport, Enoch
 Nay: None
 Absent: Grubba

// The following new employees were introduced to the Board: Royce Isaac, Nichole Wright, Kendra Carrington, and Madison Carson.

Administrative Report

// The Board reviewed the bills and expenses.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in March increased for Medicaid, SNAP and TANF.
2. Data for the CPS Unit shows a decrease from 101 referrals in February to 96 referrals in March; the CPS In-Home monthly case count shows an increase to 64 cases.
3. March data shows Foster Care cases decreased by one to 29 and Adult Protective Services referrals decreased to 25 new referrals for the month.
4. Monthly EBT Issuance data shows that 110 Electronic Benefits Transfer (EBT) cards for the SNAP program were issued at the agency in the month of March.
5. Data on Foot Traffic into the agency as well as documents received through the drop box decreased in the month of February with 967 visits to the agency.

// The Director shared a message from Commissioner Avula acknowledging April as National Child Abuse Prevention Month.

// The Director stated that VDSS provided additional administrative funding to assist local departments of social services with processing Medicaid redeterminations. Campbell County received \$1,687 for the month of April. There is no local match.

// The Director shared data regarding the decline in SNAP benefit amounts by locality from February to March 2023 due to the end of temporary SNAP Emergency funds issued during the COVID-19 public health emergency. Campbell County had a 44% decrease in SNAP benefits issued for the time period.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

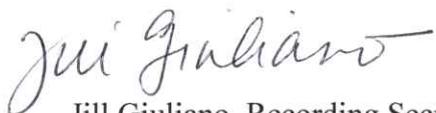
Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday May 24 at 3:30 pm, which is one week later than the regularly scheduled monthly meeting.

Adjournment

// On MOTION duly made and accepted, the Board adjourned at 5:01 pm.

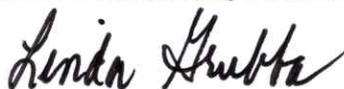
Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Linda Grubba, Chair