

CAMPBELL COUNTY SOCIAL SERVICES BOARD

Date: *September 15, 2023*

The regular meeting of the Campbell County Department of Social Services was held on Wednesday September 15, 2023 in the board room of the Social Services agency at 69 Kabler Lane, Rustburg, Virginia.

Members present: Linda Grubba, Chair
Morris Dews, Vice Chair
Shameka Davenport
Kevin Keys
Caitlyn Enoch
David Smith
Kenny Brown (non voting)
Lisa C. Linthicum, Secretary

Staff present: Jill Giuliano, Recording Secretary
Tim Heck, Assistant Director
Jeanine Wilson, Family Services Specialist II, Adult & Family Unit
Melissa Dorsett, Family Services Specialist II, Adult & Family Unit
Savannah Reynolds, Family Services Specialist II, VIEW/CC Unit
Kaylene Crabtree, Family Services Specialist II, VIEW/CC Unit
Carol Anne Booth, Family Services Specialist II, Foster Care & Adoption Unit
Bridget Dow, Family Services Specialist II, Foster Care & Adoption Unit

Chairman Grubba called the meeting to order at 3:33 pm.

Minutes

// The minutes of the August 16, 2023 meeting were approved as submitted and copies distributed prior to meeting.

Closed Session

// In accordance with Section 2.2-3711 of the Code of Virginia of 1950, on MOTION by Ms. Davenport, the Board went into Closed Session at 3:34 pm to discuss Individual Case Matters, related to Foster Care/Adoption and the Schedule of Board Action, A.4.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
Nay: None
Absent: None

Return to Regular Session

// On MOTION by Mr. Keys, the Board returned to regular session at 3:56 pm.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// On MOTION by Mr. Smith, the Board gives certification of the following:

WHEREAS, the Campbell County Social Services Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 [D] of the Code of Virginia of 1950 requires a certification by the Campbell County Social Services Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Campbell County Social Services board hereby certifies that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and only such public business matters as were identified in the MOTION convening the closed meeting were heard, discussed or considered by the Campbell County Social Services Board.

The roll call vote was: Aye: Davenport
 Aye: Grubba
 Aye: Dews
 Aye: Keys
 Aye: Brown
 Aye: Enoch
 Aye: Smith
 Nay: None
 Absent: None

// On MOTION by Mr. Dews, the Board approved the adoption and adoption subsidy of \$2,116 per month for MC #9058403.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// On MOTION by Ms. Enoch, the Board approved the adoption and adoption subsidy of \$1,121 per month for EK #10772314.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// On MOTION by Ms. Davenport, the Board approved the adoption and adoption subsidy of \$3,675 per month for JK #8927395.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

// On MOTION by Mr. Smith, the Board approved the adoption and adoption subsidy of \$2,465 per month for KK #10209601.

The vote was: Aye: Dews, Grubba, Keys, Davenport, Enoch, Smith
 Nay: None
 Absent: None

Personnel

// Melissa Kramer was appointed to the position of Family Services Specialist II in the Adult & Family, In-Home Services Unit, effective September 1, 2023.

// Bridget Dow was appointed to the position of Family Services Specialist II in the Foster Care & Adoption Unit, effective September 1, 2023.

// Kaylena Crabtree was appointed to the position of Family Services Specialist II in the VIEW/Childcare Unit, effective September 1, 2023.

// Brandy Haynes was appointed to the position of Benefit Programs Specialist II in the Benefits Intake Unit, effective September 1, 2023.

// The following new employees were introduced to the Board: Melissa Kramer, Bridget Dow, and Kaylena Crabtree.

Administrative Report

// The Board reviewed the bills and expenses.

// The Board viewed a video provided by Mr. Keys regarding the "Game Changer Drug Prevention Education Program". A discussion was held among board members after viewing the video.

// The Director reviewed graphs that depict social services trends. Highlights are as follows:

1. New applications received in August increased slightly for Medicaid and increased sharply for SNAP. New applications received for TANF remain steady.
2. Data for the CPS Unit shows a slight increase from 72 referrals in July to 76 referrals in August; the CPS In-Home monthly case count also shows a decrease from 65 cases in July to 53 cases in August.

3. August data shows Foster Care cases increased to 42 cases from 36 cases in July. Adult Protective Services referrals decreased slightly to 29 new referrals for the month.
4. Monthly EBT Issuance data shows that 119 Electronic Benefits Transfer (EBT) cards for the SNAP program were issued at the agency in the month of August.
5. Data on Foot Traffic into the agency as well as documents received through the drop box increased slightly in the month of August with 1,276 visits to the agency.

// The Director shared a message from Commissioner Avula acknowledging September as National Kinship Care Awareness Month.

// The Director shared the Adult Protective Services Quarterly Local Agency Report for the Fourth Quarter of SFY 2023. This report shows quarterly trends as well as provides a visual illustration within Campbell County.

// The Director invited the Board members to attend the National Adoption Day Celebration on Saturday November 18, 2023 at 10:00 am at the Campbell County Circuit Court. A celebration will follow at the Public Works building with refreshments and activities for the adoptive families. The agency will recognize eleven final adoptions since last year's celebration. A formal invitation to Board members is forthcoming.

// The Director provided state and local data for Medicaid Unwinding Renewal from the months of March 2023 to September 2023.

// The Director provided information regarding the Strategic Planning sessions beginning in October. Ms. Kathy Baske-Young will guide this session with agency staff, setting strategic goals and objectives for the upcoming years.

Budget

// The Director reviewed the monthly VDSS budget report and the County budget report.

Staff Reports

// The Director reviewed the monthly staff reports.

// Chairman Grubba reminded the board members about the Annual Holiday Luncheon to be held on Wednesday December 13. Further details are forthcoming.

Next Meeting Date

// The next regular monthly meeting will be held at Campbell County Department of Social Services on Wednesday October 18, 2023 at 3:30 pm.

Adjournment

// On MOTION duly made and accepted, the Board adjourned at 5:03 pm.

Respectfully,



Jill Giuliano, Recording Secretary



Lisa C. Linthicum, Secretary



Linda Grubba, Chair