

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *May 24, 2023*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday May 24, 2023, in the board room of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Linda Grubba, Chair
Morris Dews, Vice Chair
Shameka Davenport
Kevin Keys
Caitlyn Enoch
David Smith
Kenny Brown (non voting)
Lisa C. Linthicum, Secretary

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Tiffany Baker, Family Services Supervisor, CPS Unit
Nathan Camera, Family Services Specialist III, CPS Unit
Carol Anne Booth, Family Services Specialist II, Foster Care & Adoption Unit

Chairman Grubba called the meeting to order at 3:30 pm.

Mr. David Smith, newly appointed Board member representing the Timberlake District, was introduced to the Board.

Minutes

// The minutes of the April 19, 2023 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Mr. Dews, the Board went into Closed Session at 3:35 pm to discuss Individual Case Matters, related to Foster Care/Adoption, Adult Protective Services and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
Nay: None
Absent: None

Return to Regular Session

// On MOTION by Ms. Davenport, the Board returned to regular session at 4:02 pm.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
Nay: None
Absent: None

// On MOTION by Mr. Dews, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Davenport
 Aye: Grubba
 Aye: Dews
 Aye: Keys
 Aye: Brown
 Aye: Enoch
 Aye: Smith
 Nay: None
 Absent: None

// On MOTION by Ms. Enoch, the Board approved the adoption and adoption subsidy of \$1,057 for NG #9937343.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// On MOTION by Ms. Davenport, the Board approved the adoption and adoption subsidy of \$1,505 for CB #10288587.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

Personnel

// Nathan Camera was appointed to the position of Family Services Specialist III, Child Protective Services Unit, effective May 1, 2023.

// Crystal Hall was appointed to the position of Benefit Programs Specialist II, Ongoing Benefits Unit, effective June 1, 2023.

// On MOTION by Mr. Keys, the Board approved the resignation of Natasha Hendrix, Family Services Specialist II, Ongoing CPS Unit, effective May 31, 2023.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// On MOTION by Ms. Enoch, the Board approved the resignation of Kamryn DeCarmo, Family Services Specialist II, Foster Care & Adoption Unit, effective May 19, 2023.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// Nathan Camera was introduced to the Board.

Administrative Report

// The Board reviewed the bills and expenses.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in April decreased for Medicaid, SNAP and TANF.
2. Data for the CPS Unit shows a decrease from 96 referrals in March to 84 referrals in April; the CPS In-Home monthly case count shows a decrease to 63 cases.
3. April data shows Foster Care cases remain at 29 and Adult Protective Services referrals increased to 30 new referrals for the month.
4. Monthly EBT Issuance data shows that 70 Electronic Benefits Transfer (EBT) cards for the SNAP program were issued at the agency in the month of April.
5. Data on Foot Traffic into the agency as well as documents received through the drop box decreased in the month of April with 739 visits to the agency.

// The Director presented the Local Department of Social Services Annual Compensation Plan for 2023-2024. This plan is submitted annually to the VDSS Division of Human Resources for approval. The plan reflects a state supported local cost of living (COLA) salary increase, contingent upon the Governor's final signature, of 7%, effective July 1, 2023. There were no further revisions.

// On MOTION by Mr. Dews, the Board approved the LDSS Annual Compensation Plan for 2023-2024.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// The Director shared a message from Commissioner Avula acknowledging May as Foster Care Awareness Month.

// The Director presented a Proclamation by Governor Youngkin acknowledging the month of May as Foster Care Awareness Month.

// The Director presented a Proclamation by Governor Youngkin acknowledging the month of May as Adult Abuse Prevention Month.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday June 21, 2023 at 3:30 pm.

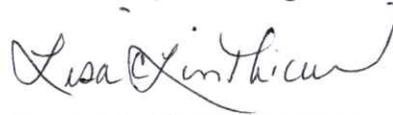
Adjournment

// On MOTION duly made and accepted, the Board adjourned at 4:45 pm.

Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Linda Grubba, Chair