

## CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *August 16, 2023*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday August 16, 2023 in the board room of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

**Members present:** Linda Grubba, Chair  
Morris Dews, Vice Chair  
Shameka Davenport  
Kevin Keys  
Caitlyn Enoch  
David Smith  
Kenny Brown (non-voting)  
Lisa C. Linthicum, Secretary

**Staff present:** Jill Giuliano, Recording Secretary  
Tim Heck, Assistant Director  
Marsha Pritchett, Benefit Programs Supervisor

Chairman Grubba called the meeting to order at 3:28 pm.

### **Minutes**

// The minutes of the July 19, 2023 meeting were approved as submitted and copies distributed prior to meeting.

### **Closed Session**

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Smith, the Board went into Closed Session at 3:29 pm to discuss Individual Case Matters, related to Ongoing Benefits and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith  
Nay: None  
Absent: None

### **Return to Regular Session**

// On MOTION by Mr. Dews, the Board returned to regular session at 4:00 pm.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith  
Nay: None  
Absent: None

// On MOTION by Ms. Enoch, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was:       Aye: Davenport  
                                  Aye: Grubba  
                                  Aye: Dews  
                                  Aye: Keys  
                                  Aye: Brown  
                                  Aye: Enoch  
                                  Aye: Smith  
                                  Nay: None  
                                  Absent: None

### **Personnel**

// On MOTION by Ms. Davenport, the Board accepted the resignation of Brittany Ferguson, Family Services Specialist II, Adult & Family Unit, effective August 9, 2023.

The vote was:               Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith  
                                  Nay: None  
                                  Absent: None

### **Administrative Report**

// The Board reviewed the bills and expenses.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in July increased slightly for Medicaid and decreased for SNAP. New applications received for TANF sharply decreased to 29 from 47 in June.
2. Data for the CPS Unit shows a slight decrease from 73 referrals in June to 70 referrals in July; the CPS In-Home monthly case count also shows a slight decrease to 65 cases.

3. July data shows Foster Care cases stayed steady at 36 and Adult Protective Services referrals increased slightly to 32 new referrals for the month.
4. Monthly EBT Issuance data shows that 105 Electronic Benefits Transfer (EBT) cards for the SNAP program were issued at the agency in the month of July.
5. Data on Foot Traffic into the agency as well as documents received through the drop box decreased slightly in the month of July with 1,214 visits to the agency.

// On MOTION by Mr. Keys the Board supports the inclusion of, and advocacy for, funding in the Governor's upcoming Virginia FY2025/2026 budget to replace the current VaCMS (Virginia Case Management system) for a new system that will more efficiently give local departments of social services the needed technological support to process applications.

The vote was:                   Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith  
                                      Nay: None  
                                      Absent: None

// The Director presented a Resolution by Buckey Boone, Chair, State Board of Social Services, to Recognize August 2023 as Child Support Awareness Month.

**Budget**

// The Director reviewed the monthly VDSS budget report and the County budget report.

**Staff Reports**

// The Director reviewed the monthly staff reports.

**Next Meeting Date**

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday September 20, 2023 at 3:30 pm.

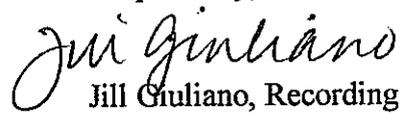
**Board Member Information**

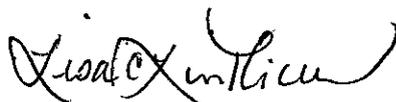
// Chairman Grubba informed the board members of the need to make decisions regarding the annual holiday staff luncheon which is normally scheduled at December's board meeting. Ms. Grubba stated that participation is voluntary and discussions will occur at a future meeting.

**Adjournment**

// On MOTION duly made and accepted, the Board adjourned at 4:34 pm.

Respectfully,

  
Jill Giuliano, Recording Secretary

  
Lisa C. Linthicum, Secretary

  
Linda Grubba, Chair